# APWU Health Plan

**www.apwuhp.com**

**Customer Service 800-222-2798**

**2019**

## A Fee-for-Service Plan (High Option) and a Consumer Driven Health Plan with Preferred Provider Organizations

This plan's health coverage qualifies as minimum essential coverage and meets the minimum value standard for the benefits it provides. See page 8 for details. This plan is accredited. See page 14.

**Sponsored and administered by: American Postal Workers Union, AFL-CIO**

**IMPORTANT**
- Rates: Back Cover
- Changes for 2019: Page 16
- Summary of benefits: Page 151

**Who may enroll in this Plan:** All Federal and Postal Service employees and annuitants who are eligible to enroll in the FEHB Program may become members of this Plan. To enroll, you must be, or must become, a member or associate member of the American Postal Workers Union, AFL-CIO.

**To become a member or associate member**: All active Postal Service APWU bargaining unit employees must be, or must become, dues-paying members of the APWU, to be eligible to enroll in the Health Plan. Any annuitant who was in the bargaining unit represented by the APWU prior to retirement must be, or must become, members of the APWU Retirees Department. All Federal employees, other Postal Service employees in non-APWU bargaining units, and annuitants will automatically become associate members of APWU upon enrollment in the APWU Health Plan.

**Membership dues**: Associate members will be billed by the APWU for the $35 annual membership fee, except where exempt by law. APWU will bill new associate members for the annual dues when it receives notice of enrollment. APWU will also bill continuing associate members for the annual membership. APWU will bill Retirees Department members $36 annual membership. Active and retiree non-associate APWU membership dues vary.

**Enrollment codes for this Plan: 471 High Option Self Only; 473 High Option Self Plus One; 472 High Option Self and Family 474 Consumer Driven Option Self Only; 476 Consumer Driven Option Self Plus One; 475 Consumer Driven Option - Self and Family**

Federal Employees Health Benefits Program

Authorized for distribution by the:

United States
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Healthcare and Insurance
http://www.opm.gov/insure

**RI 71-004**

**Important Notice from APWU Health Plan About**

**Our Prescription Drug Coverage and Medicare**

The Office of Personnel Management (OPM) has determined that the APWU Health Plan prescription drug coverage is, on average, expected to pay out as much as the standard Medicare prescription drug coverage will pay for all Plan participants and is considered Creditable Coverage. This means you do not need to enroll in Medicare Part D and pay extra for prescription drug coverage. If you decide to enroll in Medicare Part D later, you will not have to pay a penalty for late enrollment as long as you keep your FEHB coverage.

However, if you choose to enroll in Medicare Part D, you can keep your FEHB coverage and your FEHB plan will coordinate benefits with Medicare.

Remember: If you are an annuitant and you cancel your FEHB coverage, you may not re-enroll in the FEHB Program.

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**Please be advised**

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If you lose or drop your FEHB coverage and go 63 days or longer without prescription drug coverage that's at least as good as Medicare's prescription drug coverage, your monthly Medicare Part D premium will go up at least 1% per month for every month that you did not have that coverage. For example, if you go 19 months without Medicare Part D prescription drug coverage, your premium will always be at least 19 percent higher than what many other people pay. You will have to pay this higher premium as long as you have Medicare prescription drug coverage. In addition, you may have to wait until the next Annual Coordinated Election Period (October 15 through December 7) to enroll in Medicare Part D.

**Medicare's Low Income Benefits**

*For people with limited income and resources, extra help paying for a Medicare prescription drug plan is available. Information regarding this program is available through the Social Security Administration (SSA) online at www.socialsecurity.gov, or call the SSA at 800-772-1213, (TTY: 800-325-0778).*

You can get more information about Medicare prescription drug plans and the coverage offered in your area from these places:

- Visit www.medicare.gov for personalized help.
- Call 800-MEDICARE (800-633-4227), (TTY: 877-486-2048).

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## Introduction

This brochure describes the benefits of APWU Health Plan under our contract (CS 1370) with the United States Office of Personnel Management, as authorized by the Federal Employees Health Benefits law. This Plan is underwritten by the American Postal Workers Union, AFL-CIO. Customer Service may be reached at 800-222-2798 or through our website: www.apwuhp.com. The address for the APWU Health Plan administrative office is:

**APWU Health Plan**
**799 Cromwell Park Drive, Suites K-Z**
**Glen Burnie, MD 21061**

This brochure is the official statement of benefits. No verbal statement can modify or otherwise affect the benefits, limitations, and exclusions of this brochure. It is your responsibility to be informed about your health benefits.

If you are enrolled in this Plan, you are entitled to the benefits described in this brochure. If you are enrolled in Self Plus One or Self and Family coverage, each eligible family member is also entitled to these benefits. You do not have a right to benefits that were available before January 1, 2019, unless those benefits are also shown in this brochure.

OPM negotiates benefits and rates with each plan annually. Benefit changes are effective January 1, 2019, and changes are summarized on page 16. Rates are shown at the end of this brochure.

Coverage under this plan qualifies as minimum essential coverage (MEC) and satisfies the Patient Protection and Affordable Care Act's (ACA) individual shared responsibility requirement. Please visit the Internal Revenue Service (IRS) website at www.irs.gov/uac/Questions-and-Answers-on-the-Individual-Shared-Responsibility-Provision for more information on the individual requirement for MEC.

The ACA establishes a minimum value for the standard of benefits of a health plan. The minimum value standard is 60% (actuarial value). The health coverage of this plan meets the minimum value standard for benefits the plan provides.

## Plain Language

All FEHB brochures are written in plain language to make them easy to understand. Here are some examples:

- Except for necessary technical terms, we use common words. For instance, “you” means the enrollee or family member; “we” means APWU Health Plan.
- We limit acronyms to ones you know. FEHB is the Federal Employees Health Benefits Program. OPM is the United States Office of Personnel Management. If we use others, we tell you what they mean.
- Our brochure and other FEHB plans’ brochures have the same format and similar descriptions to help you compare plans.

## Stop Health Care Fraud!

Fraud increases the cost of health care for everyone and increases your Federal Employees Health Benefits Program premium.

OPM's Office of the Inspector General investigates all allegations of fraud, waste, and abuse in the FEHB Program regardless of the agency that employs you or from which you retired.

**Protect Yourself From Fraud** - Here are some things you can do to prevent fraud:

- Do not give your plan identification (ID) number over the telephone or to people you do not know, except for your health care provider, authorized health benefits plan, or OPM representative.
- Let only the appropriate medical professionals review your medical record or recommend services.
- Avoid using health care providers who say that an item or service is not usually covered, but they know how to bill us to get it paid.

- Carefully review explanations of benefits (EOBs) statements that you receive from us.
- Periodically review your claim history for accuracy to ensure we have not been billed for services you did not receive.
- Do not ask your doctor to make false entries on certificates, bills or records in order to get us to pay for an item or service.
- If you suspect that a provider has charged you for services you did not receive, billed you twice for the same service, or misrepresented any information, do the following:
  - Call the provider and ask for an explanation. There may be an error.
  - If the provider does not resolve the matter, call the APWU Health Plan Fraud Hotline at 410-424-1515.
  - If we do not resolve the issue:

**CALL - THE HEALTH CARE FRAUD HOTLINE**
**877-499-7295**
**OR go to www.opm.gov/our-inspector-general/hotline-to-report-fraud-waste-or-abuse/complaint-form**
The online reporting form is the desired method of reporting fraud in order to ensure accuracy, and a quicker response time.

**You can also write to:**
**United States Office of Personnel Management**
**Office of the Inspector General Fraud Hotline**
**1900 E Street NW Room 6400**
**Washington, DC 20415-1100**

- Do not maintain as a family member on your policy:
- Your former spouse after a divorce decree or annulment is final (even if a court order stipulates otherwise); or
- Your child age 26 or over (unless he/she was disabled and incapable of self-support prior to age 26).
- If you have any questions about the eligibility of a dependent, check with your personnel office if you are employed, with your retirement office (such as OPM) if you are retired, or with the National Finance Center if you are enrolled under Temporary Continuation of Coverage (TCC).
- Fraud or intentional misrepresentation of material fact is prohibited under the Plan. You can be prosecuted for fraud and your agency may take action against you. Examples of fraud include, falsifying a claim to obtain FEHB benefits, trying to or obtaining service or coverage for yourself or for someone else who is not eligible for coverage, or enrolling in the Plan when you are no longer eligible.
- If your enrollment continues after you are no longer eligible for coverage (i.e., you have separated from Federal service) and premiums are paid, you will be responsible for all benefits paid during the period in which premiums were not paid. You may be billed by your provider for services received. You may be prosecuted for fraud for knowingly using health insurance benefits for which you have not paid premiums. It is your responsibility to know when you or a family member is no longer eligible to use your health insurance coverage.

## Discrimination is Against the Law

The APWU Health Plan complies with all applicable Federal civil rights laws, to include both Title VII of the Civil Rights Act of 1964 and Section 1557 of the Affordable Care Act. Pursuant to Section 1557 the APWU Health Plan does not discriminate, exclude people, or treat them differently on the basis of race, color, national origin, age, disability, or sex.

You may file a 1557 complaint with the HHS Office of Civil Rights, an FEHB Program carrier, or OPM. You may file a civil rights complaint with OPM by mail at:

Office of Personnel Management
Healthcare and Insurance
Federal Employee Insurance Operations
Attention: Assistant Director
1900 E Street NW Suite 3400-S
Washington, DC 20415-3610

# Preventing Medical Mistakes

Medical mistakes continue to be a significant cause of preventable deaths within the United States. While death is the most tragic outcome, medical mistakes cause other problems such as permanent disabilities, extended hospital stays, longer recoveries, and even additional treatments. Medical mistakes and their consequences also add significantly to the overall cost of healthcare. Hospitals and healthcare providers are being held accountable for the quality of care and reduction in medical mistakes by their accrediting bodies. You can also improve the quality and safety of your own health care and that of your family members by learning more about and understanding your risks. Take these simple steps:

**1. Ask questions if you have doubts or concerns.**

- Ask questions and make sure you understand the answers.
- Choose a doctor with whom you feel comfortable talking.
- Take a relative or friend with you to help you take notes, ask questions and understand answers.

**2. Keep and bring a list of all the medications you take.**

- Bring the actual medication or give your doctor and pharmacist a list of all the medication and dosage that you take, including non-prescription (over-the-counter) medications and nutritional supplements.
- Tell your doctor and pharmacist about any drug, food, and other allergies you have, such as latex.
- Ask about any risks or side effects of the medication and what to avoid while taking it. Be sure to write down what your doctor or pharmacist says.
- Make sure your medication is what the doctor ordered. Ask the pharmacist about your medication if it looks different than you expected.
- Read the label and patient package insert when you get your medication, including all warnings and instructions.
- Know how to use your medication. Especially note the times and conditions when your medication should and should not be taken.
- Contact your doctor or pharmacist if you have any questions.
- Understand both the generic and brand names of your medication. This helps ensure you do not receive double dosing from taking both a generic and a brand. It also helps prevent you from taking a medication to which you are allergic.

**3. Get the results of any test or procedure.**

- Ask when and how you will get the results of tests or procedures. Will it be in person, by phone, mail, through the Plan or Provider's portal?
- Don't assume the results are fine if you do not get them when expected. Contact your healthcare provider and ask for your results.
- Ask what the results mean for your care.

**4. Talk to your doctor about which hospital or clinic is best for your health needs.**

- Ask your doctor about which hospital or clinic has the best care and results for your condition if you have more than one hospital or clinic to choose from to get the health care you need.
- Be sure you understand the instructions you get about follow-up care when you leave the hospital or clinic.

**5. Make sure you understand what will happen if you need surgery.**

- Make sure you, your doctor, and your surgeon all agree on exactly what will be done during the operation.
- Ask your doctor, "Who will manage my care when I am in the hospital?"
- Ask your surgeon:
  - "Exactly what will you be doing?"

- "About how long will it take?"
- "What will happen after surgery?"
- "How can I expect to feel during recovery?"

- Tell the surgeon, anesthesiologist, and nurses about any allergies, bad reactions to anesthesia, and any medications or nutritional supplements you are taking.

**Patient Safety Links**

For more information on patient safety, please visit:

- www.jointcommision.org/speakup.aspx. The Joint Commission's Speak Up™ patient safety program.
- www.jointcommission.org/topics/patient_safety.aspx. The Joint Commission helps health care organizations to improve the quality and safety of the care they deliver.
- www.ahrq.gov/patients-consumers/. The Agency for Healthcare Research and Quality makes available a wide-ranging list of topics not only to inform consumers about patient safety but to help choose quality health care providers and improve the quality of care you receive.
- www.npsf.org. The National Patient Safety Foundation has information on how to ensure safer health care for you and your family.
- www.bemedwise.org. The National Council on Patient Information and Education is dedicated to improving communication about the safe, appropriate use of medications.
- www.leapfroggroup.org. The Leapfrog Group is active in promoting safe practices in hospital care.
- www.ahqa.org. The American Health Quality Association represents organizations and health care professionals working to improve patient safety.

**Preventable Healthcare Acquired Conditions ("Never Events")**

When you enter the hospital for treatment of one medical problem, you do not expect to leave with additional injuries, infections or other serious conditions that occur during the course of your stay. Although some of these complications may not be avoidable, patients do suffer from injuries or illnesses that could have been prevented if doctors or the hospital had taken proper precautions. Errors in medical care that are clearly identifiable, preventable and serious in their consequences for patients, can indicate a significant problem in the safety and credibility of a health care facility. These conditions and errors are sometimes called "Never Events" or "Serious Reportable Events."

We have a benefit payment policy that encourages hospitals to reduce the likelihood of hospital-acquired conditions such as certain infections, severe bedsores and fractures; and reduce medical errors that should never happen. When such an event occurs, neither you nor your FEHB plan will incur costs to correct the medical error.

APWU Health Plan defines a Never Event as any unanticipated event resulting in death or serious physical or psychological injury to a member of the APWU Health Plan, not related to the natural course of the patient's illness. These incidents/events include loss of a limb or gross motor function, and any event or process variation for which a recurrence would carry a risk of a serious adverse outcome. They also include events such as actual breaches in medical care, administrative procedures or others resulting in an outcome that is not associated with the standard of care or acceptable risks associated with the provision of care and service for a member, including reactions to drugs and materials.

When APWU Health Plan receives notification of a potential Never Event from a member telephone call, by mail, or email; or through a claim, or vendor notification, we begin a review process with our management team. An investigation is conducted. If the investigation reveals a Never Event, the member is notified. We conduct a root cause analysis, and provide a final report to the management team and the delegated vendor.

# FEHB Facts

**Coverage information**

- **No pre-existing condition limitation**

  We will not refuse to cover the treatment of a condition you had before you enrolled in this Plan solely because you had the condition before you enrolled.

- **Minimum essential coverage (MEC)**

  Coverage under this plan qualifies as minimum essential coverage (MEC) and satisfies the Patient Protection and Affordable Care Act's (ACA) individual shared responsibility requirement. Please visit the Internal Revenue Service (IRS) website at www.irs.gov/uac/Questions-and-Answers-on-the-Individual-Shared-Responsibility-Provision for more information on the individual requirement for MEC.

- **Minimum value standard**

  Our health coverage meets the minimum value standard of 60% established by the ACA. This means that we provide benefits to cover at least 60% of the total allowed costs of essential health benefits. The 60% standard is an actuarial value; your specific out-of-pocket costs are determined as explained in this brochure.

- **Where you can get information about enrolling in the FEHB Program**

  See www.opm.gov/healthcare-insurance/healthcare for enrollment information as well as:

  - Information on the FEHB Program and plans available to you
  - A health plan comparison tool
  - A list of agencies that participate in Employee Express
  - A link to Employee Express
  - Information on and links to other electronic enrollment systems

  Also, your employing or retirement office can answer your questions, and give you brochures for other plans and other materials you need to make an informed decision about your FEHB coverage. These materials tell you:

  - When you may change your enrollment
  - How you can cover your family members
  - What happens when you transfer to another Federal agency, go on leave without pay, enter military service, or retire
  - What happens when your enrollment ends
  - When the next Open Season for enrollment begins

  We don't determine who is eligible for coverage and, in most cases, cannot change your enrollment status without information from your employing or retirement office. For information on your premium deductions, you must also contact your employing or retirement office.

- **Types of coverage available for you and your family**

  Self Only coverage is for you alone. Self Plus One coverage is an enrollment that covers you and one eligible family member. Self and Family coverage is for you, and one eligible family member, or your spouse and your dependent children under age 26, including any foster children authorized for coverage by your employing agency or retirement office. Under certain circumstances, you may also continue coverage for a disabled child 26 years of age or older who is incapable of self-support.

If you have a Self Only enrollment, you may change to a Self Plus One or Self and Family enrollment if you marry, give birth, or add a child to your family. You may change your enrollment 31 days before to 60 days after that event. The Self Plus One or Self and Family enrollment begins on the first day of the pay period in which the child is born or becomes an eligible family member. When you change to Self Plus One or Self and Family because you marry, the change is effective on the first day of the pay period that begins after your employing office receives your enrollment form. Benefits will not be available to your spouse until you are married.

Your employing or retirement office will **not** notify you when a family member is no longer eligible to receive benefits, nor will we. Please tell us immediately of changes in family member status, including your marriage, divorce, annulment, or when your child reaches age 26.

**If you or one of your family members is enrolled in one FEHB plan, you or they cannot be enrolled in or covered as a family member by another enrollee in another FEHB plan.**

If you have a qualifying life event (QLE) - such as marriage, divorce, or the birth of a child - outside of the Federal Benefits Open Season, you may be eligible to enroll in the FEHB Program, change your enrollment, or cancel coverage. For a complete list of QLEs, visit the FEHB website at www.opm.gov/healthcare-insurance/life-events/. If you need assistance, please contact your employing agency, Tribal Benefits Officer, personnel/ payroll office, or retirement office.

- **Family Member Coverage**

Family members covered under your Self and Family enrollment are your spouse (including a valid common law marriage) and children as described in the chart below. A Self Plus One enrollment covers you and your spouse, or one other eligible family member as described in the chart below.

| Children | Coverage |
|---|---|
| Natural children, adopted children, and stepchildren | Natural, adopted children and stepchildren are covered until their 26th birthday. |
| Foster children | Foster children are eligible for coverage until their 26th birthday if you provide documentation of your regular and substantial support of the child and sign a certification stating that your foster child meets all the requirements. Contact your human resources office or retirement system for additional information. |
| Children incapable of self-support | Children who are incapable of self-support because of a mental or physical disability that began before age 26 are eligible to continue coverage. Contact your human resources office or retirement system for additional information. |
| Married children | Married children (but **NOT** their spouse or their own children) are covered until their 26th birthday. |
| Children with or eligible for employer-provided health insurance | Children who are eligible for or have their own employer-provided health insurance are covered until their 26th birthday. |

Newborns of covered children are insured only for routine nursery care during the covered portion of the mother's maternity stay.

You can find additional information at www.opm.gov/healthcare-insurance.

- **Children's Equity Act**

OPM has implemented the Federal Employees Health Benefits Children's Equity Act of 2000. This law mandates that you be enrolled for Self Plus One or Self and Family coverage in the FEHB Program, if you are an employee subject to a court or administrative order requiring you to provide health benefits for your child(ren).

If this law applies to you, you must enroll in Self Plus One or for Self and Family coverage in a health plan that provides full benefits in the area where your children live or provide documentation to your employing office that you have obtained other health benefits coverage for your children. If you do not do so, your employing office will enroll you involuntarily as follows:

- If you have no FEHB coverage, your employing office will enroll you for Self Plus One or Self and Family coverage, as appropriate, in the lowest-cost nationwide plan option as determined by OPM;
- If you have a Self Only enrollment in a fee-for-service plan or in an HMO that serves the area where your children live, your employing office will change your enrollment to Self Plus One or Self and Family, as appropriate, in the same option of the same plan; or
- If you are enrolled in an HMO that does not serve the area where the children live, your employing office will change your enrollment to Self Plus One or Self and Family, as appropriate, in the lowest-cost nationwide plan option as determined by OPM.

As long as the court/administrative order is in effect, and you have at least one child identified in the order who is still eligible under the FEHB Program, you cannot cancel your enrollment, change to Self Only, or change to a plan that does not serve the area in which your children live, unless you provide documentation that you have other coverage for the children.

If the court/administrative order is still in effect when you retire, and you have at least one child still eligible for FEHB coverage, you must continue your FEHB coverage into retirement (if eligible) and cannot cancel your coverage, change to Self Only, or change to a plan that does not serve the area in which your children live as long as the court/administrative order is in effect. Similarly, you cannot change to Self Plus One if the court/administrative order identifies more than one child. Contact your employing office for further information.

- **When benefits and premiums start**

The benefits in this brochure are effective January 1. If you joined this Plan during Open Season, your coverage begins on the first day of your first pay period that starts on or after January 1. **If you changed plans or plan options during Open Season and you receive care between January 1 and the effective date of coverage under your new plan or option, your claims will be paid according to the 2019 benefits of your old plan or option** except when you are enrolled under this Plan's Consumer Driven Option. Under this Plan's Consumer Driven Option, between January 1 and the effective date of your new plan (or change to High Option of this Plan) you will **not** receive a new Personal Care Account (PCA) for 2019 but any unused PCA benefits from 2018 will be available to you. However, if your old plan left the FEHB Program at the end of the year, you are covered under that plan's 2018 benefits until the effective date of your coverage with your new plan. Annuitants' coverage and premiums begin on January 1. If you joined at any other time during the year, your employing office will tell you the effective date of coverage.

If your enrollment continues after you are no longer eligible for coverage, (i.e. you have separated from Federal service) and premiums are not paid, you will be responsible for all benefits paid during the period in which premiums were not paid. You may be billed for services received directly from your provider. You may be prosecuted for fraud for knowingly using health insurance benefits for which you have not paid premiums. It is your responsibility to know when you or a family member are no longer eligible to use your health insurance coverage.

Under the Consumer Driven Option, if you joined this Plan during Open Season, you receive the full Personal Care Account (PCA) as of your effective date of coverage. If you joined at any other time during the year, your PCA and your Deductible for your first year will be prorated for each full month of coverage remaining in that calendar year.

- **When you retire**

When you retire, you can usually stay in the FEHB Program. Generally, you must have been enrolled in the FEHB Program for the last five years of your Federal service. If you do not meet this requirement, you may be eligible for other forms of coverage, such as Temporary Continuation of Coverage (TCC).

**When you lose benefits**

- **When FEHB coverage ends**

You will receive an additional 31 days of coverage, for no additional premium, when:

- Your enrollment ends, unless you cancel your enrollment; or
- You are a family member no longer eligible for coverage.

Any person covered under the 31 day extension of coverage who is confined in a hospital or other institution for care or treatment on the 31st day of the temporary extension is entitled to continuation of the benefits of the Plan during the continuance of the confinement but not beyond the 60th day after the end of the 31 day temporary extension.

You may be eligible for spouse equity coverage or Temporary Continuation of Coverage (TCC), or a conversion policy (a non-FEHB individual policy).

- **Upon divorce**

If you are divorced from a Federal employee, or annuitant, you may not continue to get benefits under your former spouse's enrollment. This is the case even when the court has ordered your former spouse to provide health coverage for you. However, you may be eligible for your own FEHB coverage under either the spouse equity law or Temporary Continuation of Coverage (TCC). If you are recently divorced or are anticipating a divorce, contact your ex-spouse's employing or retirement office to get additional information about your coverage choices, www.opm.gov/healthcare-insurance/healthcare/plan-information/guides.

- **Temporary Continuation of Coverage (TCC)**

If you leave Federal service, Tribal employment, or if you lose coverage because you no longer qualify as a family member, you may be eligible for Temporary Continuation of Coverage (TCC). The Affordable Care Act (ACA) did not eliminate TCC or change the TCC rules. For example, you can receive TCC if you are not able to continue your FEHB enrollment after you retire, if you lose your Federal job, if you are a covered dependent child and you turn age 26, regardless of marital status, etc.

You may not elect TCC if you are fired from your Federal or Tribal job due to gross misconduct.

**Enrolling in TCC.** Get the RI 79-27, which describes TCC, from your employing or retirement office or from www.opm.gov/healthcare-insurance/healthcare/plan-information/guides. It explains what you have to do to enroll.

Alternatively, you can buy coverage through the Health Insurance Marketplace where, depending on your income, you could be eligible for a new kind of tax credit that lowers your monthly premiums. Visit www.HealthCare.gov to compare plans and see what your premium, deductible, and out-of-pocket costs would be before you make a decision to enroll. Finally, if you qualify for coverage under another group health plan (such as your spouse's plan), you may be able to enroll in that plan, as long as you apply within 30 days of losing FEHB Program coverage.

- **Converting to individual coverage**

If you leave Federal or Tribal service, your employing office will notify you of your right to convert. You must contact us in writing within 31 days after you receive this notice. However, if you are a family member who is losing coverage, the employing or retirement office will not notify you. You must contact us in writing within 31 days after you are no longer eligible for coverage.

Your benefits and rates will differ from those under the FEHB Program; however, you will not have to answer questions about your health, a waiting period will not be imposed and your coverage will not be limited due to pre-existing conditions. When you contact us, we will assist you in obtaining information about health benefits coverage inside or outside the Affordable Care Act's Health Insurance Marketplace in your state. For assistance in finding coverage, please contact us at 800-222-2798 or visit our website at www.apwuhp.com.

- **Health Insurance Marketplace**

If you would like to purchase health insurance through the ACA's Health Insurance Marketplace, please visit www.HealthCare.gov. This is a website provided by the U.S. Department of Health and Human Services that provides up-to-date information on the Marketplace.

- **APWU Health Plan Notice of Privacy Practices**

The APWU Health Plan's Notice of Privacy Practices describes how medical information about you may be used by the Health Plan, your rights concerning your health information and how to exercise them, and APWU Health Plan's responsibilities in protecting your health information. The Notice is posted on the Health Plan's website. If you need to obtain a copy of the Health Plan's Notice of Privacy Practices, you may either contact the Health Plan via e-mail through the website, www.apwuhp.com, or by calling 800-222-2798.

# Section 1. How This Plan Works

This Plan is a fee-for-service (FFS) plan. OPM requires that FEHB plans be accredited to validate that plan operations and/or care management meet or exceed nationally recognized standards. APWU Health Plan holds the following accreditations: Accreditation Association for Ambulatory Health Care (www.aaahc.org); National Committee for Quality Assurance (www.ncqa.org); URAC (www.urac.org). To learn more about this plan's accreditation(s), please visit the following website: www.apwuhp.com.

You can choose your own physicians, hospitals, and other health care providers. We give you a choice of enrollment in a High Option or a Consumer Driven Health Plan (CDHP).

We reimburse you or your provider for your covered services, usually based on a percentage of the amount we allow. The type and extent of covered services, and the amount we allow, may be different from other plans. Read brochures carefully.

## General features of our High Option

**We have Preferred Provider Organizations (PPOs):**

Our fee-for-service plans offer services through PPO networks. This means that certain hospitals and other health care providers are “preferred providers." When you use our network providers, you will receive covered services at a reduced cost. APWU Health Plan is solely responsible for the selection of PPO providers in your area. The PPO networks for the High Option and the Consumer Driven Option are different.

The non-PPO benefits are the standard benefits of this Plan. PPO benefits apply only when you use a PPO provider. Provider networks may be more extensive in some areas than others. We cannot guarantee the availability of every specialty in all areas. If no PPO provider is available, or you do not use a PPO provider, the standard non-PPO benefits apply. However, if surgical services are rendered at a PPO hospital or a PPO freestanding ambulatory facility by a PPO primary surgeon, we will pay the services of anesthesiologists and surgical assistants who are not preferred providers at the PPO rate, based on Plan allowance. If the covered services are performed at a PPO hospital or a PPO freestanding ambulatory facility, we will pay the services of radiologists and pathologists who are not preferred providers at the PPO rate, based on the Plan allowance.

**High Option PPO Network:** Contact APWU Health Plan at 800-222-2798 to request a High Option PPO directory. You can also go to our website, www.apwuhp.com. If you need assistance in identifying a participating provider or to verify their continues participation, call the Plan's PPO administrator for your state: The Plan uses Cigna as its PPO network in all states, Cigna 800-582-1314. For providers int he U.S. Virgin Islands call V.I. Equicare 340-774-5779 and for hospitals in the U.S. Virgin Islands call Cigna 800-582-1314. For mental health/substance use disorder treatment providers (all states), call Beacon Health Options toll-free 888-700-7965.

When you leave your state of residence, Cigna is your travel network, available in all 50 states and the District of Columbia. When out of your state of residence, if you do not use a Cigna PPO provider or a Cigna PPO provider is not available, standard non-PPO benefits apply. For assistance in identifying a provider in the travel network, call Cigna 800-582-1314.

This Plan offers you access to certain non-PPO health care providers that have agreed to discount their charges. Covered services by these providers are considered at the negotiated rate subject to applicable deductibles, copayments and coinsurance. Since these providers are not PPO providers, non-PPO benefit levels will apply. Contact Cigna at 800-582-1314, prompt 8, for more information.

## General features of our Consumer Driven Health Plan (CDHP)

**Consumer Driven Option PPO Network:** If you need assistance identifying a participating provider or to verify their continued participation, call the Plan's Consumer Driven Option administrator, UnitedHealthcare, at 800-718-1299 or you can go to their website, www.welcometouhc.com/apwu, for a full nationwide online provider directory. UnitedHealthcare is the PPO network for all states and Puerto Rico, and the U.S. Virgin Islands. Printed provider directories are **not** available.

- **Preventive benefits:** Preventive care services are generally covered with no cost-sharing and are not subject to copayments, deductibles or annual limits when received from a network provider.

- **Personal Care Account (PCA) benefits:** This component is used first to provide first dollar coverage for covered medical, dental and vision care services until the account balance is exhausted.
- **Traditional benefits:** After you have used up your Personal Care Account and satisfied a Deductible, the Plan starts paying benefits under the Traditional Health Coverage as described in Section 5 CDHP.

**How we pay providers**

PPO Providers: Allowable benefits are based upon charges and discounts which we or our PPO administrators have negotiated with participating providers. PPO provider charges are always within our Plan allowance.

Non-PPO providers: We determine our allowance for covered charges by using health care charge data prepared by Context4Healthcare for the High Option and Fair Health for the Consumer Driven Health Plan, including our own data, when necessary. We apply this charge data under the High Option at the 70$^{th}$ percentile and under the Consumer Driven Option at the 80$^{th}$ percentile.

**Your rights and responsibilities**

OPM requires that all FEHB plans provide certain information to their FEHB members. You may get information about us, our networks, and our providers. OPM's FEHB website, www.opm.gov/insure lists the specific types of information that we must make available to you. Some of the required information is listed below.

- The American Postal Workers Union Health Plan is a not-for-profit Voluntary Employee's Beneficiary Association (VEBA) formed in 1972.
- We meet applicable State and Federal licensing and accreditation requirements for fiscal solvency, confidentiality and transfer of medical records.

You are also entitled to a wide range of consumer protections and have specific responsibilities as a member of this Plan. You can view the complete list of these rights and responsibilities by visiting our website APWU Health Plan, www.apwuhp.com. You can also contact us to request that we mail a copy to you by calling 800-222-2798, or write to APWU Health Plan, P.O. Box 1358, Glen Burnie, MD 21060-1358. You may also contact us by fax at 410-424-1564.

By law, you have the right to access your personal health information (PHI). For more information regarding access to PHI, visit our website APWU Health Plan at www.apwuhp.com to obtain a Notice of our Privacy Practices. You can also contact us to request that we mail you a copy of that Notice.

**Your medical and claims records are confidential**

We will keep your medical and claims records confidential. Please note that we may disclose your medical and claims information (including your prescription drug utilization) to any of your treating physicians or dispensing pharmacies.

# Section 2. Changes for 2019

Do not rely only on these change descriptions; this Section is not an official statement of benefits. For that, go to Section 5 Benefits. Also, we edited and clarified language throughout the brochure; any language change not shown here is a clarification that does not change benefits.

**Changes to this Plan**

**Changes to our High Option only**

- Your share of the Postal premium will increase for Category 1 and Category 2 Self Only, Self Plus One and Self and Family (see page 158 ).
- Your share of the non-Postal premium will increase for Self Only, Self Plus One and Self and Family (see page 158).
- The Plan will add coverage for Skilled Nursing Facility care (see page 57).
- The Plan will add 100% coverage for in-network Naloxone and Narcan for the treatment of opioid overdose (see page 67).
- The Plan will cover at home colorectal cancer screening Cologuard Kit (see page 36).
- The Plan will cover Residential Treatment Centers for mental health and substance use disorders (see page 62).
- The Plan will cover transgender surgery (see page 48).
- Accidental injury will now be covered at 100% if care is received within 72 hours (see page 60).
- The Plan will increase the number of visits for chiropractic care to 24 (see page 45).
- The Plan will eliminate the minimum copayment for prescription drugs (see page 66).
- Trigger point injections will no longer require prior approval (see page 19).
- The Plan will reduce the copayment for virtual visits through American Well to $15 (see page 35).
- For prescription drugs, the Plan will now provide the option of obtaining maintenance drugs at a Smart90 Retail Network Pharmacy (see page 64).
- The Plan will now require members to obtain Specialty medications through Accredo (see page 70).
- Prescription drug step therapy will be expanded to include the following therapeutic categories: allergies, respiratory conditions, stimulants, bone conditions, genitourinary conditions, diabetes, endocrine disorders, blood disorders, cardiovascular disease, inflammatory conditions, neurologic disorders, depression, metabolic disorder, migraines, pain, gastrointestinal disorders, and rare disease. (see pages 69).

**Changes to our Consumer Driven Health Plan only**

- Your share of the Postal premium will increase for Category 1 and for Category 2 Self Only, Self Plus One and Self and Family (see page 158 ).
- Your share of the non-Postal premium will increase for Self Only, Self Plus One and Self and Family (see page 158).
- The Plan will add coverage for Skilled Nursing Facility (see page 107).
- The Plan will add 100% coverage for in-network Naloxone and Narcan for the treatment of opioid overdose (see page 116).
- The Plan will cover at home colorectal cancer screening Cologuard Kit (see page 78).
- The Plan will cover Residential Treatment Center coverage for mental health and substance use disorder (see page 112).
- The Plan will cover transgender surgery (see page 98).
- The Plan will increase the number of visits for chiropractic care to 24 (see page 95).

# Section 3. How You Get Care

**Identification cards**

We will send you an identification (ID) card when you enroll. You should carry your ID card with you at all times. You must show it whenever you receive services from a Plan provider, or fill a prescription at a Plan pharmacy. Until you receive your ID card, use your copy of the Health Benefits Election Form, SF-2809, your health benefits enrollment confirmation (for annuitants), or your electronic enrollment system (such as Employee Express) confirmation letter.

If you do not receive your ID card within 30 days after the effective date of your enrollment, or if you need replacement cards, contact us as follows:

- **High Option:** Call us at 800-222-2798 or write to us at P.O. Box 1358, Glen Burnie, MD 21060-1358 or through our website at www.apwuhp.com.
- **Consumer Driven Option:** Call UnitedHealthcare at 800-718-1299 or write to us at P.O. Box 740810, Atlanta, GA 30374-0810 or request replacement cards through the website at www.myuhc.com.

**Where you get covered care**

You can get care from any "covered provider" or "covered facility." How much we pay – and you pay – depends on the type of covered provider or facility you use. If you use our preferred providers, you will pay less.

- **Covered providers**

We provide benefits for the services of covered professional providers, as required by Section 2706(a) of the Public Health Service Act (PHSA). Coverage of practitioners is not determined by your state's designation as a medically underserved area (MUA).

Covered professional providers are medical practitioners who perform covered services when acting within the scope of their license or certification under applicable state law and who furnish, bill, or are paid for their health care services in the normal course of business. Covered services must be provided in the state in which the practitioner is licensed or certified.

- **Covered facilities**

Covered facilities include:

- Freestanding ambulatory facility

An out-of-hospital facility such as a medical, cancer, dialysis, or surgical center or clinic, and licensed outpatient facilities accredited by the Joint Commission on Accreditation of Healthcare Organizations for treatment of substance use disorder treatment.

- Hospital

1. An institution which is accredited as a hospital under the Hospital Accreditation Program of the Joint Commission on Accreditation of Healthcare Organizations, or
2. Any other institution which is operated pursuant to law, under the supervision of a staff of doctors and twenty-four hour a day nursing service, and which is primarily engaged in providing: a) general inpatient care and treatment of sick and injured persons through medical, diagnostic and major surgical facilities, all of which must be provided on its premises or under its control, or b) specialized inpatient medical care and treatment of sick or injured persons through medical and diagnostic facilities (including X-ray and laboratory) on its premises, under its control, or through a written agreement with a hospital (as defined above) or with a specialized provider of those facilities.

The term "hospital" shall not include a skilled nursing facility, a convalescent nursing home or institution or part thereof which 1) is used principally as a convalescent facility, rest facility, residential treatment center, nursing facility or facility for the aged; or 2) furnishes primarily domiciliary or custodial care, including training in the routines of daily living.

- **Transitional care**

**Specialty care:** If you have a chronic or disabling condition and

- lose access to your specialist because we drop out of the Federal Employees Health Benefits (FEHB) Program and you enroll in another FEHB plan, or
- lose access to your PPO specialist because we terminate our contract with your specialist for reasons other than cause,
- you may be able to continue seeing your specialist and receiving any PPO benefits for up to 90 days after you receive notice of the change. Contact us, or if we drop out of the Program, contact your new plan.

If you are in the second or third trimester of pregnancy and you lose access to your specialist based on the above circumstances, you can continue to see your specialist and your PPO benefits continue until the end of your postpartum care, even if it is beyond the 90 days.

- **If you are hospitalized when your enrollment begins**

We pay for covered services from the effective date of your enrollment. However, if you are in the hospital when your enrollment in our High Option begins, call our Customer Service Department immediately at 800-222-2798. For the Consumer Driven Option, please call UnitedHealthcare at 800-718-1299. If you are new to the FEHB Program, we will reimburse you for your covered services while you are in the hospital beginning on the effective date of your coverage.

If you changed from another FEHB plan to us, your former plan will pay for the hospital stay until:

- you are discharged, not merely moved to an alternative care center;
- the day your benefits from your former plan run out; or
- the 92nd day after you become a member of this Plan, whichever happens first.

These provisions apply only to the benefits of the hospitalized person. If your plan terminates participation in the FEHB in whole or in part, or if OPM orders an enrollment change, this continuation of coverage provision does not apply. In such cases, the hospitalized family member's benefits under the new plan begin on the effective date of enrollment.

**You need prior Plan approval for certain services**

The pre-service claim approval processes for inpatient hospital admissions (called precertification) and for other services, are detailed in this Section. A **pre-service** claim is any claim, in whole or in part, that requires approval from us in advance of obtaining medical care or services. In other words, a pre-service claim for benefits (1) requires precertification or prior approval and (2) will result in a reduction of benefits if you do not obtain precertification or prior approval.

You must get prior approval for certain services. Failure to do so will result in a minimum $500 penalty for inpatient hospital or $100 for certain outpatient radiology/imaging procedures.

- **Inpatient hospital admission, inpatient residential treatment center admission or skilled nursing facility admission**

**Precertification** is the process by which – prior to your inpatient hospital admission – we evaluate the medical necessity of your proposed stay and the number of days required to treat your condition. Unless we are misled by the information given to us, we won't change our decision on medical necessity.

In most cases, your physician or hospital will take care of requesting precertification. Because you are still responsible for ensuring that your care is precertified, you should always ask your physician or hospital whether or not they have contacted us.

**Warning**

We will reduce our benefits for the inpatient hospital stay by $500 if no one contacts us for precertification. If the stay is not medically necessary, we will only pay for any covered medical services and supplies that are otherwise payable on an outpatient basis.

**Exceptions**

You do not need precertification in these cases:

- You are admitted to a hospital outside the United States and Puerto Rico.
- You have another group health insurance policy that is the primary payor for the hospital stay.
- Medicare Part A is the primary payor for the hospital stay. Note: If you exhaust your Medicare hospital benefits and do not want to use your Medicare lifetime reserve days, then we will become the primary payor and you **do** need precertification.

- **Other services**

Some services require prior approval **(High Option)** and some require pre-notification **(Consumer Driven Option)**:

- Prior approval/pre-notification is required for organ transplantation. Call before your first evaluation as a potential candidate.
- Prior approval/pre-notification is required for surgical procedures which may be cosmetic in nature such as eyelid surgery (blepharoplasty) or varicose vein surgery (sclerotherapy).
- Prior approval/pre-notification is required for services and supplies which may be experimental/investigational.
- Prior approval/pre-notification is required for recognized surgery for morbid obesity (bariatric surgery) or for organic impotence.
- Prior approval/pre-notification is required for Applied Behavioral Analysis (ABA).
- Prior approval/pre-notification is required for gender reassignment surgery.
- Prior approval/pre-notification is required for home health care such as nursing visits, infusion therapy, growth hormone therapy (GHT), rehabilitative and habilitative therapy (speech therapy - High Option only) and pulmonary rehabilitation programs.
- Prior approval/pre-notification is required for durable medical equipment such as wheelchairs, oxygen equipment and supplies, artificial limbs (prosthetic devices) and braces.
- Prior approval is required for genetic testing including BRCA testing (High Option only). See *Definitions*, Section 10.
- Prior approval is required for minimally invasive treatment of back and neck pain. This requirement applies to both the physician services and the facility. The following services require prior approval: epidural steroid injections, facet joint injections, sacroiliac joint injections (High Option only).
- Prior approval for the High Option for outpatient services at Veterans Administration facilities is not needed.
- Prior approval/pre-notification is required for skilled nursing facilities (SNF).
- Prior approval/pre-notification is required for Residential Treatment Center (RTC).

**High Option:** Call Cigna/CareAllies at 800-582-1314 if you need any of the services listed above.

**Consumer Driven Option:** Call UnitedHealthcare at 800-718-1299 if you need any of the services listed above. UnitedHealthcare requires prior authorization for certain covered health services.

- Prior approval/pre-notification is required for certain classes of drugs and coverage authorization is required for some medications. This authorization uses Plan rules based on FDA-approved prescribing and safety information, clinical guidelines, and uses that are considered reasonable, safe, and effective. For example, prescription drugs used for cosmetic purposes such as Retin A or Botox may not be covered. Other medications might be limited to a certain amount (such as quantity or dosage) within a specific time period, or require authorization to confirm clinical use based on FDA labeling. To inquire if your medication requires prior approval or authorization, call Express Scripts Customer Service at 800-841-2734 for the High Option (See Section 5(f), and Optum Rx at 800-718-1299 for the Consumer Driven Option (Section 5(f)).
- Prior approval is also required for mental health and substance use disorder benefits, inpatient, in-network or out-of-network. Prior approval is required for psychological and neuropsychological testing, Electroconvulsive therapy, Transcranial Magnetic Stimulation (TMS), and services such as partial or full day hospitalization or facility-based intensive outpatient treatment (Beacon Health Options). Under the High Option and the Consumer Driven Option, call Beacon Health Options at 888-700-7965.

**How to request precertification for an admission or get prior authorization for Other services**

- **High Option:** First you, your representative, your physician, or your hospital must call Cigna/CareAllies at 800-582-1314 at least 2 business days before admission or services requiring prior authorization are rendered. For mental health and substance use disorder inpatient treatment, your physician or your hospital must call Beacon Health Options at 888-700-7965 at least 2 business days before admission or services requiring prior authorization. These numbers are available 24 hours every day.
- **Consumer Driven Option:** First you, your representative, your physician, or your hospital must call UnitedHealthcare at 800-718-1299 at least 2 business days before admission or services requiring prior authorization are rendered. For mental health and substance use disorder inpatient treatment, your doctor or your hospital must call Beacon Health Options at 888-700-7965 at least 2 business days before admission or services requiring prior authorization. These numbers are available 24 hours every day.
- If you have an emergency admission due to a condition that you reasonably believe puts your life in danger or could cause serious damage to bodily function, you, your representative, the physician, or the hospital must telephone the above number at least 2 business days for the High Option and the Consumer Driven Option following the day of the emergency admission, even if you have been discharged from the hospital.
- Next, provide the following information:
  - enrollee's name and Plan identification number
  - patient's name, birth date, and phone number
  - reason for hospitalization, proposed treatment, or surgery
  - name and phone number of admitting physician
  - name of hospital or facility; and
  - number of days requested for hospital stay
- We will then tell the physician and/or hospital the number of approved inpatient days and we will send written confirmation of our decision to you, your physician, and the hospital.

**What happens when you do not follow the precertification rules**

- If no one contacts us, we will decide whether the hospital stay was medically necessary.
- If we determine that the stay was medically necessary, we will pay the inpatient charges, less the $500 penalty.

If we determine that it was not medically necessary for you to be an inpatient, we will not pay inpatient hospital benefits. We will only pay for any covered medical supplies and services that are otherwise payable on an outpatient basis.

If we denied the precertification request, we will not pay inpatient hospital benefits. We will only pay for any covered medical supplies and services that are otherwise payable on an outpatient basis.

When we precertified the admission but you remained in the hospital beyond the number of days we approved and did not get the additional days precertified, then:

- For the part of the admission that was medically necessary, we will pay inpatient benefits, but
- For the part of the admission that was not medically necessary, we will pay only medical services and supplies otherwise payable on an outpatient basis and will not pay inpatient benefits.

- **Radiology/imaging procedures precertification**

**High Option:** Radiology precertification is required prior to scheduling specific imaging procedures. We evaluate the medical necessity of your proposed procedure to ensure that the appropriate procedure is being requested for your condition. In most cases your physician will take care of the precertification. Because you are responsible for ensuring that precertification is done, you should ask your doctor to contact us.

The following outpatient radiology services require precertification:

- CAT/CT – Computerized Axial Tomography
- MRI – Magnetic Resonance Imaging
- MRA – Magnetic Resonance Angiography
- PET – Positron Emission Tomography

- **How to precertify a radiology/imaging procedure**

For these outpatient studies, you, your representative or doctor must call Cigna/CareAllies before scheduling the procedure. The toll free number is 800-582-1314.

- Provide the following information:
  - patient's name, Plan identification number, and birth date
  - requested procedure and clinical support for request
  - name and phone number of ordering provider
  - name of requested imaging facility

**Warning**

We will reduce our benefits for these procedures by $100 if no one contacts us for precertification. If the procedure is not medically necessary, we will not pay any benefits.

**Exceptions**

You do not need precertification in these cases:

- You have another health insurance policy that is primary including Medicare Parts A&B or Part B Only
- The procedure is performed outside the United States or Puerto Rico
- You are inpatient hospital
- The procedure is performed as an emergency

- **Non-urgent care claims**

For non-urgent care claims, we will tell the physician and/or hospital the number of approved inpatient days, or the care that we approve for other services that must have prior authorization. We will make our decision within 15 days of receipt of the pre-service claim.

If matters beyond our control require an extension of time, we may take up to an additional 15 days for review and we will notify you of the need for an extension of time before the end of the original 15-day period. Our notice will include the circumstances underlying the request for the extension and the date when a decision is expected.

If we need an extension because we have not received necessary information from you, our notice will describe the specific information required and we will allow you up to 60 days from the receipt of the notice to provide the information.

- **Urgent care claims**

If you have an **urgent care claim** (i.e., when waiting for the regular time limit for your medical care or treatment could seriously jeopardize your life, health, or ability to regain maximum function, or in the opinion of a physician with knowledge of your medical condition, would subject you to severe pain that cannot be adequately managed without this care or treatment), we will expedite our review and notify you of our decision within 72 hours. If you request that we review your claim as an urgent care claim, we will review the documentation you provide and decide whether or not it is an urgent care claim by applying the judgment of a prudent layperson that possesses an average knowledge of health and medicine.

If you fail to provide sufficient information, we will contact you within 24 hours after we receive the claim to let you know what information we need to complete our review of the claim. You will then have up to 48 hours to provide the required information. We will make our decision on the claim within 48 hours of (1) the time we received the additional information or (2) the end of the time frame, whichever is earlier.

We may provide our decision orally within these time frames, but we will follow up with written or electronic notification within three days of oral notification.

You may request that your urgent care claim on appeal be reviewed simultaneously by us and OPM. Please let us know that you would like a simultaneous review of your urgent care claim by OPM either in writing at the time you appeal our initial decision, or by calling us at 800-222-2798. You may also call OPM's Health Insurance at 202-606-3818 between 8 a.m. and 5 p.m. Eastern Time to ask for the simultaneous review. We will cooperate with OPM so they can quickly review your claim on appeal. In addition, if you did not indicate that your claim was a claim for urgent care, call us at 800-222-2798. If it is determined that your claim is an urgent care claim, we will expedite our review (if we have not yet responded to your claim).

**Concurrent care claims**

A concurrent care claim involves care provided over a period of time or over a number of treatments. We will treat any reduction or termination of our pre-approved course of treatment before the end of the approved period of time or number of treatments as an appealable decision. This does not include reduction or termination due to benefit changes or if your enrollment ends. If we believe a reduction or termination is warranted, we will allow you sufficient time to appeal and obtain a decision from us before the reduction or termination takes effect.

If you request an extension of an ongoing course of treatment at least 24 hours prior to the expiration of the approved time period and this is also an urgent care claim, we will make a decision within 24 hours after we receive the claim.

- **Emergency inpatient admission**

  If you have an emergency admission due to a condition that you reasonably believe puts your life in danger or could cause serious damage to bodily function, you, your representative, the physician, or the hospital must telephone us within two business days following the day of the emergency admission, even if you have been discharged from the hospital. If you do not telephone the Plan within two business days, penalties may apply - see *Warning* under *Inpatient hospital admissions* earlier in this Section and *If your hospital stay needs to be extended* below.

- **Maternity care**

  You do not need precertification of a maternity admission for a routine delivery. However, if your medical condition requires you to stay more than 48 hours after a vaginal delivery or 96 hours after a cesarean section, then your physician or the hospital must contact us for precertification of additional days. Further, if your baby stays after you are discharged, your physician or the hospital must contact us for precertification of additional days for your baby.

  Note: When a newborn requires definitive treatment during or after the mother's confinement, the newborn is considered a patient in his or her own right. If the newborn is eligible for coverage, regular medical or surgical benefits apply rather than maternity benefits.

- **If your hospital stay needs to be extended**

  **High Option:** If your hospital stay – including for maternity care – needs to be extended, you, your representative, your physician or the hospital must ask us to approve the additional days by calling the precertification vendor Cigna/CareAllies at 800-582-1314. If you remain in the hospital beyond the number of days we approved and did not get the additional days precertified, then

  - For the part of the admission that was medically necessary, we will pay inpatient benefits, but
  - For the part of the admission that was not medically necessary, we will pay only medical services and supplies otherwise payable on an outpatient basis and will not pay inpatient benefits.

  **Consumer Driven Option:** If your hospital stay – including for maternity care – needs to be extended, you, your representative, your doctor or the hospital must ask us to approve the additional days by calling UnitedHealthcare at 800-718-1299. If you remain in the hospital beyond the number of days we approved and did not get the additional days precertified, then

  - For the part of the admission that was medically necessary, we will pay inpatient benefits, but
  - For the part of the admission that was not medically necessary, we will pay only medical services and supplies otherwise payable on an outpatient basis and will not pay inpatient benefits.

- **If your treatment needs to be extended**

  If you request an extension of an ongoing course of treatment at least 24 hours prior to the expiration of the approved time period and this is also an urgent care claim, we will make a decision within 24 hours after we receive the claim.

**If you disagree with our pre-service decision**

If you have a **pre-service claim** and you do not agree with our decision regarding precertification of an inpatient admission or prior approval of other services, you may request a review in accord with the procedures detailed below.

If you have already received the service, supply, or treatment, then you have a **post-service claim** and must follow the entire disputed claims process detailed in Section 8.

- **To reconsider a non-urgent care claim**

  Within 6 months of our initial decision, you may ask us in writing to reconsider our initial decision. Follow Step 1 of the disputed claims process detailed in Section 8 of this brochure.

In the case of a pre-service claim and subject to a request for additional information, we have 30 days from the date we receive your written request for reconsideration to:

1. Precertify your hospital stay or, if applicable, arrange for the health care provider to give you the care or grant your request for prior approval for a service, drug, or supply; or

2. Ask you or your provider for more information.

You or your provider must send the information so that we receive it within 60 days of our request. We will then decide within 30 more days.

If we do not receive the information within 60 days, we will decide within 30 days of the date the information was due. We will base our decision on the information we already have. We will write to you with our decision.

3. Write to you and maintain our denial.

- **To reconsider an urgent care claim**

  In the case of an appeal of a pre-service urgent care claim, within 6 months of our initial decision, you may ask us in writing to reconsider our initial decision. Follow Step 1 of the disputed claims process detailed in Section 8 of this brochure.

  Unless we request additional information, we will notify you of our decision within 72 hours after receipt of your reconsideration request. We will expedite the review process, which allows oral or written requests for appeals and the exchange of information by telephone, electronic mail, facsimile, or other expeditious methods.

- **To file an appeal with OPM**

  After we reconsider your **pre-service claim**, if you do not agree with our decision, you may ask OPM to review it by following Step 3 of the disputed claims process detailed in Section 8 of this brochure.

# Section 4. Your Costs for Covered Services

This is what you will pay out-of-pocket for covered care:

**Cost-sharing**

Cost-sharing is the general term used to refer to your out-of-pocket costs (e.g., deductible, coinsurance, and copayments) for the covered care you receive.

**Copayment**

**High Option:** A copayment is a fixed amount of money you pay to the provider, facility, pharmacy, etc., when you receive certain services.

Example: Under the High Option, when you see your PPO physician you pay a copayment of $25 per office visit.

**Consumer Driven Option:** There are no copayments under the Consumer Driven Option.

Note: If the billed amount or the Plan allowance that providers we contract with have agreed to accept as payment in full, is less than your copayment, you pay the lower amount.

**Deductible**

A deductible is a fixed amount of covered expenses you must incur for certain covered services and supplies before we start paying benefits for them. Copayments and coinsurance amounts do not count toward any deductible. When a covered service or supply is subject to a deductible, only the Plan allowance for the service or supply counts toward the deductible.

**High Option**

- If you use PPO providers, the calendar year deductible is $350 person. Under a Self Only enrollment, the deductible is considered satisfied and benefits are payable for you when your covered expenses applied to the calendar year deductible for your enrollment reach $350. Under a Self Plus One enrollment, the deductible is considered satisfied and benefits are payable for you and one other eligible family member when the combined covered expenses applied to the calendar year deductible for your enrollment reach $700. Under a Self and Family enrollment, the deductible is considered satisfied and benefits are payable for all family members when the combined covered expenses applied to the calendar year deductible for family members reach $700. If you use non-PPO providers, your calendar year deductible increases to a maximum of $500 per person ($1,000 per Self Plus One and Self and Family). Whether or not you use PPO providers, your calendar year deductible will not exceed $500 per person ($1,000 per Self Plus One and Self and Family).

If the billed amount (or the Plan allowance that providers we contract with have agreed to accept as payment in full) is less than the remaining portion of your deductible, you pay the lower amount.

Example: If the billed amount is $100, the provider has an agreement with us to accept $80, and you have not paid any amount toward meeting your calendar year deductible, you must pay $80. We will apply $80 to your deductible. We will begin paying benefits once the remaining portion of your calendar year deductible ($350) has been satisfied.

Note: If you change plans during Open Season, and the effective date of your new plan is after January 1 of the next year, you do not have to start a new deductible under your old plan between January 1 and the effective date of your new plan. If you change plans at another time during the year, you must begin a new deductible under your new plan.

If you change from Self Plus One or Self and Family to Self Only, or from Self Only to Self Plus One or Self and Family during the year, we will credit the amount of covered expenses already applied toward the deductible of your old enrollment to the deductible of your new enrollment. However, if you change from High Option to Consumer Driven Option or from Consumer Driven Option to High Option, during the year, expenses incurred as of the effective date of the option change are subject to the benefit provisions of your new option.

**Consumer Driven Option:** Your Deductible is your bridge between your Personal Care Account (PCA) and your Traditional Health Coverage. After you have exhausted your PCA, you must pay your Deductible before your Traditional Health Coverage begins. Your Deductible is generally $800 for a Self Only enrollment or $1,600 for a Self Plus One or a Self and Family enrollment. For Self Plus One or Self and Family coverage, once one individual meets the Self Only Deductible of $800, Traditional Health Coverage begins for that individual. Once the other covered members meet the additional $800 Deductible, Traditional Health Coverage begins for them. Your Deductible in subsequent years may be reduced by rolling over any unused portion of your Personal Care Account remaining at the end of the calendar year(s). Also, there is no separate Deductible for mental health and substance use disorder benefits under the Consumer Driven Option.

**Coinsurance**

**High Option:** Coinsurance is the percentage of our allowance that you must pay for your care. Coinsurance does not begin until you have met your calendar year deductible.

Example: You pay 30% of our allowance for office visits to a non-PPO physician.

**Consumer Driven Option:** Coinsurance is the percentage of our allowance that you must pay for your care after you have used up your Personal Care Account (PCA) and paid your Deductible.

**If your provider routinely waives your cost**

If your provider routinely waives (does not require you to pay) your copayments, deductibles, or coinsurance, the provider is misstating the fee and may be violating the law. In this case, when we calculate our share, we will reduce the provider's fee by the amount waived.

For example, if your physician ordinarily charges $100 for a service but routinely waives your 30% coinsurance, the actual charge is $70. We will pay $49 (70% of the actual charge of $70).

**Waivers**

In some instances, an APWU Health Plan provider may ask you to sign a "waiver" prior to receiving care. This waiver may state that you accept responsibility for the total charge for any care that is not covered by your health plan. If you sign such a waiver, whether or not you are responsible for the total charge depends on the contracts that the Plan has with its providers. If you are asked to sign this type of waiver, please be aware that, if benefits are denied for the services, you could be legally liable for the related expenses. If you would like more information about waivers, please contact us at 800-222-2798.

**Differences between our allowance and the bill**

**High Option:** Our "Plan allowance" is the amount we use to calculate our payment for covered services. Fee-for-service plans arrive at their allowances in different ways, so their allowances vary. For more information about how we determine our Plan allowance, see the definition of Plan allowance in Section 10.

Often, the provider's bill is more than a fee-for-service plan's allowance. Whether or not you have to pay the difference between our allowance and the bill will depend on the provider you use.

- **PPO providers** agree to limit what they will bill you. Because of that, when you use a preferred provider, your share of covered charges consists only of your deductible and coinsurance or copayment. Here is an example about coinsurance: You see a PPO physician who charges $150, but our allowance is $100. If you have met your deductible, you are only responsible for your coinsurance. That is, you pay just -- 10% of our $100 allowance ($10). Because of the agreement, your PPO physician will not bill you for the $50 difference between our allowance and his/her bill.
- **Non-PPO providers**, on the other hand, have no agreement to limit what they will bill you. When you use a non-PPO provider, you will pay your deductible and coinsurance -- **plus** any difference between our allowance and charges on the bill. Here is an example: You see a non-PPO physician who charges $150 and our allowance is again $100. Because you've met your deductible, you are responsible for your coinsurance, so you pay 30% of our $100 allowance ($30). Plus, because there is no agreement between the non-PPO physician and us, the physician can bill you for the $50 difference between our allowance and his/her bill.

The following table illustrates the examples of how much you have to pay out-of-pocket for services from a PPO physician vs. a non-PPO physician. The table uses our example of a service for which the physician charges $150 and our allowance is $100. The table shows the amount you pay if you have met your calendar year deductible.

| EXAMPLE | PPO physician | Non-PPO physician |
|---|---|---|
| Physician's charge | $150 | $150 |
| Our allowance | We set it at: $100 | We set it at: $100 |
| We pay | 90% of our allowance: $90 | 70% of our allowance: $70 |
| You owe: Coinsurance | 10% of our allowance: $10 | 30% of our allowance: $30 |
| +Difference up to charge? | No: 0 | Yes: $50 |
| **TOTAL YOU PAY** | **$10** | **$80** |

**Consumer Driven Option:**

**In-network providers** agree to accept our Plan allowance so if you use an in-network provider, you never have to worry about paying the difference between the Plan allowance and the billed amount for covered services. If your covered expenses are being paid out of your Personal Care Account or if you are receiving in-network covered preventive services, the Plan will pay 100%. If you have exhausted your Personal Care Account, you will be responsible for paying your Deductible and also coinsurance under the Traditional Health Coverage.

**Out-of-network Providers -** If you use an out-of-network provider, you will have to pay the difference between the Plan allowance and the billed amount only if you use up your Personal Care Account for the year. Note that it usually makes sense to use in-network providers because it will make your Personal Care Account go much further since money left in your Personal Care Account can be rolled over to be used in the next year.

**Your Catastrophic protection out-of-pocket maximum for deductibles, coinsurance and copayments**

There is a limit to the amount you must pay out-of-pocket for combined medical and prescription drug coinsurance for the year for certain charges. When you have reached this limit, you pay no coinsurance for covered services for the remainder of the calendar year.

**High Option:**

**PPO benefit:** Your out-of-pocket maximum is $5,500 for combined medical and prescription drugs for Self Only enrollment or $9,000 for a Self Plus One or a Self and Family enrollment if you are using PPO providers and in-network pharmacies. Only eligible expenses for PPO providers and in-network pharmacies count toward this limit.

**Non-PPO benefit:** Your out-of-pocket maximum is $10,000 for combined medical and prescription drugs for Self Only enrollment, or $15,000 for a Self Plus One or a Self and Family enrollment if you are using non-PPO providers or out-of-network pharmacies. Eligible expenses for network providers or in-network pharmacies also count toward this limit. Your eligible out-of-pocket expenses will not exceed this amount whether or not you use network providers.

**Note:** For Self Plus One or Self and Family coverage, the maximum out-of-pocket for any individual in the family will not exceed the maximum out-of-pocket for Self Only coverage. When an individual meets the Self Only out-of-pocket maximum, they pay no coinsurance for covered services for the remainder of the calendar year. Once the other covered members in the family meet the remaining out-of-pocket family maximum, then they pay no coinsurance for covered services for the remainder of the calendar year.

Out-of-pocket expenses for the purposes of this benefit are:

- The 10% you pay (or the 5% you pay for Cancer Centers of Excellence) for PPO; inpatient medical services and supplies, surgical and anesthesia services, services provided by a hospital or other facility and ambulance services, emergency services/accidents, mental health and substance use disorder treatment; and the medical deductible
- The 30% you pay for non-PPO; medical services and supplies, surgical and anesthesia services, services provided by a hospital or other facility and ambulance services, emergency services/accidents, mental health and substance use disorder treatment, dental; and the medical deductible
- The copayment of $25 for outpatient visits to PPO physicians and $15 for virtual visits
- The copayment of $40 for outpatient facility charges in an Urgent Care Center
- The 25% you pay for in-network preferred brand name prescription drugs (Tier 2), 45% for in-network non-preferred brand name prescription drugs (Tier 3) and the $10 and $20 you pay for in-network generic prescription drugs (Tier 1), and 25% for generic specialty drugs (Tier 4), 25% for preferred brand name drugs (Tier 5) and 45% non-preferred brand name drugs (Tier 6)

The following cannot be included in the accumulation of out-of-pocket expenses:

- Expenses in excess of our allowance or maximum benefit limitations
- Any amounts you pay because benefits have been reduced for non-compliance with this Plan's cost containment requirements (see Section 3)
- The $300 per admission for non-PPO inpatient hospital charges or skilled nursing facility
- Expenses in excess of visit maximums for physical, occupational and speech therapy (see pages 41 and 42), and acupuncture (see page 46)
- Expenses incurred in excess of the $90 per day provided under home nursing care (see page 45); and
- Expenses in excess of Hospice care and preventive care maximums

- The difference in cost when brand name drugs are purchased and a generic is available
- Drugs reimbursed at the non-network pharmacy level
- 50% coinsurance for retail drugs after the first two fills if mail order is not used
- 100% of the cost for targeted drugs if the Plan's step therapy is not followed
- Any associated costs when you purchase medications in excess of the Plan's dispensing limitations
- Cost associated with non-covered drugs and supplies

**Consumer Driven Option:**

If you have exceeded your Personal Care Account and met your Deductible the following would apply:

**In-network benefit:** Your out-of-pocket maximum is $5,000 for combined medical and prescription drugs for a Self Only enrollment or $10,000 for a Self Plus One or Self and Family enrollment if you are using in-network providers and pharmacies. Only eligible expenses for network providers and pharmacies count toward this limit.

**Out-of-network benefit:** Your out-of-pocket maximum is $10,200 for combined medical and prescription drugs for a Self Only enrollment or $13,700 for a Self Plus One or Self and Family enrollment if you are using out-of-network providers. Eligible expenses for network providers and pharmacies also count toward this limit. Your eligible out-of-pocket expenses will not exceed this amount whether or not you use network providers.

**Note:** For Self Plus One or Self and Family coverage, the maximum out-of-pocket for any individual in the family will not exceed the maximum out-of-pocket for Self Only coverage. When an individual meets the Self Only out-of-pocket maximum, they pay no coinsurance for covered services for the remainder of the calendar year. Once the other covered members in the family meet the remaining out-of-pocket family maximum, then they pay no coinsurance for covered services for the remainder of the calendar year.

Out-of-pocket expenses for the purposes of this benefit are:

- The 15% you pay (or the 10% you pay for Cancer Centers of Excellence) for in-network inpatient and outpatient hospital charges, surgical, medical, virtual visits and emergency services under the Traditional Health Coverage; and the Deductible
- The 40% you pay for out-of-network inpatient and outpatient hospital charges, surgical, medical, maternity and emergency services under the Traditional Health Coverage; and the Deductible
- The 25% you pay for in-network generic and preferred brand name prescription drugs; and 40% for in-network non-preferred brand name drugs
- The Personal Care Account (PCA) of $1,200 for Self Only or $2,400 for Self Plus One or Self and Family

The following cannot be included in the accumulation of out-of-pocket expenses:

- Any expenses paid by the Plan under your in-network Preventive Care benefit
- Expenses in excess of our allowance or maximum benefit limitations or expenses not covered under the Traditional Health Coverage
- Dental care or Vision care expenses above the limitations provided under your Personal Care Account
- Any amounts you pay because benefits have been reduced for non-compliance with this Plan’s cost containment requirements (see Section 3)
- Expenses in excess of Hospice care maximums
- Drugs purchased at a non-network pharmacy

- The difference in cost when brand name drugs are purchased and a generic is available
- Any associated costs when you purchase medications in excess of the Plan's dispensing limitations
- Cost associated with non-covered drugs and supplies

**Carryover**

If you changed to this Plan during Open Season from a plan with a catastrophic protection benefit and the effective date of the change was after January 1, any expenses that would have applied to that plan's catastrophic protection benefit during the prior year will be covered by your old plan if they are for care you received in January before your effective date of coverage in this Plan. If you have already met your old plan's catastrophic protection benefit level in full, it will continue to apply until the effective date of your coverage in this Plan. If you have not met this expense level in full, your old plan will first apply your covered out-of-pocket expenses until the prior year's catastrophic level is reached and then apply the catastrophic protection benefit to covered out-of-pocket expenses incurred from that point until the effective date of your coverage in this Plan. Your old plan will pay these covered expenses according to this year's benefits; benefit changes are effective January 1.

Note: If you change options in this Plan during the year, we will credit the amount of covered expenses already accumulated toward the catastrophic out-of-pocket limit of your old option to the catastrophic protection limit of your new option.

**If we overpay you**

We will make diligent efforts to recover benefit payments we made in error but in good faith. We may reduce subsequent benefit payments to offset overpayments. We will generally first seek recovery from the provider if we paid the provider directly, or from the person (covered family member, guardian, custodial parent, etc.) to whom we sent our payment.

**When Government facilities bill us**

Facilities of the Department of Veterans Affairs, the Department of Defense, and the Indian Health Service are entitled to seek reimbursement from us for certain services and supplies they provide to you or a family member. They may not seek more than their governing laws allow. You may be responsible to pay for certain services and charges. Contact the government facility directly for more information.

# Section 5. Benefits

See page 16 for how our benefits changed this year. Page 151 is a benefits summary of the High Option. Make sure that you review the benefits that are available under the option in which you are enrolled.


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# High Option Overview

The Plan offers a High Option, described in this section. Make sure that you review the benefits that are available under the benefit program in which you are enrolled.

The High Option Section 5 is divided into subsections. Please read *Important things you should keep in mind* at the beginning of each subsection. Also read the general exclusions in Section 6; they apply to the benefits in the following subsections. To obtain claim forms, claims filing advice, or more information about the High Option benefits, contact us at 800-222-2798 or on our website at www.apwuhp.com.

The APWU Health Plan's High Option provides a wide range of comprehensive benefits for preventive services, doctors' visits and services, care in a hospital, laboratory tests and procedures, accidental and emergency services, mental health and substance use disorder treatment and prescription drugs. We have extensive networks of preferred providers for both medical and mental health services to help lower your costs, but you may use any provider you wish, in or out of our networks.

**The High Option includes:**

**Preventive care**

The Plan emphasizes prevention by providing an extensive range of preventive benefits to help members stay well. We include 100% coverage for an array of in-network preventive tests and screenings, routine physical exams, and a Tobacco Cessation Program to stop smoking. To keep children well, we have 100% coverage for recommended immunizations, physical exams and laboratory tests for children. We emphasize women's wellness with our Well Woman benefit that provides 100% coverage for a full range of in-network preventive services, preventive tests and screenings, counseling services, and contraceptives, including prescription drug contraceptives.

**Medical and Surgical services**

The Plan provides coverage for doctors' visits and surgical services and supplies. You pay only a flat copayment for office visits to a network physician, including visits for chiropractic and acupuncture treatment. In-network maternity care is covered 100%, including breastfeeding support. Mental health and substance use disorder treatment has the same comprehensive coverage as is provided for medical care.

**Hospitalization and Emergency care**

We offer extensive benefits for hospital and other inpatient healthcare services. There is no deductible or per admission charge for in-network hospital care. You also receive 100% coverage for unexpected outpatient care when you need it most with the Plan's Accidental Injury benefit.

**Prescription drugs**

Our prescription drug program offers prescription savings with no deductible and low copayments for (Tier 1) generic drugs. The prescription drug program is easy to use, with a huge network of pharmacies and a mail order service where medications are delivered right to your door. The Plan's prescription drug program provides savings and convenience for generic and brand name drugs, and you never have to file a claim.

**Special features**

Obtaining help from a medical professional is quick, confidential, and free with the Plan's voluntary Nurse Advisory Line, available 24/7 anywhere in the country. Our voluntary Diabetes and Weight Management Programs offer some $0 copays and coinsurance for members with these conditions. Online access to claims information and customer service is available through eHealthRecordPLUS. We help members navigate the healthcare system with an online Preferred Provider Organization (PPO) directory, Hospital Quality Ratings Guide, Treatment Cost Estimator, and prescription drug information. We also offer online consumer health information and non-FEHB savings on health and wellness products, and a CignaPlus Savings dental discount card when a Health Risk Assessment is completed.

# Section 5 (a). Medical Services and Supplies Provided by Physicians and Other Healthcare Professionals

**Important things you should keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- The calendar year deductible is: PPO - $350 per person ($700 per Self Plus One enrollment, or $700 per Self and Family enrollment); non-PPO - $500 per person ($1,000 per Self Plus One enrollment, or $1,000 per Self and Family enrollment). The calendar year deductible applies to almost all benefits in this Section. We added "(No deductible)" to show when the calendar year deductible does not apply.
- The non-PPO benefits are the standard benefits of this Plan. PPO benefits apply only when you use a PPO provider. When no PPO provider is available, non-PPO benefits apply.
- When you use a PPO hospital, keep in mind that the professionals who provide services to you in the hospital, may not all be preferred providers. If they are not, they will be paid by this Plan as non-PPO providers. However, if surgical services are rendered at a PPO hospital or a PPO freestanding ambulatory facility by a PPO primary surgeon, we will pay the services of anesthesiologists and surgical assistants who are not preferred providers at the PPO rate, based on Plan allowance. If the covered services are performed at a PPO hospital or a PPO freestanding ambulatory facility, we will pay the services of radiologists and pathologists who are not preferred providers at the PPO rate, based on the Plan allowance. You may be billed any difference between our allowance and the billed amount.
- Be sure to read Section 4, Your costs for covered services, for valuable information about how cost-sharing works. Also, read Section 9 for information about how we pay if you have other coverage, or if you are age 65 or over.
- **YOU MUST GET PRECERTIFICATION FOR CERTAIN OUTPATIENT IMAGING PROCEDURES.** FAILURE TO DO SO WILL RESULT IN A MINIMUM OF A $100 PENALTY. Please refer to precertification information in Section 3 to be sure which procedures require precertification.

| Benefit Description | You Pay<br>After the calendar year deductible... |
|---|---|
| **Note: The calendar year deductible applies to almost all benefits in this Section. We say "(No deductible)" when it does not apply.** | |
| **Diagnostic and treatment services** | |
| Professional services of physicians<br>• In physician's office | PPO: $25 copayment (No deductible)<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| Professional services of physicians<br>• During a hospital stay<br>• In a skilled nursing facility<br>• Second surgical opinion<br>• At home | PPO: 10% of the Plan allowance<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| • At Cancer Centers of Excellence | PPO Cancer Center of Excellence (COE): 5% of the Plan allowance |

| Benefit Description | You Pay<br>After the calendar year deductible... |
|---|---|
| **TeleHealth Services** | |
| • Virtual visits are available through American Well<br><br>You can receive treatment from board-certified doctors for your non-emergency conditions such as the flu, strep throat, eye infections, bronchitis, and much more. Covered services include visits through the web or your mobile device to obtain a consultation, diagnosis and prescriptions (when appropriate). The service is available 24 hours a day, 7 days a week.<br><br>Note: Telehealth services are available in most states, but some states do not allow telehealth or prescriptions per state regulations.<br><br>Please see www.AmWell.com, or call 855-818-DOCS for information on virtual visits<br><br>Note: There are no out-of-network benefits for Virtual visits. | American Well: $15 (No deductible)<br><br>PPO: $25 Other (No deductible)<br><br>Non-PPO: N/A |
| **Lab, X-ray and other diagnostic tests** | |
| Tests, such as:<br>• Blood tests<br>• Urinalysis<br>• Non-routine pap tests<br>• Pathology<br>• X-rays<br>• Non-routine mammograms, including 3D mammograms<br>• CT Scans/MRI/MRA/NC/PET (Outpatient requires precertification – see Section 3, except for NC)<br>• Ultrasound<br>• Electrocardiogram and EEG | PPO: 10% of the Plan allowance<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount<br><br>Note: If your PPO provider uses a non-PPO lab or radiologist, we will pay non-PPO benefits for lab and X-ray charges billed by these non-PPO providers. |
| If LabCorp or Quest Diagnostics performs your covered lab services, you will have no out-of-pocket expense and you will not have to file a claim. To find a location near you, in all states, call Cigna at 800-582-1314; or visit our website at www.apwuhp.com.<br><br>Note: Not available in the U.S. Virgin Islands. | Nothing (No deductible) |
| *Not covered:*<br>• *Professional fees for automated lab tests*<br>• *Genetic screening (see Definition, Section 10)* | *All charges* |
| Pharmacogenomic testing to optimize prescription drug therapies for certain conditions:<br>• Plavix (antiplatelet)<br>• Warfarin (anticoagulant) | PPO: Nothing (No deductible)<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |

| Benefit Description | You Pay<br>After the calendar year deductible... |
|---|---|
| **Preventive care, adult** | |
| Routine physical every calendar year which includes:<br><br>Screenings, such as:<br>• Total Blood Cholesterol - once annually<br>• Fasting lipoprotein profile, once every 5 years for adults age 20 or over<br>• Depression<br>• Diabetes<br>• High Blood Pressure<br>• HIV<br>• Colorectal Cancer Screening<br>- Fecal occult blood test, once annually, ages 40 and older;<br>- Sigmoidoscopy screening, starting at age 50;<br>- Colonoscopy, starting at age 50;<br>- At home Colorectal Cancer Screening Cologuard Kit provided through Exact Sciences Laboratories, every three years starting at age 50, prescription needed from physician<br>• One-time hepatitis C test for those born from 1945-1965<br>• Low-dose CT scan for those at risk of lung cancer, one annually for adults age 55-80 (Requires prior approval, see Section 3)<br>• Routine Prostate Specific Antigen (PSA) test, one annually for men age 40 and older<br>• Abdominal Aortic Aneurysm screening, once for men between the ages of 65 and 75 with a smoking history<br>• Biometric screening, once annually<br>• Genetic testing for BRCA for women whose family is associated with increased risk of BRCA1 or BRCA2 (Preauthorization is required. See *Other services*, Section 3)<br>• Individual counseling on prevention and reducing health risks<br><br>Note: Biometric screening includes Body Mass Index (BMI), Lipid Panel, Total Blood Cholesterol, blood pressure, and Comprehensive Metabolic Panel.<br><br>Labs, such as:<br>• Comprehensive Metabolic Panel<br>• Lipid Panel<br>• Urinalysis<br>• Complete Blood Count (CBC)<br>• Routine Electrocardiogram (EKG)<br>• Chest X-ray<br>• Hemoglobin A1C | PPO: Nothing (No deductible)<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |

*Preventive care, adult - continued on next page*

| Benefit Description | You Pay<br>After the calendar year deductible... |
|---|---|
| **Preventive care, adult (cont.)** | |
| Note: Other laboratory work, X-rays and other diagnostic tests performed, when medically necessary, during a routine exam are subject to the benefits under *Diagnostic and treatment services*.<br><br>Note: In-network facility and lab services directly related to covered, in-network preventive care will also be covered at 100%. | PPO: Nothing (No deductible)<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| Well woman care based on current recommendations such as:<br>• One annual routine gynecological visit<br>• Cervical cancer screening (Pap smear)<br>• Human Papillomavirus (HPV) testing<br>• Chlamydia/Gonorrhea screening<br>• Osteoporosis screening<br>• Breast cancer screening<br>• Annual counseling for sexually transmitted infections<br>• Annual counseling and screening human immune-deficiency virus<br>• Contraceptives, such as surgically implanted contraceptives, injectable contraceptive drugs, intrauterine devices, and diaphragms (See *Family planning,* Section 5(a))<br>• Contraceptive methods and counseling<br>• Sterilization procedures (See *Surgical* procedures, Section 5(b))<br>• Patient education and counseling for women with reproductive capacity<br>• Screening and counseling for women for interpersonal and domestic violence<br><br>Note: In-network prescription drugs and devices approved by the FDA for contraception can be found in Section 5(f), *Prescription drug benefits*. | PPO: Nothing (No deductible)<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| Routine mammogram - covered for women, including 3D mammograms covered for women age 35 and older; as follows:<br>• From age 35 through 39, one during this five year period<br>• From age 40 through 64, one every calendar year<br>• At age 65 and older, one every two consecutive calendar years | PPO: Nothing (No deductible)<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| Immunizations, such as:<br><br>Adult immunizations endorsed by the Centers for Disease Control and Prevention (CDC): based on the Advisory Committee on Immunization Practices (ACIP) schedule.<br>• Zostavax shingles vaccine, starting at age 60<br>• Shingrix shingles vaccine, starting at age 50, two vaccine limit per lifetime<br><br>Note: For immunizations for Zostavax at a network pharmacy, age 60 or older pay nothing; age 59 or younger, see Section 5(f), *Prescription drug benefits*. | PPO: Nothing (No deductible)<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |

| Benefit Description | You Pay<br>After the calendar year deductible... |
|---|---|
| **Preventive care, children** | |
| Well-child visits, examinations, and immunizations as described in the Bright Future Guidelines provided by the American Academy of Pediatrics | PPO: Nothing (No deductible)<br><br>Non-PPO: Any difference between the Plan allowance and the billed charge (No deductible) |
| • Examinations, limited to:<br>- Examinations for amblyopia and strabismus-limited to one screening examination (age 3 through 5)<br>- Examinations done on the day of immunizations (ages 3 up through 21)<br>- One Screening Examination of Premature Infants for Retinopathy of Prematurity or infants with low birth weight or gestational age of 32 weeks or less | PPO: Nothing (No deductible)<br><br>Non-PPO: Any difference between the Plan allowance and the billed charge and any amount above $250 per child (ages 0 through 3) each year and any amount above $150 per child (ages 4 through 18) each year (No deductible) |
| Note: In-network facility and lab services directly related to covered, in-network preventive care will also be covered at 100%. | |
| Note: Any procedure, injection, diagnostic service, laboratory, or x-ray service done in conjunction with a routine examination and is not included in the preventive listing of services will be subject to the applicable member copayments, coinsurance, and deductible.<br><br>Note: A complete list of preventive care services recommended under the U.S. Preventive Services Task Force (USPSTF) is available online at www.uspreventiveservicestaskforce.org/BrowseRec/Index/browse-recommendations.<br><br>HHS: www.healthcare.gov/preventive-care-benefits<br><br>CDC: www.cdc.gov/vaccines/schedules/index.html<br><br>Women's preventive services:<br><br>www.healthcare.gov/preventive-care-women/<br><br>For additional information:<br><br>www.healthfinder.gov/myhealthfinder/default.aspx<br><br>Note: For a complete list of the American Academy of Pediatrics Bright Futures Guidelines go to https://brightfutures.app.org/Pages/default.aspx. | |
| *Not covered:*<br>• *Adult immunizations not endorsed by the CDC*<br>• *Routine diagnostic tests associated with preventive care other than those specified as covered*<br>• *Physical exams required for obtaining or continuing employment or insurance, attending schools or camp, athletic exams, or travel*<br>• *Immunizations, boosters, and medications for travel or work-related exposure* | *All charges* |

| Benefit Description | You Pay<br>After the calendar year deductible... |
|---|---|
| **Maternity care** | |
| Complete maternity (obstetrical) care, such as:<br>• Screening for gestational diabetes for pregnant women<br>• Prenatal care<br>• Delivery<br>• Postnatal care<br>• Initial examination of a newborn child covered under a Self Plus One or Self and Family enrollment<br>• Breastfeeding support, supplies and counseling for each birth<br><br>Note: Maternity care expenses incurred by a Plan member serving as a surrogate mother are covered by the Plan subject to reimbursement from the other party to the surrogacy contract or agreement. The involved Plan member must execute our Reimbursement Agreement against any payment she may receive under the surrogacy contract or agreement. Expenses of the newborn child are not covered under this or any other benefit in a surrogate mother situation. | PPO: Nothing (No deductible)<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount<br><br>Note: For inpatient hospital care related to maternity, we pay for covered services in full when you use preferred providers.<br><br>Note: In-network facility and lab services directly related to covered, in-network maternity care will also be covered at 100%. |
| Note: Here are some things to keep in mind:<br>• You do not need to precertify your vaginal or cesarean delivery; see page 23 for other circumstances, such as extended stays for you or your baby.<br>• You may remain in the hospital up to 48 hours after a vaginal delivery and 96 hours after a cesarean delivery.<br>• We cover routine nursery care of the newborn child during the covered portion of the mother's maternity stay.<br>• We pay hospitalization and surgeon services for non-maternity care, as well as covering an extended stay, if medically necessary, the same as for illness and injury.<br>• Hospital services are covered under Section 5(c) and Surgical benefits Section 5(b).<br><br>Note: When a newborn requires definitive treatment during or after the mother's confinement, the newborn is considered a patient in his or her own right. If the newborn is eligible for coverage, regular medical or surgical benefits apply rather than maternity benefits. | |
| • We will cover other care of an infant who requires non-routine treatment if we cover the infant under a Self Plus One or Self and Family enrollment. Surgical benefits, not maternity benefits, apply to circumcision of a covered newborn. | PPO: 10% of the Plan allowance<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| Note: To obtain the in-network, breastfeeding equipment and supplies, please call 877-466-0164 after 28 weeks of pregnancy. A physician's order is required. | |
| *Not covered:*<br>• *Amniocentesis if for diagnosing multiple births*<br>• *Genetic screening (see Definitions, Section 10)* | *All charges* |

| Benefit Description | You Pay<br>After the calendar year deductible... |
|---|---|
| **Family Planning** | |
| A range of voluntary family planning services, limited to:<br>• Contraceptive counseling for women<br>• Voluntary sterilization for women (See *Surgical* procedures Section 5 (b))<br>• Surgically implanted contraceptives<br>• Injectable contraceptive drugs (such as Depo provera)<br>• Intrauterine devices (IUDs)<br>• Diaphragms<br><br>Note: We cover oral contraceptives and devices under Section 5(f), *Prescription drug benefits.* | PPO: Nothing (No deductible)<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| • Voluntary sterilization for men (See *Surgical* procedures, Section 5 (b)) | PPO: 10% of the Plan allowance<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Reversal of voluntary surgical sterilization*<br>• *Genetic testing and counseling* | *All charges* |
| **Infertility services** | |
| • Diagnosis and treatment of infertility, except as shown in *Not covered* | PPO: 10% of the Plan allowance and any amount over $2,500<br><br>Non-PPO: 30% of the Plan allowance, any difference between our allowance and the billed amount and any amount over $2,500 |
| *Not covered:*<br>• *Infertility services after voluntary sterilization*<br>• *Assisted reproductive technology (ART) procedures, such as:*<br>- *Artificial insemination (all procedures) (AI)*<br>- *In vitro fertilization (IVF)*<br>- *Embryo transfer and gamete intra-fallopian transfer (GIFT) and zygote intra-fallopian transfer (ZIFT)*<br>- *Intravaginal insemination (IVI)*<br>- *Intracervical insemination (ICI)*<br>- *Intrauterine insemination (IUI)*<br>• *Services and supplies related to ART procedures*<br>• *Cost of donor sperm*<br>• *Cost of donor egg* | *All charges* |

| Benefit Description | You Pay<br>After the calendar year deductible... |
|---|---|
| **Allergy care** | |
| • Testing and treatment, including materials (such as allergy serum)<br>• Allergy injections | PPO: 10% of the Plan allowance<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Provocative food testing*<br>• *Sublingual allergy desensitization* | *All charges* |
| **Treatment therapies** | |
| • Chemotherapy and radiation therapy<br><br>Note: High dose chemotherapy in association with autologous bone marrow transplants is limited to those transplants listed on pages 51-53.<br>• Dialysis – hemodialysis and peritoneal dialysis<br>• Intravenous (IV)/Infusion Therapy – Home IV and antibiotic therapy<br>• Growth hormone therapy (GHT)<br><br>Note: We only cover IV/Infusion therapy and GHT when we preauthorize the treatment. We will ask you to submit information that establishes that the GHT is medically necessary. Ask us to authorize GHT before you begin treatment. We will only cover GHT services and related services and supplies that we determine are medically necessary. See *Other services,* Section 3.<br><br>Note: Growth hormone and any drugs used for the administration of Home Intravenous (IV) Infusion are covered under the prescription drug benefit. If the drugs are obtained through Accredo Health Group, Express Scripts' specialty pharmacy, they will be paid at the in-network prescription drug benefit. If they are not obtained through Accredo Health Group, Express Scripts' specialty pharmacy, they will be paid at the out-of-network prescription drug benefit. (See *Prescription drug benefits*, Section 5(f)).<br>• Respiratory and inhalation therapies<br>• Cardiac rehabilitation following qualifying event/condition | PPO: 10% of the Plan allowance<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| **Physical and occupational therapies** | |
| Physical therapy and occupational therapy provided by a licensed registered therapist up to a combined 60 visits per calendar year<br><br>Note: We also have the right to deny any type of therapy, service or supply for the treatment of a condition which ceases to be therapeutic treatment and is instead administered to maintain a level of functioning or to prevent a medical problem from occurring or recurring. | PPO: 10% of the Plan allowance<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Maintenance therapies*<br>• *Exercise programs* | *All charges* |

| Benefit Description | You Pay<br>After the calendar year deductible... |
|---|---|
| **Applied behavioral analysis (ABA)** | |
| Outpatient Applied Behavioral Analysis (ABA) services, for the treatment of Autism Spectrum Disorder. Services must be provided under the supervision of a Board Certified Behavior Analyst who is contracted with Beacon Health Options, or agrees to participate with Beacon Health Options' care management activities. **(Preauthorization required by Beacon Health Options)** | PPO: 10% of the Plan allowance<br>Non-PPO: All charges |
| Note: Beacon Health Options' review of ABA services is based on an intensive care management model that monitors treatment plans, objectives, and progress milestones.<br>We have the right to deny services for treatment when outcomes do not meet the defined treatment plan objectives and milestones. | |
| **Speech therapy** | |
| Speech therapy where medically necessary and provided by a licensed therapist<br>Note: Preauthorization of speech therapy is required. See *Other services*, Section 3.<br>Note: Speech therapy is combined with 60 visits per calendar year for the services of physical therapy and/or occupational therapy (see above). | PPO: 10% of the Plan allowance<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| Note: We also have the right to deny any type of therapy, service or supply for the treatment of a condition which ceases to be therapeutic treatment and is instead administered to maintain a level of functioning or to prevent a medical problem from occurring or recurring. | |
| **Hearing services (testing, treatment, and supplies)** | |
| • For treatment related to illness or injury, including evaluation and diagnostic hearing tests performed by an M.D., D.O., or audiologist<br>• One examination and testing for hearing aids every 2 years<br>Note: For routine hearing screening performed during a child's preventive care visit, see Section 5(a), *Preventive care, children*. | PPO: 10% of the Plan allowance<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| • External hearing aids<br>• Implanted hearing-related devices, such as bone anchored hearing aids (BAHA) and cochlear implants | Note: For benefits for the devices, see Section 5(a), *Orthopedic and prosthetic devices*. |
| *Not covered:*<br>• *Hearing services that are not shown as covered* | *All charges* |
| **Vision services (testing, treatment, and supplies)** | |
| • Internal (implant) ocular lenses and/or the first contact lenses required to correct an impairment caused by accident or illness. The services of an optometrist are limited to the testing, evaluation and fitting of the first contact lenses required to correct an impairment caused by accident or illness<br>Note: See Section 5(a), *Preventive care, children* for eye exams for children. | PPO: 10% of the Plan allowance<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |

*Vision services (testing, treatment, and supplies) - continued on next page*

| Benefit Description | You Pay<br>After the calendar year deductible... |
|---|---|
| **Vision services (testing, treatment, and supplies) (cont.)** | |
| *Not covered:*<br>• *Eyeglasses or contact lenses and examinations for them*<br>• *Eye exercises and visual training*<br>• *Radial keratotomy and other refractive surgery*<br>• *Refraction* | *All charges* |
| **Foot care** | |
| Routine foot care when you are under active treatment for a metabolic or peripheral vascular disease, such as diabetes | PPO: $25 copayment for the office visit (No deductible) plus 10% of the Plan allowance for other services performed during the visit<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Cutting, trimming or removal of corns, calluses, or the free edge of toenails, and similar routine treatment of conditions of the foot, except as stated above*<br>• *Treatment of weak, strained or flat feet or bunions or spurs; and of any instability, imbalance or subluxation of the foot (unless the treatment is by open cutting surgery)* | *All charges* |
| **Orthopedic and prosthetic devices** | |
| • Artificial limbs and eyes<br>• Prosthetic sleeve or sock<br>• Externally worn breast prostheses and surgical bras, including necessary replacements following a mastectomy<br>• Leg, arm, neck, joint and back braces<br>• Implanted hearing-related devices, such as bone anchored hearing aids (BAHA) and cochlear implants<br>• Internal prosthetic devices, and surgically implanted breast implant following mastectomy<br><br>Note: We recommend preauthorization of orthopedic and prosthetic devices. See *Other services*, Section 3.<br><br>Note: We require preauthorization of artificial limbs. See *Other services*, Section 3.<br><br>Note: We will pay only for the cost of the standard item. Coverage for specialty items, such as bionics, is limited to the cost of the standard item.<br><br>Note: For information on the professional charges for the surgery to insert an implant, see Section 5(b), *Surgical procedures.* For information on the hospital and/or ambulatory surgery center benefits, see Section 5 (c), *Services provided by a hospital or other facility, and ambulance services.* | PPO: 10% of the Plan allowance<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |

*Orthopedic and prosthetic devices - continued on next page*

| Benefit Description | You Pay<br>After the calendar year deductible... |
|---|---|
| **Orthopedic and prosthetic devices (cont.)** | |
| External hearing aids<br>• Covered every 3 years limited to $1,500<br><br>Note: Excluding batteries, benefits for hearing aid dispensing fees, accessories, supplies, and repair service are included in the benefit limit described above. | PPO: All charges in excess of $1,500, up to the PPO allowance (No deductible)<br><br>Non-PPO: All charges in excess of $1,500 (No deductible) |
| *Not covered:*<br>• *Orthopedic and corrective shoes, arch supports, foot orthotics, heel pads and heel cups*<br>• *Lumbosacral supports*<br>• *Corsets, trusses, elastic stockings, support hose, and other supportive devices* | *All charges* |
| **Durable medical equipment (DME)** | |
| Durable medical equipment (DME) is equipment and supplies that:<br>1. Are prescribed by your attending physician (i.e., the physician who is treating your illness or injury)<br>2. Are medically necessary<br>3. Are primarily and customarily used only for a medical purpose<br>4. Are generally useful only to a person with an illness or injury<br>5. Are designed for prolonged use; and<br>6. Serve a specific therapeutic purpose in the treatment of an illness or injury<br><br>We cover rental or purchase, of durable medical equipment, at our option, including repair and adjustment. Covered items include but are not limited to:<br>• Oxygen<br>• Dialysis equipment<br>• Hospital beds<br>• Wheelchairs (standard and electric)<br>• Ostomy supplies (including supplies purchased at a pharmacy)<br>• Crutches<br>• Walkers<br><br>Note: Preauthorization of durable medical equipment is required. See *Other services*, Section 3.<br><br>Note: We will pay only for the cost of the standard item. Coverage for specialty equipment, such as all-terrain wheelchairs, is limited to the cost of the standard equipment.<br><br>Note: We limit the Plan allowance for DME rental benefit to an amount no greater than what we would have considered if the equipment had been purchased. | PPO: 10% of the Plan allowance<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |

*Durable medical equipment (DME) - continued on next page*

| Benefit Description | You Pay<br>After the calendar year deductible... |
|---|---|
| **Durable medical equipment (DME) (cont.)** | |
| *Not covered:*<br>• *Whirlpool equipment*<br>• *Sun and heat lamps*<br>• *Light boxes*<br>• *Heating pads*<br>• *Exercise devices*<br>• *Stair glides*<br>• *Elevators*<br>• *Air Purifiers*<br>• *Computer "story boards," "light talkers," or other communication aids for communication-impaired individuals* | *All charges* |
| **Home health services** | |
| Services for skilled nursing care up to 25 visits per calendar year, not to exceed a maximum Plan payment of $90 per day, when preauthorized and:<br>• a registered nurse (R.N.), licensed practical nurse (L.P.N.) or licensed vocational nurse (L.V.N.) provides the services;<br>• the attending physician orders the care;<br>• the physician identifies the specific professional skills required by the patient and the medical necessity for skilled services; and<br>• the physician indicates the length of time the services are needed<br><br>Note: Skilled nursing care must be preauthorized. See *Other services*, Section 3. | PPO: 10%; all charges after we pay $90 per day<br><br>Non-PPO: 30%; all charges after we pay $90 per day |
| *Not covered:*<br>• *Nursing care requested by, or for the convenience of, the patient or the patient's family*<br>• *Home care primarily for personal assistance that does not include a medical component and is not diagnostic, therapeutic, rehabilitative, or habilitative*<br>• *Nursing services without preauthorization*<br>• *Services of nurses' aides or home health aides* | *All charges* |
| **Chiropractic** | |
| Chiropractic treatment limited to 24 visits and/or manipulations per year<br><br>Note: X-rays covered under *Lab, X-ray and other diagnostic tests.* | PPO: $25 copayment (No deductible)<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount. |
| *Not covered:*<br>• *Massage therapy*<br>• *Maintenance therapy* | *All charges* |

| Benefit Description | You Pay<br>After the calendar year deductible... |
|---|---|
| **Alternative treatments** | |
| Acupuncture – by a doctor of medicine or osteopathy or licensed acupuncturist, benefits are limited to 26 visits per person per calendar year<br>• anesthesia<br>• pain relief | PPO: $25 copayment (No deductible)<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Services of any provider not listed as covered; see Covered providers Section 3* | *All charges* |
| **Educational classes and programs** | |
| If you are an APWU Health Plan member, you may enroll in a Tobacco Cessation Program as follows:<br>• Telephonic counseling sessions with Cigna/CareAllies or;<br>• Group therapy sessions or;<br>• Educational sessions with a physician<br>Note: Enrollment in the Cigna/CareAllies program must be initiated by member after effective date of Health Plan enrollment. For more information contact Cigna/CareAllies at 800-582-1314. | PPO: Nothing (No deductible)<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| Select over-the-counter and prescription tobacco cessation medications approved by the FDA to treat tobacco dependence.<br>To qualify for these drugs, you need to be age 18 or older; get a prescription for these products from your doctor, even if the products are sold over-the-counter; fill the prescription at a network pharmacy. | PPO: Nothing (No deductible)<br>Non-PPO: 50% of the cost for a 30-day supply (No deductible) |
| Childhood obesity education | PPO: Nothing (No deductible)<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| Diabetes self-management training services, up to 10 hours initial training the first year and 2 hours subsequent training annually. | PPO: 10% of the Plan allowance<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |

# Section 5 (b). Surgical and Anesthesia Services Provided by Physicians and Other Healthcare Professionals

**Important things you should keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- The calendar year deductible is: PPO - $350 per person ($700 per Self Plus One enrollment, or $700 per Self and Family enrollment); Non-PPO - $500 per person ($1,000 per Self Plus One enrollment, or $1,000 per Self and Family enrollment). The calendar year deductible applies to almost all benefits in this Section. We added "(No deductible)" to show when the calendar year deductible does not apply.
- The non-PPO benefits are the standard benefits of this Plan. PPO benefits apply only when you use a PPO provider. When no PPO provider is available, non-PPO benefits apply.
- When you use a PPO hospital, keep in mind that the professionals who provide services to you in the hospital, may not all be preferred providers. If they are not, they will be paid by this Plan as non-PPO providers. However, if surgical services are rendered at a PPO hospital or a PPO freestanding ambulatory facility by a PPO primary surgeon, we will pay the services of anesthesiologists and surgical assistants who are not preferred providers at the PPO rate, based on Plan allowance. If the covered services are performed at a PPO hospital or a PPO freestanding ambulatory facility, we will pay the services of radiologists and pathologists who are not preferred providers at the PPO rate, based on the Plan allowance and you may be billed any difference between our allowance and the billed amount.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost-sharing works. Also, read Section 9 for information about how we pay if you have other coverage, or if you are age 65 or over.
- **YOU MUST GET PRECERTIFICATION FOR SOME SURGICAL PROCEDURES.** Please refer to the precertification information shown in Section 3 to be sure which services require precertification.

| Benefit Description | You Pay<br>After the calendar year deductible… |
|---|---|
| **Note: The calendar year deductible applies to almost all benefits in this Section. We say "(No deductible)" when it does not apply.** | |
| **Surgical procedures** | |
| A comprehensive range of services, such as:<br>• Operative procedures<br>• Treatment of fractures, including casting<br>• Normal pre- and post-operative care by the surgeon<br>• Correction of amblyopia and strabismus<br>• Endoscopy procedures<br>• Biopsy procedures<br>• Removal of tumors and cysts<br>• Correction of congenital anomalies (see *Reconstructive* surgery)<br>• Surgical treatment of morbid obesity (bariatric surgery) (requires preauthorization. See *Other services*, Section 3)<br>• Insertion of internal prosthetic devices. See Section 5(a), *Orthopedic and prosthetic devices* for device coverage information<br>• Voluntary sterilization for men (e.g., Vasectomy) | PPO: 10% of the Plan allowance<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |

*Surgical procedures - continued on next page*

| Benefit Description | You Pay<br>After the calendar year deductible… |
|---|---|
| **Surgical procedures (cont.)** | |
| • Treatment of burns<br>• Assistant surgeons - We cover up to 20% of our allowance for the surgeon's charge<br>• Surgical treatment of gender dysphoria such as surgical change of sex characteristics. For female to male surgery: mastectomy, hysterectomy, vaginectomy, salpingo-oophorectomy, metoidioplasty, phalloplasty, urethroplasty, scrotoplasty, and placement of testicular and erectile prosthesis. For male to female surgery: penectomy, orchiectomy, vaginoplasty, clitoroplasty, labiaplatsy.<br>- Benefits are limited to once per covered procedure, per lifetime.<br>- Benefits are not available for repeat or revision procedure when benefits were provided for initial procedure.<br>- Gender reassignment surgery benefits are only available for the diagnosis of gender dysphoria<br><br>Requirements:<br>1. Prior approval is required<br>2. Must be at least 18 years of age at time prior approval is requested and treatment plan is submitted<br>3. Must have diagnosis of gender dysphoria by a qualified healthcare professional<br>4. New gender identity has been present for at least 24 continuous months<br>5. Member has a strong desire to be rid of primary and/or secondary sex characteristics because of a marked in-congruence with the member's identified gender<br>6. Member's gender dysphoria is not a symptom of another mental disorder or chromosomal abnormality<br>7. Gender dysphoria causes clinical distress or impairment in social, occupational, or other important areas of functioning.<br>8. 12 months of continuous hormone therapy appropriate to the member's gender identity<br>9. Two referral letters from qualified mental health professionals, one of them being a psychiatrist or clinical psychologist (PhD). One must be from the psychotherapist who has treated the member for at least 12 continuous months. Letters must document: diagnosis of persistent and chronic gender dysphoria; any existing co-morbid conditions are stable; member is prepared to undergo surgery and understands all practical aspects of the planned surgery<br>10. If medical or mental health concerns are present, they are being optimally managed and are reasonably well-controlled | PPO: 10% of the Plan allowance<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| • Voluntary sterilization for women (e.g. Tubal ligation)<br>• Surgical implanted contraceptives<br>• Intrauterine devices (IUDs) | PPO: Nothing (No deductible)<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |

*Surgical procedures - continued on next page*

| Benefit Description | You Pay<br>After the calendar year deductible… |
|---|---|
| **Surgical procedures (cont.)** | |
| When multiple or bilateral surgical procedures performed during the same operative session add time or complexity to patient care, our benefits are:<br>• For the primary procedure:<br>- PPO: 90% of the Plan allowance; or<br>- Non-PPO: 70% of the Plan allowance<br>• For the secondary procedure(s):<br>- PPO: 90% of one-half of the Plan allowance or<br>- Non-PPO: 70% of one-half of the Plan allowance<br><br>Note: Multiple or bilateral surgical procedures performed through the same incision are "incidental" to the primary surgery. That is, the procedure would not add time or complexity to patient care. We do not pay extra for incidental procedures. | PPO: 10% of the Plan allowance for the primary procedure and 10% of one-half of the Plan allowance for the secondary procedure(s)<br><br>Non-PPO: 30% of the Plan allowance for the primary procedure and 30% of one-half of the Plan allowance for the secondary procedure(s); and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Cosmetic surgery and other related expenses if not preauthorized*<br>• *Reversal of voluntary sterilization*<br>• *Services of a standby surgeon, except during angioplasty or other high risk procedures when we determine standbys are medically necessary*<br>• *Radial keratotomy and other refractive surgery*<br>• *Routine treatment of conditions of the foot (see Foot care, Section 5 (a))* | *All charges* |
| **Reconstructive surgery** | |
| • Surgery to correct a functional defect<br>• Surgery to correct a condition caused by injury or illness if:<br>- The condition produced a major effect on the member's appearance and<br>- The condition can reasonably be expected to be corrected by such surgery<br>• Surgery to correct a condition that existed at or from birth and is a significant deviation from the common form or norm. Examples of congenital anomalies are: protruding ear deformities; cleft lip; cleft palate; birth marks (including port wine stains); and webbed fingers and toes.<br>• All stages of breast reconstruction surgery following a mastectomy, such as:<br>- Surgery to produce a symmetrical appearance of breasts<br>- Treatment of any physical complications, such as lymphedema<br>- Breast prostheses; and surgical bras and replacements (see Section 5(a), *Prosthetic devices* for coverage)<br><br>Note: We pay for internal breast prostheses as hospital benefits. | PPO: 10% of the Plan allowance<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |

*Reconstructive surgery - continued on next page*

| Benefit Description | You Pay<br>After the calendar year deductible… |
|---|---|
| **Reconstructive surgery (cont.)** | |
| Note: If you need a mastectomy, you may choose to have the procedure performed on an inpatient basis and remain in the hospital up to 48 hours after the procedure. | PPO: 10% of the Plan allowance<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Cosmetic surgery – any surgical procedure (or any portion of a procedure) performed primarily to improve physical appearance through change in bodily form, except repair of accidental injury if repair is initiated within two years of the accident* | *All charges* |
| **Oral and maxillofacial surgery** | |
| Oral surgical procedures, limited to:<br>• Reduction of fractures of the jaw or facial bones<br>• Surgical correction of cleft lip, cleft palate or severe functional malocclusion<br>• Removal of stones from salivary ducts<br>• Excision of leukoplakia or malignancies<br>• Excision of cysts and incision of abscesses when done as independent procedures<br>• Other surgical procedures that do not involve the teeth or their supporting structures<br>• Extraction of impacted (unerupted) teeth<br>• Alveoplasty, partial ostectomy and radical resection of mandible with bone graft unrelated to tooth structure<br>• Excision of bony cysts of the jaw unrelated to tooth structure<br>• Excision of tori, tumors, and premalignant lesions, and biopsy of hard and soft oral tissues<br>• Reduction of dislocations and excision, manipulation, arthrocentesis, aspiration or injection of temporomandibular joints<br>• Removal of foreign body, skin, subcutaneous alveolar tissue, reaction-producing foreign bodies in the musculoskeletal system and salivary stones<br>• Incision/excision of salivary glands and ducts<br>• Repair of traumatic wounds<br>• Sinusotomy, including repair of oroantral and oromaxillary fistula and/or root recovery<br>• Surgical treatment of trigeminal neuralgia<br>• Frenectomy or frenotomy, skin graft or vestibuloplasty-stomatoplasty unrelated to periodontal disease<br>• Incision and drainage of cellulitis unrelated to tooth structure<br><br>Note: We suggest you call us at 800-222-2798 to determine whether a procedure is covered. | PPO: 10% of the Plan allowance<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |

*Oral and maxillofacial surgery - continued on next page*

| Benefit Description | You Pay<br>After the calendar year deductible… |
|---|---|
| **Oral and maxillofacial surgery (cont.)** | |
| *Not covered:*<br>• *Oral implants and transplants*<br>• *Procedures that involve the teeth or their supporting structures (such as the periodontal membrane, gingiva and alveolar bone)*<br>• *Dental bridges, replacement of natural teeth, dental/orthodontic/ temporomandibular joint dysfunction appliances and any related expenses*<br>• *Treatment of periodontal disease and gingival tissues, and abscesses*<br>• *Charges related to orthodontic treatment* | *All charges* |
| **Organ/tissue transplants** | |
| These **solid organ transplants** are subject to medical necessity and experimental/investigational review by the Plan. Refer to *Other services* in Section 3 for prior authorization procedures.<br>Solid organ transplants are limited to:<br>• Autologous pancreas islet cell transplant (as an adjunct to total or near total pancreatectomy) only for patients with chronic pancreatitis<br>• Cornea<br>• Heart<br>• Heart/lung<br>• Intestinal transplants<br>- Isolated Small intestine<br>- Small intestine with the liver<br>- Small intestine with multiple organs, such as the liver, stomach, and pancreas<br>• Kidney<br>• Kidney-pancreas<br>• Liver<br>• Lung single/bilateral/lobar<br>• Pancreas | PPO: 10% of the Plan allowance<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount and any amount over $50,000 for kidney transplants or $100,000 for other listed transplants |
| These **tandem blood** or **marrow stem cell transplants for covered transplants** are subject to medical necessity review by the Plan. Refer to *Other services* in Section 3 for prior authorization procedures.<br>• Autologous tandem transplants for<br>- AL Amyloidosis<br>- Multiple myeloma (de novo and treated)<br>- Recurrent germ cell tumors (including testicular cancer) | PPO: 10% of the Plan allowance<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount and any amount over $50,000 for kidney transplants or $100,000 for other listed transplants |

*Organ/tissue transplants - continued on next page*

| Benefit Description | You Pay<br>After the calendar year deductible… |
|---|---|
| **Organ/tissue transplants (cont.)** | |
| **Blood or marrow stem cell transplants**<br><br>The Plan extends coverage for the diagnoses as indicated below:<br>• Allogeneic transplants for<br>- Acute lymphocytic or non-lymphocytic (i.e., myelogenous) leukemia<br>- Acute myeloid leukemia<br>- Advanced Hodgkin's lymphoma with recurrence (relapsed)<br>- Advanced non-Hodgkin's lymphoma with recurrence (relapsed)<br>- Advanced Myeloproliferative Disorders (MPDs)<br>- Advanced neuroblastoma<br>- Amyloidosis<br>- Beta Thalassemia Major<br>- Chronic inflammatory demyelination polyneuropathy (CIDP)<br>- Chronic lymphocytic leukemia/small lymphocytic lymphoma (CLL/SLL)<br>- Early stage (indolent or non-advanced) small cell lymphocytic lymphoma<br>- Hemoglobinopathy<br>- Infantile malignant osteopetrosis<br>- Kostmann's syndrome<br>- Leukocyte adhesion deficiencies<br>- Marrow failure and related disorders (i.e., Fanconi's Paroxysmal Nocturnal Hemoglobinuria, Pure Red Cell Aplasia)<br>- Mucolipidosis (e.g., Gaucher's disease, metachromatic leukodystrophy, adrenoleukodystrophy)<br>- Mucopolysaccharidosis (e.g., Hunter's syndrome, Hurler's syndrome, Sanfillippo's syndrome, Maroteaux-Lamy syndrome variants)<br>- Multiple Myeloma<br>- Myelodysplasia/Myelodysplastic Syndromes<br>- Myeloproliferative disorders<br>- Paroxysmal Nocturnal Hemoglobinuria<br>- Phagocytic/Hemophagocytic deficiency diseases (e.g., Wiskott-Aldrich syndrome)<br>- Severe combined immunodeficiency<br>- Severe or very severe aplastic anemia<br>- Sickle cell anemia (pediatric only)<br>- X-linked lymphoproliferative syndrome<br>• Autologous transplants for<br>- Acute lymphocytic or nonlymphocytic (i.e., myelogenous) leukemia<br>- Advanced childhood kidney cancers | PPO: 10% of the Plan allowance<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount and any amount over $50,000 for kidney transplants or $100,000 for other listed transplants |

*Organ/tissue transplants - continued on next page*

| Benefit Description | You Pay<br>After the calendar year deductible… |
|---|---|
| **Organ/tissue transplants (cont.)** | |
| - Advanced Hodgkin's lymphoma with recurrence (relapsed)<br>- Advanced non-Hodgkin's lymphoma with recurrence (relapsed)<br>- Amyloidosis<br>- Agressive non-Hodgkin's lymphomas<br>- Breast Cancer<br>- Childhood rhabdomyosarcoma<br>- Ependymoblastoma<br>- Epithelial ovarian cancer<br>- Ewing's sarcoma<br>- Mantle cell (non-Hodgkin's lymphoma)<br>- Medulloblastoma<br>- Multiple myeloma<br>- Neuroblastoma<br>- Pineoblastoma<br>- Testicular, Mediastinal, Retroperitoneal, and ovarian germ cell tumors<br>- Waldenstrom's macroglobulinemia | PPO: 10% of the Plan allowance<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount and any amount over $50,000 for kidney transplants or $100,000 for other listed transplants |
| Mini-transplants (non-myeloablative, reduced intensity conditioning or RIC) are subject to medical necessity review by the Plan. | PPO: 10% of the Plan allowance<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount and any amount over $50,000 for kidney transplants or $100,000 for other listed transplants |
| These blood or marrow stem cell transplants are covered only in a National Cancer Institute or National Institutes of Health **approved clinical trial** or a Plan-designated center of excellence and if approved by the Plan's medical director in accordance with the Plan's protocols.<br><br>If you are a participant in a clinical trial, the Plan will provide benefits for related routine care that is medically necessary (such as doctor visits, lab tests, X-rays and scans, and hospitalization related to treating the patient's condition) if it is not provided by the clinical trial. Section 9 has additional information on costs related to clinical trials. We encourage you to contact the Plan to discuss specific services if you participate in a clinical trial. | PPO: 10% of the Plan allowance<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount and any amount over $50,000 for kidney transplants or $100,000 for other listed transplants |
| Transplant Network<br><br>The Plan uses specific Plan-designated organ/tissue transplant facilities. Before your initial evaluation as a potential candidate for a transplant procedure, you or your doctor **must** contact the precertification vendor (see *Other services*, Section 3); Cigna at 1-800-668-9682; and ask to speak to a Transplant Case Manager. You will be provided with information about transplant preferred providers. If you choose a Plan-designated transplant facility, you may receive prior approval for travel and lodging costs. | PPO: 10% of the Plan allowance<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount and any amount over $50,000 for kidney transplants or $100,000 for other listed transplants |

*Organ/tissue transplants - continued on next page*

| Benefit Description | You Pay<br>After the calendar year deductible… |
|---|---|
| **Organ/tissue transplants (cont.)** | |
| Limited Benefits – If you don't use a Plan-designated transplant facility, benefits for pretransplant evaluation, organ procurement, inpatient hospital, surgical and medical expenses for covered transplants, whether incurred by the recipient or donor, are limited to a maximum of $50,000 for kidney transplants or $100,000 for each other listed transplant, including multiple organ transplants. | PPO: 10% of the Plan allowance<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount and any amount over $50,000 for kidney transplants or $100,000 for other listed transplants |
| Note: We cover related medical and hospital expenses of the donor when we cover the recipient. | |
| *Not covered:*<br>• *Donor screening tests and donor search expenses, except as shown above*<br>• *Transplants not listed as covered* | *All charges* |
| **Anesthesia** | |
| Professional services for administration of anesthesia<br><br>Note: If surgical services are rendered at a PPO hospital or a PPO freestanding ambulatory facility by a PPO primary surgeon, we will pay the services of non-PPO anesthesiologists at the PPO rate, based on Plan allowance. | PPO: 10% of the Plan allowance<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |

## Section 5 (c). Services Provided by a Hospital or Other Facility, and Ambulance Services

**Important things you should keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- In this Section, unlike Sections 5(a) and 5(b), the calendar year deductible applies to only a few benefits. We added "(calendar year deductible applies)." The calendar year deductible is: PPO - $350 per person ($700 per Self Plus One enrollment, or $700 per Self and Family enrollment); Non-PPO - $500 per person ($1,000 per Self Plus One enrollment, or $1,000 per Self and Family enrollment).
- The non-PPO benefits are the standard benefits of this Plan. PPO benefits apply only when you use a PPO provider. When no PPO provider is available, non-PPO benefits apply.
- When you use a PPO hospital, keep in mind that the professionals who provide services to you in the hospital, may not all be preferred providers. If they are not, they will be paid by this Plan as non-PPO providers. However, if surgical services are rendered at a PPO hospital or a PPO freestanding ambulatory facility by a PPO primary surgeon, we will pay the services of anesthesiologists and surgical assistants who are not preferred providers at the PPO rate, based on Plan allowance. If the covered services are performed at a PPO hospital or a PPO freestanding ambulatory facility, we will pay the services of radiologists and pathologists who are not preferred providers at the PPO rate, based on the Plan allowance and you may be billed any difference between our allowance and the billed amount.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost-sharing works. Also, read Section 9 for information about how we pay if you have other coverage, or if you are age 65 or over.
- The services listed below are for the charges billed by the facility (i.e. hospital or surgical center) or ambulance service for your surgery or care. Any costs associated with the professional charge (i.e. physicians, etc.) are in Sections 5(a) or (b).
- **YOU MUST GET PRECERTIFICATION FOR HOSPITAL STAYS; FAILURE TO DO SO WILL RESULT IN A MINIMUM $500 PENALTY.** Please refer to the precertification information shown in Section 3 to be sure which services require precertification.
- You must get prior approval for gender reassignment surgery. See page 19 for prior approval and page 47 for the surgical benefit.
- When you receive hospital observation services, we apply outpatient benefits to covered services. In only rare and exceptional cases do reasonable and necessary outpatient observation services span more than 48 hours.

| Benefit Description | You Pay |
|---|---|
| **Note: The calendar year deductible applies ONLY when we say below: "(calendar year deductible applies)."** | |
| **Inpatient hospital** | |
| Room and board, such as:<br>• Ward, semiprivate, or intensive care accommodations<br>• General nursing care<br>• Meals and special diets<br><br>Note: We only cover a private room when you must be isolated to prevent contagion. Otherwise, we will pay the hospital's average charge for semiprivate accommodations. If the hospital only has private rooms, we will cover the private room rate.<br><br>Note: When the non-PPO hospital bills a flat rate, we prorate the charges to determine how to pay them, as follows: 30% room and board and 70% other charges. | PPO: 10% of the covered charges<br><br>Non-PPO: $300 per admission and 30% of the covered charges and any difference between our allowance and the billed amount<br><br>Note: For inpatient hospital care related to maternity, we pay for covered services in full when you use preferred providers (See Section 5(a), *Maternity care*). |
| Other hospital services and supplies, such as:<br>• Operating, recovery, maternity, and other treatment rooms<br>• Prescribed drugs and medications<br>• Diagnostic laboratory tests and X-rays<br>• Blood or blood plasma, if not donated or replaced<br>• Dressings, splints, casts, and sterile tray services<br>• Medical supplies and equipment, including oxygen<br>• Anesthetics, including nurse anesthetist services<br><br>Note: We cover appliances, medical equipment and medical supplies provided for take-home use under Section 5(a). We cover prescription drugs and medicines dispensed for take-home use under Section 5(f).<br><br>Note: We base payment on whether the facility or a health care professional bills for the services or supplies. For example, when the hospital bills for its nurse anesthetists' services, we pay Hospital benefits and when the anesthesiologist bills, we pay Surgery benefits. | PPO: 10% of the covered charges<br><br>Non-PPO: $300 per admission and 30% of the covered charges and any difference between our allowance and the billed amount.<br><br>Note: For inpatient hospital care related to maternity, we pay for covered services in full when you use preferred providers, (See Section 5(a), *Maternity care*). |
| *Not covered:*<br>• *Any part of a hospital admission that is not medically necessary (see* Section 10, *Definitions), such as when you do not need acute hospital inpatient (overnight) care, but could receive care in some other setting without adversely affecting your condition or the quality of your medical care. Note: In this event, we pay benefits for services and supplies other than room and board and in-hospital physician care at the level they would have been covered if provided in an alternative setting*<br>• *Custodial care; see* Section 10, *Definitions*<br>• *Non-covered facilities, such as, day and evening care centers, and schools*<br>• *Personal comfort items such as radio, television, air conditioners, beauty and barber services, guest meals and beds*<br>• *Services of a private duty nurse that would normally be provided by hospital nursing staff* | *All charges* |

| Benefit Description | You Pay |
|---|---|
| **Cancer Centers of Excellence** | |
| The Plan provides access to designated Cancer Centers of Excellence. For information, you must contact Cigna/CareAllies at 800-582-1314 prior to obtaining covered services. To receive the higher level of benefits for a cancer related treatment, you are required to visit a designated facility.<br><br>When you contact Cigna/CareAllies, you will be provided with information about the Cancer Centers of Excellence. | PPO Cancer Centers of Excellence (COE): 5% of the Plan allowance |
| **Outpatient hospital or ambulatory surgical center** | |
| • Operating, recovery, and other treatment rooms<br>• Prescribed drugs and medications<br>• Diagnostic laboratory tests, X-rays, and pathology services<br>• Administration of blood, blood plasma, and other biologicals<br>• Blood and blood plasma, if not donated or replaced<br>• Pre-surgical testing<br>• Dressings, casts, and sterile tray services<br>• Medical supplies, including oxygen<br>• Anesthetics and anesthesia service<br><br>Note: We cover hospital services and supplies related to dental procedures when necessitated by an underlying medical condition. We do not cover the dental procedures.<br><br>Note: We cover outpatient services and supplies of a hospital or free-standing ambulatory facility the day of a surgical procedure (including change of cast), hemophilia treatment, hyperalimentation, rabies shots, cast or suture removal, oral surgery, foot treatment, chemotherapy for treatment of cancer, and radiation therapy. | PPO: 10% of the Plan allowance (calendar year deductible applies)<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount (calendar year deductible applies) |
| **Extended care benefits/Skilled nursing care facility benefits** | |
| **When APWU Health Plan is Primary**<br><br>Semiprivate room, board, services and supplies provided in a skilled nursing care facility (SNF) for up to 30 days per person per calendar year when you are admitted directly from a covered inpatient hospital stay.<br><br>Note: Prior approval for these services is required. Call CareAllies at 800-582-1314. See, *Other services*, Section 3.<br><br>**When Medicare A or Other Insurance is Primary**<br><br>Semiprivate room, board, services and supplies provided in a skilled nursing care facility (SNF) for up to 30 days per person per calendar year when you are admitted directly from a covered inpatient hospital stay.<br><br>Note: If Medicare pays the first 20 days in full, Plan benefits will begin on the 21st day (when Medicare Part A copayments begin) and will end on the 30th day. | PPO: 10% of the covered charges<br><br>Non-PPO: $300 per admission and 30% of the covered charges and any difference between our allowance and the billed amount<br><br>Note: If enrolled in Medicare A, we waive the deductible and coinsurance. |

*Extended care benefits/Skilled nursing care facility benefits - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Extended care benefits/Skilled nursing care facility benefits (cont.)** | |
| *Not covered:*<br>• *Custodial care (See Section 10, Definitions)*<br>• *All charges after 30 days per person per calendar year* | *All charges* |
| **Hospice care** | |
| Hospice is a coordinated program of home and inpatient supportive care for the terminally ill patient and the patient's family provided by a medically supervised specialized team under the direction of a duly licensed or certified Hospice Care Program.<br>• We pay up to $15,000 lifetime maximum for combined outpatient and inpatient services, which includes advance care planning<br>• We pay a $200 annual bereavement benefit per family unit | Any amount over the annual maximums shown |
| **End of life care** | |
| End of life care<br>• See *Hospice care* benefit, which includes advance care planning, (see above). | Any amount over the annual maximums shown |
| **Ambulance** | |
| • Local professional ambulance service when medically appropriate immediately before or after an inpatient admission | PPO: 10% of the Plan allowance<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Ambulance service used for routine transport* | *All charges* |

# Section 5 (d). Emergency Services/Accidents

**Important things to keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- The calendar year deductible is: PPO - $350 per person ($700 per Self Plus One enrollment, or $700 per Self and Family enrollment); Non-PPO - $500 per person ($1,000 per Self Plus One enrollment, or $1,000 per Self and Family enrollment). The calendar year deductible applies to almost all benefits in this Section. We added "(No deductible)" to show when the calendar year deductible does not apply.
- The non-PPO benefits are the standard benefits of this Plan. PPO benefits apply only when you use a PPO provider. When no PPO provider is available, non-PPO benefits apply.
- When you use a PPO hospital, keep in mind that the professionals who provide services to you in the hospital, may not all be preferred providers. If they are not, they will be paid by this Plan as non-PPO providers. However, if surgical services are rendered at a PPO hospital or a PPO freestanding ambulatory facility by a PPO primary surgeon, we will pay the services of anesthesiologists and surgical assistants who are not preferred providers at the PPO rate, based on Plan allowance. If the covered services are performed at a PPO hospital or a PPO freestanding ambulatory facility, we will pay the services of radiologists and pathologists who are not preferred providers at the PPO rate, based on the Plan allowance and you may be billed any difference between our allowance and the billed amount.
- When you use a PPO hospital for emergency services, the emergency room physician who provides the services to you in the emergency room may not be a preferred provider. If they are not, they will be paid by this Plan as a PPO provider at the PPO rate, based on the Plan allowance.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost-sharing works. Also, read Section 9 for information about how we pay if you have other coverage, or if you are age 65 or over.

**What is an accidental injury?**

An accidental injury is a bodily injury sustained solely through violent, external, and accidental means, such as broken bones, animal bites, and poisonings.

**What is a medical emergency?**

A medical emergency is the sudden and unexpected onset of a condition or an injury that you believe endangers your life or could result in serious injury or disability, and requires immediate medical or surgical care. Some problems are emergencies because, if not treated promptly, they might become more serious; examples include deep cuts and broken bones. Others are emergencies because they are potentially life-threatening, such as heart attacks, strokes, poisonings, gunshot wounds, or sudden inability to breathe. There are many other acute conditions that we may determine are medical emergencies – what they all have in common is the need for quick action. If you are unsure of the severity of a condition in terms of this benefit, the Plan recommends that you first call its 24-hour nurse advisory service 800-582-1314, option 7, or your physician.

Note: If you use an emergency room for other than a recognized medical emergency, facility fees and supplies will not be covered.

| Benefit Description | You Pay<br>After the calendar year deductible… |
|---|---|
| **Note: The calendar year deductible applies to almost all benefits in this Section. We say "(No deductible)" when it does not apply.** | |
| **Accidental injury** | |
| If you receive care for your accidental injury within 72 hours, we cover:<br>• Physician services and supplies<br>• Related outpatient hospital services<br>• Professional ambulance service<br>• Air ambulance to nearest facility where necessary treatment is available is covered if no emergency ground transportation is available or suitable and the patient's condition warrants immediate evacuation. Air ambulance will not be covered if transport is beyond the nearest available suitable facility, but is requested by patient or physician for continuity of care or other reasons<br><br>Note: See Section 5(c) for hospital benefits if you are admitted. Services received after 72 hours are considered the same as any other illness and regular Plan benefits will apply. | PPO: Nothing (No deductible)<br><br>Non-PPO: Only the difference between our allowance and the billed amount (No deductible) |
| **Medical emergency** | |
| Outpatient facility charges including medical or surgical services and supplies in an Urgent Care Center<br><br>Note: High technology radiology/imaging services including CAT/CT, MRI, MRA, Nuclear Cardiology and PET are subject to coinsurance and deductible (outpatient requires precertification except for Nuclear Cardiology), see Section 5(a). | PPO: $40 copayment (No deductible)<br><br>Non-PPO: $40 copayment (No deductible)<br><br>Note: For Non-PPO benefits, members may be billed the difference between the Plan allowance and the billed amount. |
| Outpatient medical or surgical services and supplies, other than an Urgent Care Center | PPO: 10% of the Plan allowance<br><br>Non-PPO: 10% of the Plan allowance<br><br>Note: For Non-PPO benefits, members may be billed the difference between the Plan allowance and the billed amount. |
| **Ambulance** | |
| • Professional ambulance service within 24 hours of a medical emergency<br>• Air ambulance to nearest facility where necessary treatment is available is covered if no emergency ground transportation is available or suitable and the patient's condition warrants immediate evacuation. Air ambulance will not be covered if transport is beyond the nearest available suitable facility, but is requested by patient or physician for continuity of care or other reasons<br><br>Note: See Section 5(c) for non-emergency service. | PPO: 10% of the Plan allowance (No deductible)<br><br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount (No deductible) |
| *Not covered:*<br>• *Air ambulance if transport is beyond the nearest available suitable facility, but is requested by patient or physician for continuity of care or other reasons* | *All charges* |

## Section 5 (e). Mental Health and Substance Use Disorder Benefits

**Important things you should keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- The calendar year deductible is: PPO - $350 per person ($700 per Self Plus One enrollment, or $700 per Self and Family enrollment); Non-PPO - $500 per person ($1,000 per Self Plus One enrollment, or $1,000 per Self and Family enrollment). The calendar year deductible applies to almost all benefits in this Section. We added "(No deductible)" to show when the calendar year deductible does not apply.
- The calendar year deductible or, for facility care, the inpatient deductible applies to almost all benefits in this Section. We added "(No deductible)" to show when a deductible does not apply.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost-sharing works. Also, read Section 9 for information about how we pay if you have other coverage, or if you are age 65 or over.
- **YOU MUST GET PREAUTHORIZATION FOR HOSPITAL STAYS; FAILURE TO DO SO WILL RESULT IN A MINIMUM $500 PENALTY.** Please refer to the precertification information shown in Section 3 to be sure which services require precertification.
- To obtain preauthorization of an admission for mental conditions or substance use disorder treatment, call Beacon Health Options at 888-700-7965.
- We will provide medical review criteria or reasons for treatment plan denials to enrollees, members or providers upon request or otherwise required.
- OPM will base its review of disputes about treatment plans on the treatment plan's clinical appropriateness. OPM will generally not order us to pay or provide one clinically appropriate treatment plan in favor of another.
- We do not make available provider directories for mental health or substance use disorder treatment providers. Beacon Health Options will provide you with a choice of network providers at 888-700-7965 or visit our website at www.apwuhp.com.
- Schools or other educational institutions are not covered.

| Benefit Description | You Pay<br>After the calendar year deductible… |
|---|---|
| **Note: The calendar year deductible applies to almost all benefits in this Section. We say "(No deductible)" when it does not apply.** | |
| **Professional services** | |
| We cover professional services by licensed professional mental health and substance use disorder treatment practitioners when acting within the scope of their license, such as psychiatrists, psychologists, clinical social workers, licensed professional counselors, or marriage and family therapists.<br>• In a physician's office<br>• Treatment and counseling (including individual or group therapy visits)<br>• Diagnosis and treatment to address gender dysphoria and gender transition (in-network only) *(See Section 5(b) and 5(c) for exclusions)*<br>• Diagnosis and treatment of alcoholism and substance use disorder treatment (outpatient) | Your cost-sharing responsibilities are no greater than for other illnesses or conditions.<br>PPO: $25 (No deductible)<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed charges |

*Professional services - continued on next page*

| Benefit Description | You Pay<br>After the calendar year deductible… |
|---|---|
| **Professional services (cont.)** | |
| • Diagnosis and treatment of psychiatric conditions, mental illness, or mental disorders. Services include:<br>- Diagnostic evaluation<br>- Crisis intervention and stabilization for acute episodes<br>- Medication evaluation and management (pharmacotherapy)<br>• Repetitive Transcranial Magnetic Stimulation, TMS, for the treatment of depressive disorders which have not been responsive to other interventions such as psychotherapy and antidepressant medications (preauthorization required by Beacon Health Options)<br>• Professional charges for intensive outpatient treatment in a provider's office or other professional setting (preauthorization required by Beacon Health Options) | Your cost-sharing responsibilities are no greater than for other illnesses or conditions.<br>PPO: $25 (No deductible)<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed charges |
| Inpatient professional services for the diagnosis and treatment of psychiatric conditions, mental illness or mental disorders:<br>• Psychological and neuropsychological testing necessary to determine the appropriate psychiatric treatment (preauthorization required by Beacon Health Options)<br>• Diagnosis and treatment of alcoholism and substance use disorder treatment, including detoxification, treatment and counseling (inpatient)<br>• Electroconvulsive therapy (preauthorization required by Beacon Health Options) | PPO: 10% of the Plan allowance<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed charges |
| **Diagnostics** | |
| • Outpatient diagnostic tests provided and billed by a licensed mental health and substance use disorder treatment practitioner<br>• Outpatient diagnostic tests provided and billed by a laboratory, hospital or other covered facility | PPO: 10% of the Plan allowance<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed charges |
| **Inpatient hospital or other covered facility** | |
| Inpatient services provided and billed by a hospital, Residential Treatment Center (RTC), or other covered facility (preauthorization required by Beacon Health Options)<br>• Room and board, such as semiprivate or intensive accommodations, general nursing care, meals and special diets, and other hospital services<br>• Inpatient diagnostic tests provided and billed by a hospital, Residential Treatment Center (RTC), or other covered facility | PPO: 10% of the Plan allowance (No deductible)<br>Non-PPO: After $300 per admission, 30% of our allowance and any difference between our allowance and the billed charges (No deductible) |

*Inpatient hospital or other covered facility - continued on next page*

| Benefit Description | You Pay<br>After the calendar year deductible… |
|---|---|
| **Inpatient hospital or other covered facility (cont.)** | |
| *Not covered:*<br>• *For Residential Treatment Centers, benefits are not available for non-covered services, including: respite care; outdoor residential programs; services provided outside of the provider's scope of practice; recreational therapy; educational therapy; educational classes; bio-feedback; Outward Bound programs; equine therapy provided during the approved stay; personal comfort items, such as guest meals and beds, telephone, television, beauty and barber services, which may be part of the treatment program's milieu and/or physical environment, are not covered as separately billed items; custodial or long term care; and domiciliary care provided because care in the home is not available or is unsuitable.* | *All charges* |
| **Outpatient hospital or other covered facility** | |
| Outpatient services provided and billed by a hospital or other covered facility<br>• Services such as partial hospitalization, full-day hospitalization, or facility-based intensive outpatient treatment (preauthorization required by Beacon Health Options) | PPO: 10% of the Plan allowance<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed charges |
| *Not covered:*<br>• *Services that require preauthorization that are not part of a preauthorized approved treatment plan*<br>• *Services that are not medically necessary*<br>• *Schools or other education facilities* | *All charges* |

# Section 5 (f). Prescription Drug Benefits

**Important things to keep in mind about these benefits:**

- We cover prescribed drugs and medications, as described in the chart below.
- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- Members must make sure their physicians obtain prior approval/authorizations for certain prescription drugs and supplies before coverage applies. Prior approval/authorizations must be renewed periodically.
- Federal law prevents the pharmacy from accepting unused medications.
- The calendar year deductible does not apply to prescription drug benefits.
- The non-network benefits are the standard benefits of this Plan. Network benefits apply only when you use a network provider. When no network provider is available, non-network benefits apply.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost-sharing works. Also read Section 9 for information about how we pay if you have other coverage, or if you are age 65 or over.
- Prior authorization is required for certain drugs and must be renewed periodically. This review uses Plan rules based on FDA-approved prescribing and safety information, clinical guidelines and uses that are considered reasonable, safe and effective. See the coverage authorization information shown in Section 3, *Other services* and page 69 for more information about this program.

**There are important features you should be aware of. These include:**

- **Who can write your prescription.** A licensed physician or dentist, and in states allowing it, licensed or certified Physician Assistant, Nurse Practitioner and Psychologist must prescribe your medication.
- **Where can you obtain them.** You can fill the prescription at an Express Scripts network pharmacy, a non-network pharmacy, or by mail. We pay our highest level of benefits for mail order and you should use the mail order program to obtain your maintenance medications.
- You may only obtain a 30-day supply and one refill of maintenance prescriptions at a network pharmacy participating with Express Scripts. After two courtesy 30-day fills at regular network retail, you will pay the non-network pharmacy benefit level.
- You may purchase maintenance prescription medications (non-specialty drugs that you take regularly for ongoing conditions, for a 90-day supply) from a participating Smart90® Retail Network pharmacy or Express Scripts mail order.
- To find a Smart90® Retail Network pharmacy that participates in filling 90-day supplies, log in or register at express-scripts.com/90day, select "Manage Prescriptions," and look for a link directing you to the Participating Smart90® Retail Network pharmacies, or call 866-890-1419. The pharmacy can tell you how to transfer your non-specialty maintenance medication prescription or start a new one. If you continue to use a non-participating Smart90® pharmacy, you will pay the non-network pharmacy benefit level.
- Your copayment for your 90-day supply will be the same whether you fill your prescription through Express Scripts Mail order or at a participating Smart90® Retail Network pharmacy.
- **We use a formulary.** Our formulary is the National Preferred Formulary through Express Scripts. A formulary is a list of medications we have selected based on their clinical effectiveness and lower cost. By asking your doctor to prescribe formulary medications, you can help reduce your costs while maintaining high-quality care. There are safe, proven medication alternatives in each therapy class that are covered on the formulary. Some drugs will be excluded from the formulary and coverage, see www.apwuhp.com/high_option_pharmacy_program.php for a list of excluded medications. This list is not all inclusive and there may be changes to the list during the year. A formulary exception process is available to physicians if they feel the formulary alternatives are not appropriate. Physicians may request a clinical exception by calling 800-753-2851. During the year, the Plan's formulary may change.

- Member cost-share for prescription drugs is determined by the tier to which a drug has been assigned. To determine the tier assignments for formulary drugs, our Pharmacy Benefit Managers (PBM) work with their Pharmacy and Therapeutic Committee, a group of physicians and pharmacists who are not employees or agents of, nor have financial interest in the Plan. The Committee's recommendations, together with our PBM's evaluation of the relative cost of the drugs, determine the placement of formulary drugs on a specific tier. Using lower cost preferred drugs will provide you with a high quality, cost-effective prescription drug benefit. You can view a list on our website at www.apwuhp.com/high_option_pharmacy_program.php.
- Our payment levels are generally categorized as:
  - Tier 1 Includes generic drugs
  - Tier 2 Includes preferred brand name drugs
  - Tier 3 Includes non-preferred brand name drugs
  - Tier 4 Includes generic specialty drugs
  - Tier 5 Includes preferred brand name specialty drugs
  - Tier 6 Includes non-preferred brand name specialty

**Brand/Generic Drugs**

- **Why use generic drugs?** A generic drug is a chemical equivalent of a corresponding name brand drug. The US Food and Drug Administration sets quality standards for generic drugs to ensure that these drugs meet the same standards of quality and strength as brand name drugs. Generic drugs are generally less expensive than brand drugs, therefore, you may reduce your out-of-pocket-expenses by choosing to use a generic drug.
- A generic equivalent will be dispensed if it is available, unless your physician specifically requires a brand name drug. If you receive a brand name drug when a Federally-approved generic drug is available, and your physician has not received a preauthorization, you have to pay the difference in cost between the name brand drug and the generic, in addition to your coinsurance. However, if your doctor obtains preauthorization because it is medically necessary that a brand name drug be dispensed, you will not be required to pay this cost difference. Your doctor may seek preauthorization by calling 800-753-2851.
- The Plan may have certain coverage limitations to ensure clinical appropriateness. For example, prescription drugs used for cosmetic purposes may not be covered, a medication might be limited to a certain amount (such as the number of pills or total dosage) within a specific time period, or require authorization to confirm clinical use based on FDA labeling. In these cases, you or your physician can begin the coverage review process by calling Express Scripts Customer Service at 800-841-2734.

**These are the dispensing limitations:**

- The Express Scripts Retail Network – you may obtain up to a 30-day supply plus one 30-day refill for each prescription purchased from an Express Scripts network pharmacy. After one 30-day refill, you must obtain a new prescription and either purchase your non-specialty maintenance prescription medications (drugs you take regularly for ongoing conditions) at either a participating Smart90 Retail Network pharmacy or the Express Scripts mail order. If you do not, we will pay the non-network pharmacy benefit level. To receive maximum savings you must present your card at the time of each purchase, and your enrollment information must be current and correct. In most cases, you simply present the card together with the prescription to the pharmacist. Refills cannot be obtained until 75% of the drug has been used.
- Exceptions for special circumstances – the Plan will authorize up to a 90-day supply at a network pharmacy for covered persons called to active military service. Also, the Plan will authorize an extra 30-day supply, either at network retail or Home Delivery, for civilian Government employees who are relocated for assignment in the event of a national emergency. Authorization may be obtained from Express Scripts at 800-841-2734 or from the Plan at 800-222-2798.
- Non-network pharmacy – if you do not use your identification card, if you elect to use a non-network pharmacy, or if an Express Scripts network pharmacy is not available, you will need to file a claim and we will pay at the non-network retail pharmacy benefit level.

- Mail order – through this program, you may receive up to a 90-day supply of maintenance medications for drugs which require a prescription, diabetic supplies and Insulin, syringes and needles for covered injectable medications, and oral contraceptives. Some medications may not be available in a 90-day supply from Express Scripts by Mail even though the prescription is for 90 days.
- Refills for maintenance medications are not considered new prescriptions except when the doctor changes the strength or 180 days has elapsed since the previous purchase. Refill orders submitted too early after the last one was filled are held until the right amount of time has passed. As part of the administration of the prescription drug program, we reserve the right to maximize your quality of care as it relates to the utilization of pharmacies.
- You may fill your prescription at any pharmacy participating in the Express Scripts system. For the names of participating pharmacies, call 800-841-2734, or go to www.express-scripts.com.

Certain controlled substances and several other prescribed medications may be subject to other dispensing limitations, such as quantities dispensed, and to the judgment of the pharmacist.

| Benefit Description | You Pay |
|---|---|
| **Note: The calendar year deductible does not apply to this section.** | |
| **Covered medications and supplies** | |
| Each new enrollee will receive a description of our prescription drug program, a combined prescription drug/Plan identification card, a mail order form/patient profile and a pre-addressed reply envelope.<br><br>You may purchase the following medications and supplies prescribed by a physician from either a pharmacy or by mail:<br>• Drugs and medications, for use at home that are obtainable only upon a doctor's prescription and listed in official formularies<br>• Drugs and medications (including those administered during a non-covered admission or in a non-covered facility) that by Federal law of the United States require a physician's prescription for their purchase, except those listed as not covered<br>• Insulin, Insulin Pump supplies and test strips for known diabetics<br>• Disposable needles and syringes for the administration of covered medications<br>• Approved drugs for organic impotence such as Viagra and Levitra are subject to prior authorization, see *Other services*, Section 3 and Section 5(f), page 69<br>• Drugs that could be used for cosmetic purposes such as: Retin A or Botox (requires prior authorization), see *Other services,* Section 3 and Section 5(f), page 69<br>• FDA approved drugs for weight management (prior authorization is required, see page 69) | • Network Retail: $10 Tier 1. 25% Tier 2 up to a maximum of $200 coinsurance per prescription for a 30-day supply. 45% Tier 3 up to a maximum of $300 coinsurance per prescription for a 30-day supply<br>• Non-network Retail: 50% of cost for a 30-day supply<br>• Network Mail Order: $20 Tier 1. 25% Tier 2 up to a maximum of $300 coinsurance per prescription for a 90-day supply. 45% Tier 3 up to a maximum of $500 coinsurance per prescription for a 90-day supply |
| Specialty Prescription Drugs<br>• Specialty drugs must be obtained through Accredo Specialty pharmacy<br><br>Note: See page 69-70 for definition. | • Network Retail: 25% Tier 4 with up to a maximum of $300 per prescription for a 30-day supply. 25% Tier 5 up to a maximum of $600 coinsurance per prescription for a 30-day supply. 45% Tier 6 up to a maximum of $1,000 coinsurance per prescription for a 30-day supply<br>• Non-network Retail: 50% of cost for a 30-day supply |

*Covered medications and supplies - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Covered medications and supplies (cont.)** | |
| | • Network Mail order: 25% Tier 4 with up to a maximum of $150 per prescription for a 90-day supply. 25% Tier 5 up to a maximum of $300 coinsurance per prescription for a 90-day supply. 45% Tier 6 up to a maximum of $500 coinsurance per prescription for a 90-day supply |
| In-network prescription drugs approved by the FDA for contraception for women<br><br>Note: Standard Plan coinsurance applies to brand name contraceptives (when a generic is available) unless the brand is required by your physician. | • Network Retail: Nothing<br>• Non-Network Retail: 50% of the cost for a 30-day supply<br>• Network Mail order: Nothing |
| In-network devices approved by the FDA for contraception for women | Nothing |
| Naloxone 0.4 mg/ml vial and Naloxone 2 mg/ml syringe; and Narcan nasal spray for the prevention of opioid overdose related deaths | Network Retail: Nothing<br><br>Non-network Retail: 50% of cost for a 30-day supply<br><br>Network Mail Order: Nothing |
| Note: Copay maximum does not apply to out-of-network retail drugs or to brand name drugs when there is a generic available.<br><br>Note: If you choose a brand name drug when a generic is available and the physician has not received prior authorization, you are responsible for the difference in cost between the brand name drug and the generic, in addition to your coinsurance.<br><br>Note: The Plan requires a coverage review (prior authorization) of certain prescription drugs based on FDA-approved prescribing and safety information, clinical guidelines, and uses that are considered reasonable, safe and effective. See page 69 for more information. To find out if your prescription requires prior authorization or more about your prescription drug plan, visit Express Scripts online at www.express-scripts.com or call Express Scripts member services at 800-841-2734.<br><br>Note: Specific covered medications and supplies for patients engaged and compliant with the Plan's Disease Management Programs may have enhanced benefits. See *Disease Management*, Section 5(h), *Special features*.<br><br>Note: Over-the-counter or prescription drugs approved by the FDA to treat tobacco dependence are covered under the Tobacco Cessation Program (See Educational classes and programs, page 46). | |
| **Personalized medicine (voluntary program)**<br>• Pharmacogenomic testing to optimize prescription drug therapies for certain conditions:<br>- Warfarin (anticoagulant)<br>- Plavix (antiplatelet) | Nothing |

*Covered medications and supplies - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Covered medications and supplies (cont.)** | |
| *Not covered:*<br>• *Drugs and supplies for cosmetic purposes*<br>• *Vitamins, nutrients and food supplements not listed as a covered benefit even if a physician prescribes or administers them*<br>• *Medical supplies such as dressings and antiseptics*<br>• *Nonprescription medications/over-the-counter drugs, except as stated below:*<br>- *Over-the counter emergency contraceptive drugs, the "morning after pill", are covered at no cost if prescribed by a physician and purchased at a network pharmacy*<br>- *Over-the-counter FDA-approved female birth control methods are covered at no cost if prescribed by a physician and purchased at a network pharmacy* | *All charges* |

| Benefit Description | You Pay |
|---|---|
| **Note: The calendar year deductible does not apply to this section.** | |
| **Preventive care medications** | |
| • Medications to promote better health as recommended by ACA.<br>• Preventive Medications with a USPSTF recommendation of A or B are covered without cost-share when prescribed by a health care professional and filled by a network pharmacy. These may include some over-the-counter vitamins, nicotine replacement medications, and low dose aspirin for certain patients. For current recommendations go to www.uspreventiveservicestaskforce.org/BrowseRec/Index/browse-recommendations. | Network Retail: Nothing<br>Non-network Retail: 50% of cost for a 30-day supply |

**Personalized Medicine (voluntary program)**

The Personalized Medicine Program combines a Pharmacogenomic test (genetic lab test) with a clinical program to optimize prescription drug therapies for patients taking Warfarin (anticoagulant) and Plavix (anti-platelet). This program focuses on giving physicians information, on an individual level, on patients who have already been diagnosed with a disease or condition.

The benefits of this testing, done with a simple cheek swab are:

- Greater patient safety and efficacy through more precise dosing for Warfarin and Plavix
- Elimination of adverse events since the patient will be taking the appropriate dose of Warfarin or Plavix from the early onset of therapy

Pharmacogenomic testing gives physicians personalized information they can use to make more precise prescribing and dosing decisions to help their patients receive the critical care they need. The Personalized Medicine Program is available to you at no additional cost. If your medication history indicates that the testing could be beneficial for you, a pharmacist will contact your physician to discuss the program. If your doctor agrees that the test results would be helpful, you will be contacted by a pharmacist to let you know that the testing is available. If you agree to participate, you will receive a cheek swab test that you can administer on your own.

The results of your test will be sent to your doctor and to an Express Scripts pharmacist who has received special training in personalized medicine. The pharmacist is available to help your doctor interpret the results of your test. Your participation is voluntary, and your doctor is still solely responsible for deciding which drug and dose is right for you.

**Prescription Drug Utilization Management**

- The information below describes a feature of your prescription drug plan known as utilization management. Utilization management programs help to ensure you are taking safe and effective medications at a reasonable cost.
- Some medications require a **prior authorization** and are not covered unless you receive approval through a coverage review (prior authorization). Examples of drug categories that require a coverage review include but are not limited to, Growth Hormones, Botox, Interferons, Rheumatoid Arthritis agents, Retin A, drugs for organic impotence, FDA approved drugs for weight management, gender dysphoria and gender transition, blood disorders treatment, pain treatment, cardiovascular disease, and respiratory disease treatment. This review uses Plan rules based on FDA-approved prescribing and safety information, clinical guidelines and uses that are considered reasonable, safe and effective. There are other medications that may be covered with limits (for example, only for a certain amount or for certain uses) unless you receive approval through a review. During this review, Express Scripts asks your doctor for more information than what is on the prescription before the medication may be covered under your plan. If coverage is approved, you simply pay your normal copayment for the medication. If coverage is not approved, you will be responsible for the full cost of the medication.
- In our ongoing effort to provide a robust yet cost-effective prescription drug benefit, APWU Health Plan participates in programs to encourage the prescribing and use of generics and lower-cost alternative brands when appropriate. In most cases, you save money when the preferred generic or formulary brand is dispensed. Step therapy helps to ensure that your prescriber considers cost-effective alternatives before prescribing more expensive medications. If you have received one or more of the less costly alternatives in the past, you will be able to get your medicine at the pharmacy without any delay. Currently the Plan offers step therapy programs on Specialty Cholesterol, Hypnotic, Osteoporosis, Migraine, Glaucoma, Hypoglycemic, NonSteroidal Anti-Inflammatory (NSAID's), COX 2 Inhibitors, Nasal Steroids, Proton Pump Inhibitors (PPI's), Oral Tetracyclines, Topical Acne, Topical Corticosteroids, Topical Immunomodulator medications, allergies, respiratory conditions, stimulants, bone conditions, genitourinary conditions, diabetes, endocrine disorders, blood disorders, cardiovascular disease, inflammatory conditions, depression, metabolic disorders, migraines, pain and gastrointestinal disorders. In situations where your prescribed drug is targeted and there is no history of a first line agent, a new prescription for a first line agent will need to be obtained or a coverage review will be necessary for coverage of your medication. If the coverage review is approved, the member is responsible for the normal coinsurance found on page 66. If the coverage review is denied, the member is responsible for the full cost of the drug. If the member does not first obtain the coverage review (prior authorization) approval, they will pay the full cost of the drug. Coverage reviews can be initiated by the member, pharmacist, or doctor by calling Express Scripts at 800-841-2734.
- The APWU Health Plan prescription benefit plan will no longer cover prescriptions for certain compound medications. The U.S. Food and Drug Administration (FDA) defines a compound medication as one that requires a licensed pharmacist to combine, mix or alter the ingredients of a medication when filling a prescription. The FDA does not verify the quality, safety and/or effectiveness of compound medications, therefore the Plan will no longer cover certain compounded prescriptions unless FDA approved. To avoid paying the full cost of these medications, you should ask your doctor for a new prescription for a manufactured FDA-approved drug before your next fill.
- The Plan will participate in other approved managed care programs to ensure patient safety and appropriate therapy in accordance with the Plan rules based on FDA guidelines referenced above.
- To find out more about your prescription drug plan, please visit Express Scripts online at www.express-scripts.com or call Express Scripts Member Services at 800-841-2734.
- **"Specialty Drugs"** are injectable, infused, oral or inhaled drugs defined as having one or more of several key characteristics: (1) requires frequent dosing adjustments and intensive clinical monitoring to decrease potential for drug toxicity and increase probability for beneficial treatment outcomes; (2) need for intensive patient training and compliance assistance to facilitate therapeutic goals; (3) limited or exclusive product availability and distribution; (4) specialized product handling and/or administration requirements.

  Some examples of the disease categories currently in Express Scripts specialty pharmacy programs include cancer, cystic fibrosis, Gaucher disease, growth hormone deficiency, hemophilia, hypercholesterolemia, immune deficiency, hepatitis C, infertility, multiple sclerosis, rheumatoid arthritis and RSV prophylaxis.

  In addition, a follow-on-biologic or generic product will be considered a Specialty Drug if the innovator drug is a Specialty Drug.

Many of the Specialty Drugs covered by the Plan fall under the Prescription Drug Utilization Management program mentioned. Specialty medications for long-term therapy must be obtained through Accredo. You can send your prescription through your normal mail service process or have your physician fax your prescription to Accredo.

You are encouraged to ask your physician if a specialty medication that you are receiving from the physician's office or outpatient setting can be obtained at Accredo and administered at home using Accredo nursing services. Contact Express Scripts at 800-922-8279 to speak to an Accredo representative to inquire how your medication can be obtained through Accredo services.

- **For Medicare Part B insurance coverage.** If Medicare Part B is primary, ask about your options for submitting claims for Medicare-covered medications and supplies, whether you use a Medicare-approved supplier or Express Scripts by Mail. Prescriptions typically covered by Medicare Part B include diabetes supplies (test strips and meters), specific medications used to aid tissue acceptance (such as with organ transplants), certain oral medications used to treat cancer, and ostomy supplies.
- **When you do have to file a claim.** Use a Prescription Drug Claim Form to claim benefits for prescription drugs and supplies purchased from a non-network pharmacy. You may obtain forms by calling 800-222-2798 or from our website at www.apwuhp.com. Your claim must include receipts that show the prescription number, the National Drug Code (NDC) number, name of the drug, prescribing physician’s name, date of purchase and charge for the drug. Mail the claim form and receipt(s) to:

  APWU Health Plan
  P.O. Box 1358
  Glen Burnie, MD 21060-1358

## Section 5 (g). Dental Benefits

**Important things you should keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- If you are enrolled in a Federal Employees Dental/Vision Insurance Program (FEDVIP) Dental Plan, your FEHB Plan will be First/Primary payor of any Benefit payments and your FEDVIP Plan is secondary to your FEHB Plan. See Section 9, *Coordinating benefits with other coverage*.
- The calendar year deductible is: PPO - $350 per person ($700 per Self Plus One enrollment, or $700 per Self and Family enrollment); Non-PPO - $500 per person ($1,000 per Self Plus One enrollment, or $1,000 per Self and Family enrollment). The calendar year deductible applies to almost all benefits in this Section. We added "(No deductible)" to show when the calendar year deductible does not apply.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost-sharing works. Also read Section 9 for information abut how we pay if you have other coverage, or if you are age 65 or over.

Note: We cover hospitalization and anesthesia for dental procedures only when a non-dental physical impairment exists which makes hospitalization necessary to safeguard the health of the patient. We do not cover the dental procedure. See Section 5(c), *Inpatient hospital benefits*.

| Accidental injury benefit | You Pay |
|---|---|
| **Accidental injury benefit** | |
| We cover restorative services and supplies necessary to repair (but not replace) sound natural teeth. The need for these services must result from an accidental injury (a blow or fall) and must be performed within two years of the accident. See also Section 5(d), *Accidental injury*. | Within 72 hours of accident:<br>PPO: Nothing (No deductible)<br>Non-PPO: Only the difference between our allowance and the billed amount (No deductible)<br>More than 72 hours after accident:<br>PPO: 10% of the Plan allowance<br>Non-PPO: 30% of the Plan allowance and any difference between our allowance and the billed amount |
| **Dental benefits service** | |
| Office visits (routine limited to 2 visits per year)<br>Restorative care (fillings)<br>X-rays of all types (limited to 2 per year)<br>Prophylaxis (cleanings), (limited to 2 per year)<br>Simple extractions<br>Note: Office visits include examinations and fluoride treatment.<br>Note: Restorative care does not include crowns or in-lay/on-lay restoration.<br>Note: General anesthetics not covered unless due to an underlying medical condition. | 30% of the Plan allowance and any difference between our allowance and the billed amount (No deductible)<br>Note: No in-network dental providers; choose any provider. |

## Section 5 (h). Wellness and Other Special Features

| Special feature | Description |
|---|---|
| **Flexible benefits option** | Under the flexible benefits option, we determine the most effective way to provide services.<br>• We may identify medically appropriate alternatives to regular contract benefits as a less costly alternative. If we identify a less costly alternative, we will ask you to sign an alternative benefits agreement that will include all of the following terms in addition to other terms as necessary. Until you sign and return the agreement, regular contract benefits will continue.<br>• Alternative benefits will be made available for a limited time period and are subject to our ongoing review. You must cooperate with the review process.<br>• By approving an alternative benefit, we do not guarantee you will get it in the future.<br>• The decision to offer an alternative benefit is solely ours, and except as expressly provided in the agreement, we may withdraw it at any time and resume regular contract benefits.<br>• If you sign the agreement, we will provide the agreed-upon alternative benefits for the stated time period (unless circumstances change). You may request an extension of the time period, but regular contract benefits will resume if we do not approve your request.<br>• Our decision to offer or withdraw alternative benefits is not subject to OPM review under the disputed claims process. However, if at the time we make a decision regarding alternative benefits, we also decide that regular contract benefits are not payable, then you may dispute our regular contract benefits under the OPM disputed claims process (see Section 8). |
| **24-hour nurse line** | We offer a 24-hour nurse advisory service for your use. This program is strictly voluntary and confidential. You may call toll-free at 800-582-1314 and reach registered nurses to discuss an existing medical concern or to receive information about numerous health care issues. |
| **Services for deaf and hearing impaired** | We offer a toll-free TDD line for customer service. The number is 800-622-2511. TDD equipment is required. |
| **Disease Management Program** | A voluntary program that provides a variety of services to help you manage a chronic condition with outpatient treatment and avoid unnecessary emergency care or inpatient admissions. Some examples of conditions that can be managed through this program are: diabetes and cardiac conditions. We use medical and/or pharmacy claims data as well as interactions with you and your physician(s). If you have a chronic condition and would like additional information, call Cigna/CareAllies at 800-582-1314. |
| **Diabetes Management Program** | If you are an APWU Health Plan primary member enrolled in the Cigna/CareAllies Diabetes Disease Management Program and participate as required by the program, you may be eligible for the following incentives for in-network services only:<br>• $0 copay for Formulary Generic (Tier 1) drugs from Express Scripts by Mail for the specific purpose of lowering your blood sugar<br>• $0 copay for Formulary blood glucose test strips and lancets, covered on the Express Scripts National Preferred Formulary from Express Scripts by Mail<br><br>Note: Enrollment in this program must be initiated by member after effective date of Health Plan enrollment. To enroll contact Cigna/CareAllies at 800-582-1314. |

| | |
|---|---|
| | Note: If you have other primary pharmacy insurance, you must use your primary insurance first and then send the payment information from the primary insurance to APWU Health Plan for coordination of benefits.<br><br>Note: You must remain in compliance with the program requirements in order to be eligible for the $0 copay incentives. In order to remain compliant with the program, enrollees must complete a call with their health coach at least every 90 days. During these calls, you will discuss such topics as understanding of your disease process, knowledge of your recent lab results, doctor visits and self-care goals.<br><br>If you are an APWU Health Plan member who has other primary insurance (i.e. Medicare primary), you do not have to enroll in the Diabetes Disease Management Program, you may be eligible for the following incentives:<br>• $0 copay for Formulary Generic (Tier 1) drugs from Express Scripts by Mail for the specific purpose of lowering your blood sugar<br>• $0 copay for Formulary blood glucose test strips and lancets, covered on the Express Scripts National Preferred Formulary, from Express Scripts by Mail |
| **Review and Reward Program** | If you send us a corrected hospital billing, we will credit 20% of any hospital charge over $20 for covered services and supplies that were not actually provided to a covered person. The maximum amount payable under this program is $100 per person per calendar year. |
| **Weight Management Program** | If you are an APWU Health Plan primary member enrolled in the Cigna/CareAllies Weight Management Program and participate as required by the program, you may be eligible for the following incentives for in-network services only:<br>• $0 copay for in-network office visit to a registered Dietician/Nutritionist (see *Special Programs*) |
| **Healthy Pregnancies, Healthy Babies Program** | Enroll in this program and you take the first step toward giving your baby a healthy start in life. Enroll by calling CareAllies at 1-800-582-1314, prompt 8. |
| **Special Programs** | • **Lifestyle Programs** - Wellness Coaches help you develop a personalized plan for tobacco cessation and weight management. For information, call Cigna/CareAllies at 800-582-1314, select Weight Management/Tobacco Cessation option.<br>• **Healthy Rewards** - MyCigna provides non-FEHB savings on gym memberships, tobacco cessation, weight reduction programs, and more. Visit www.apwuhp.com or call 800-558-9443.<br>- **Tobacco cessation** - find discounts on smoking cessation products<br>- **Weight and nutrition** - get help to lose weight with discounts on weight reduction programs from Jenny Craig<br>- **Fitness** - get fit and save on gym memberships<br>- **Vision and hearing care** - receive vision and hearing exams and discounts on hearing aids, discounts on glasses and frames, and discounts on Lasik vision corrections<br>- **Wellness products** - enjoy 40% savings on herbal supplements and vitamins, and 5% at checkout from www.drugstore.com<br>- **Alternative medicine** - find discounts for acupuncture, chiropractor, and massage<br>- **Dental care** - save on dental care with discounts on anti-cavity products and toothbrushes |
| **Online tools and resources** | Online tools are available at www.apwuhp.com: |

| | |
|---|---|
| | • **eHealthRecordPLUS** - online information for member services and claims to view claims and find year-to-date information with claim details<br>• **HealthVault** - an online tool to organize important medical information in one secure and central location to share with family and doctors<br>• **Health Risk Assessment** - answer questions about your health and receive a personalized health program through MyCigna |
| **Health Risk Assessment (HRA)** | A Health Risk Assessment (HRA) is available at www.apwuhp.com, click MyCigna and My Health Assessment tab. The HRA is an online program that analyzes your health related responses and gives you a personalized plan to achieve specific health goals. Your HRA profile provides information to put you on a path to good physical and mental health.<br><br>When you complete the HRA, we will enroll you in the CignaPlus Savings discount dental program. For Self Only coverage, we will pay the Self Only CignaPlus Savings discount dental premium; and for Self Plus One and Self and Family, when at least two family members complete the HRA, we will pay the family CignaPlus Savings discount dental premium. We will pay these discount dental premiums for the remainder of the calendar year in which the HRAs were completed provided you remain enrolled in our Plan.<br><br>CignaPlus Savings is a discount dental program that provides members access to discounted fees with participating dental providers. For more information on this program, call 877-521-0244 or visit www.cignaplussavings.com. |
| **Consumer choice information** | Access by Internet (www.apwuhp.com) is provided to support your important health and wellness decisions, including:<br>• Online Preferrred Organization (PPO) Directory - nationwide PPO network to find doctors, hospitals and other outpatient providers anywhere in the country<br>• Hospital Quality Ratings Guide - Compare hospitals for quality in your area or anywhere in the country<br>• Treatment Cost Estimator - receive cost estimates for the most common medical conditions, tests and procedures<br>• Prescription drug information, pricing, and network retail pharmacies |

# Consumer Driven Health Plan Benefits

See page 16 for how our benefits changed this year and page 153 for a benefits summary.

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# Consumer Driven Health Plan Overview

The Plan offers a Consumer Driven Health Plan (CDHP). The CDHP benefit package is described in this section. Make sure that you review the benefits that are available under the benefit product in which you are enrolled.

CDHP Section 5, which describes the CDHP benefits, is divided into subsections. Please read *Important things you should keep in mind about these benefits* at the beginning of each subsection. Also read the general exclusions in Section 6, they apply to the benefits in the following subsections. To obtain claim forms, claims filing advice, or more information about CDHP benefits, contact us at 800-718-1299 or on our website at www.welcometouhc.com/apwu.

This CDHP focuses on you, the health care consumer, and gives you greater control in how you use your health care benefits. With this Plan, eligible in-network preventive care is covered in full, and you can use the Personal Care Account for any covered care. If you use up your Personal Care Account, the Traditional Health Coverage begins after you satisfy your Deductible. If you don't use up your Personal Care Account for the year, you can roll it over to the next year, up to the maximum account balance amount, as long as you continue to be enrolled in this CDHP.

**The CDHP includes:**

**In-network Preventive Care**

This component covers 100% for preventive care for adults and children if you use a network provider. The covered services include office visits/exams, immunizations and screenings and are fully described in Section 5, *In-network preventive care*. They are based on recommendations by the American Medical Association. We emphasize women's wellness through a Well woman benefit that includes a broad range of preventive services, preventive tests and screenings, counseling services, and contraceptives, including prescription drug contraceptives.

**Personal Care Account (PCA)**

The Plan also provides a Personal Care Account (PCA) for each enrollment. Each year, the Plan provides $1,200 for a Self Only enrollment or $2,400 for a Self Plus One or Self and Family enrollment. The PCA covers 100% for your covered medical expenses, which include dental and vision care. If you have an unused PCA balance at the end of the year, you can rollover that balance so you can use it in the future. The Personal Care Account is described in Section 5, *Personal Care Account (PCA).*

Note that the in-network Preventive Care benefits paid under Section 5 do NOT count against your Personal Care Account (PCA).

**Traditional Health Coverage**

After you have used up your Personal Care Account (PCA) and paid your Deductible, the Plan starts paying benefits under the Traditional Health Coverage described in Section 5, *Traditional Health Coverage*. The Plan generally pays 85% of the cost for in-network care and 60% of the Plan allowance for out-of-network care.

Covered services include:

- Medical services and supplies, Section 5(a)
- Surgical and anesthesia services, Section 5(b)
- Hospital services, other facilities and ambulance, Section 5(c)
- Emergency services/Accidents, Section 5(d)
- Mental health and substance use disorder treatment benefits, Section 5(e)
- Prescription drug benefits, Section 5(f)

**Health Education Resources and Account Management Tools**

Section 5(i) describes the health tools and resources available to you under the Consumer Driven Option to help you improve the quality of your health care and manage your expenses. There is also care support and a 24-hour nurse advisory service, and $50 for Self Only and $50 for the member, spouse, and each covered dependent age 18 or older for a Self Plus One or Self and Family added to your PCA when a Health Risk Assessment is completed.

## Section 5. In-Network Preventive Care

**Important things you should keep in mind about these in-network preventive care benefits:**

- Under the Consumer Driven Option, the Plan pays 100% for the Preventive Care services listed in this Section as long as you use a network PPO provider.
- For preventive care not listed in this Section or for preventive care from a non-network provider, please see CDHP Section 5, *Personal Care Account (PCA)*.
- For all other covered expenses, please see CDHP Section 5, *Personal Care Account (PCA)* and *Traditional Health Coverage*.
- Note that the in-network Preventive Care paid under this Section does NOT count against or use up your Personal Care Account (PCA).
- Please remember that all benefits are subject to the definitions, limitations and exclusions in this brochure and are payable only when we determine they are medically necessary.
- Be sure to read Section 4, *Your costs for covered services,* for valuable information about how cost-sharing works. Also read Section 9 for information about how we pay if you have other coverage, or if you are age 65 or over.

| Benefit Description | You Pay |
|---|---|
| **Note: There is no calendar year deductible for in-network preventive care under the Consumer Driven Option.** | |
| **Preventive care, adult** | |
| Routine physical every calendar year which includes:<br><br>Screenings, such as:<br>• Total Blood Cholesterol<br>• Fasting lipoprotein profile, once every 5 years for adults age 20 or over<br>• Depression<br>• Diabetes<br>• High Blood Pressure<br>• HIV<br>• Colorectal Cancer Screening<br>- Fecal occult blood test (FOBT) annually beginning at age 50; or<br>- Flexible sigmoidoscopy beginning at age 50; or<br>- Colonoscopy beginning at age 50<br>- At home Colorectal Cancer Screening Cologuard Kit provided through Exact Sciences Laboratories, every three years starting at age 50, prescription needed from physician<br>• One-time hepatitis C test for those born from 1945-1965<br>• Low-dose CT scan for those at risk of lung cancer, one annually for adults age 55-80 (Requires prior approval, see Section 3)<br>• Digital Rectal Examination (DRE) and Prostate Specific Antigen (PSA) test annually starting at age 45<br>• Abdominal Aortic Aneurysm screening, once for men between the ages of 65 and 75 with a smoking history<br>• Biometric screening, once annually | In-network: Nothing<br><br>Out-of-network: Uses PCA while funds available |

*Preventive care, adult - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Preventive care, adult (cont.)** | |
| • Genetic testing for BRCA for women whose family is associated with increased risk of BRCA1 or BRCA2 (Preauthorization is required. See *Other services*, Section 3)<br>• Individual counseling on prevention and reducing health risks<br><br>Note: Biometric screening includes Body Mass Index (BMI), Lipid Panel, Total Blood Cholesterol, blood pressure, and Comprehensive Metabolic Panel.<br><br>Labs, such as:<br>• Comprehensive Metabolic Panel<br>• Lipid Panel<br>• Urinalysis<br>• Complete Blood Count (CBC)<br>• Routine Electrocardiogram (EKG)<br>• Chest X-ray<br>• Hemoglobin A1C<br><br>Note: Other laboratory work, X-rays and other diagnostic tests performed, when medically necessary, during a routine exam are subject to the benefits under *Diagnostic and treatment services*.<br><br>Note: In-network facility and lab services directly related to covered, in-network preventive care will also be covered at 100%. | In-network: Nothing<br><br>Out-of-network: Uses PCA while funds available |
| Well woman care based on current recommendations such as:<br>• One annual routine gynecological visit<br>• Cervical cancer screening (Pap smear)<br>• Human Papillomavirus (HPV) testing<br>• Chlamydia/Gonorrhea screening<br>• Osteoporosis screening<br>• Breast cancer screening<br>• Annual counseling for sexually transmitted infections<br>• Annual counseling and screening human immune-deficiency virus<br>• Contraceptives, such as surgically implanted contraceptives, injectable contraceptive drugs, intrauterine devices, and diaphragms (See Section 5(a))<br>• Contraceptive methods and counseling<br>• Sterilization procedures (See Section 5(b))<br>• Patient education and counseling for women with reproductive capacity<br>• Screening and counseling for women for interpersonal and domestic violence<br><br>Note: In-network prescription drugs and devices approved by the FDA for contraception can be found in Section 5(f), *Prescription drug benefits*. | In-network: Nothing<br><br>Out-of-network: Uses PCA while funds available |

*Preventive care, adult - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Preventive care, adult (cont.)** | |
| Routine mammogram - covered for women, including 3D mammograms covered for women age 35 and older; as follows:<br>• From age 35 through 39, one during this five year period<br>• From age 40 through 64, one every calendar year<br>• At age 65 and older, one every two consecutive calendar years | In-network: Nothing<br>Out-of-network: Uses PCA while funds available |
| Immunizations, such as:<br>Adult immunizations endorsed by the Centers for Disease Control and Prevention (CDC): based on the Advisory Committee on Immunization Practices (ACIP) schedule.<br>• Zostavax shingles vaccine, starting age age 60<br>• Shingrix shingles vaccine, starting at age 50, two vaccine limit per lifetime | In-network: Nothing<br>Out-of-network: Uses PCA while funds available |
| **Preventive care, children** | |
| Well-child visits, examinations, and immunizations as described in the Bright Future Guidelines provided by the American Academy of Pediatrics. | In-network: Nothing<br>Out-of-network: Uses PCA while funds available |
| • Examinations limited to:<br>- Examinations for amblyopia and strabismus-limited to one screening examination (age 3 through 5)<br>- Examinations done on the day of immunizations (ages 3 up through 21)<br>- One Screening Examination of Premature Infants for Retinopathy of Prematurity or infants with low birth weight or gestational age of 32 weeks or less | In-network: Nothing<br>Out-of-network: Uses PCA while funds available |
| Note: Any procedure, injection, diagnostic service, laboratory, or x-ray service done in conjunction with a routine examination and is not included in the preventive listing of services will be subject to the applicable member coinsurance, and deductible.<br>Note: A complete list of preventive care services recommended under the U.S. Preventive Services Task Force (USPSTF) is available online at www.uspreventiveservicestaskforce.org/BrowseRec/Index/browse-recommendations.<br>HHS: www.healthcare.gov/preventive-care-benefits<br>CDC: www.cdc.gov/vaccines/schedules/index.html<br>Women's preventive services:<br>www.healthcare.gov/preventive-care-women/<br>For additional information:<br>www.healthfinder.gov/myhealthfinder/default.aspx<br>Note: For a complete list of the American Academy of Pediatrics Bright Futures Guidelines go to https://.brightfutures.aap.org/Pages/default.aspx | |

*Preventive care, children - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Preventive care, children (cont.)** | |
| Note: For directly related associated facilities services and lab work for preventive care, we pay for covered services in full when you use preferred providers. | |
| *Not covered:*<br>• *Adult immunizations not endorsed by the CDC*<br>• *Routine diagnostic tests associated with preventive care other than those specified as covered*<br>• *Physical exams required for obtaining or continuing employment or insurance, attending schools or camp, athletic exams, or travel*<br>• *Immunizations, boosters, and medications for travel or work-related exposure* | *All charges* |

# Section 5. Personal Care Account (PCA)

**Important things you should keep in mind about your Personal Care Account:**

- All eligible health care expenses (except in-network preventive care) are paid first from your Personal Care Account (PCA). Traditional Health Coverage (under CDHP Section 5) will only start once your Personal Care Account is exhausted.
- Note that in-network preventive care covered under CDHP Section 5 does NOT count against your PCA.
- The Personal Care Account provides full coverage for both in-network and out-of-network providers. However your Personal Care Account will generally go much further when you use network providers because network providers agree to discount their fees.
- You have flexibility about how to spend your PCA, and the Plan provides you with the resources to manage your PCA. You can track your PCA on your personal private website, by telephone at 1-800-718-1299 (toll-free), or with quarterly statements mailed directly to you at home.
- If you join this Plan during Open Season, you receive the full PCA ($1,200 per Self Only, $2,400 per Self Plus One or $2,400 per Self and Family enrollment) as of your effective date of coverage. If you join at any other time during the year, your PCA for your first year will be prorated at a rate of $100 per month for Self Only or $200 per month for Self Plus One or Self and Family for each full month of coverage remaining in that calendar year.
- Unused PCA benefits are forfeited when leaving this Plan.
- If PCA benefits are available in your account at the time a claim is processed, out-of-pocket expenses will be paid from your PCA regardless of the date the expense was incurred.
- If the member has funds available in the PCA account, claims will always be paid out of the PCA first. If the member would like to use their FSA to pay a bill prior to using the PCA, please instruct the provider not to submit the claim to UnitedHealthcare. The member should get a copy of the bill from the provider and submit to the FSA carrier for reimbursement. This means that in some cases, the member may have to pay the cost of the services up front.
- Please remember that all benefits are subject to the definitions, limitations and exclusions in this brochure and are payable only when we determine they are medically necessary.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost-sharing works. Also read Section 9 for information about how we pay if you have other coverage, or if you are age 65 or over.
- **YOU MUST GET PRECERTIFICATION FOR HOSPITAL STAYS; FAILURE TO DO SO WILL RESULT IN A MINIMUM $500 PENALTY.** Please refer to the precertification information shown in Section 3 to confirm which services require precertification.

| Benefit Description | You pay |
|---|---|
| **There is no calendar year deductible for in-network preventive care under the Consumer Driven Option.** | |
| **Personal Care Account (PCA)** | |
| A Personal Care Account (PCA) is provided by the Plan for each enrollment. Each year the Plan adds to your account:<br>• $1,200 per year for a Self Only enrollment or<br>• $2,400 per year for a Self Plus One or Self and Family enrollment<br><br>The Personal Care Account covers eligible expenses at 100%. For example, if you are ill and go to a network doctor for a $60 visit, the doctor will submit your claim and the cost of the visit will be deducted automatically from your PCA; you pay nothing.<br><br>Balance in PCA for Self Only $1,200<br>Less: Cost of visit -60<br>Remaining Balance in PCA $1,140<br><br>There are two types of eligible expenses covered by your PCA.<br>• **Basic PCA Expenses** are the same medical, surgical, hospital, emergency, mental health and substance use disorder treatment, and prescription drug services and supplies covered under the Traditional Health Coverage (see CDHP Section 5 for details)<br>• **Extra PCA Expenses** include:<br>- Dental and/or vision services are reimbursable out of your PCA and must be paid up front by you. We will reimburse up to a combined maximum of $400 per Self Only enrollment or $800 per Self Plus One or Self and Family enrollment each calendar year, including:<br>- Vision exam performed by an optometrist or ophthalmologist<br>- Eyeglasses and contact lenses<br>- Dental treatment (including examinations, cleanings, fillings, restorative treatment, endodontics, and periodontics)<br>- In-network preventive care services not included under CDHP Section 5, *In-network Preventive Care benefits*<br>- *Out-of-network preventive care* limited to services shown as covered under CDHP Section 5<br>- Amounts in excess of the Plan allowance for services received out-of-network and covered under Basic PCA Expenses<br><br>Note: Both Basic and Extra PCA Expenses are covered at 100% as long as you have not used up your Personal Care Account.<br><br>To make the most of your Personal Care Account, you should:<br>• Use the network providers wherever possible;<br>• Use Tier 1 prescriptions wherever possible; and<br>• Only use your PCA for Extra PCA Expenses if you expect to have an unused balance in your PCA at the end of the calendar year | In-network and Out-of-network: Nothing up to $1,200 for a Self Only enrollment or $2,400 for a Self Plus One or Self and Family enrollment |

*Personal Care Account (PCA) - continued on next page*

| Benefit Description | You pay |
|---|---|
| **Personal Care Account (PCA) (cont.)** | |
| *Not covered:*<br>• *Orthodontia*<br>• *Dental treatment for cosmetic purposes including teeth whitening*<br>• *Out-of-network preventive care services not included under CDHP Section 5*<br>• *Services or supplies shown as not covered under Traditional Health Coverage (see CDHP Section 5) and not included under Extra PCA Expenses above* | *All charges* |

**PCA Rollover**

**As long as you remain in this Plan, any unused remaining balance in your PCA at the end of the calendar year may be rolled over to subsequent years. The maximum amount allowed in your PCA in any given year may not exceed $5,000 per Self Only enrollment, $10,000 per Self Plus One enrollment and $10,000 per Self and Family enrollment.**

# Section 5. Traditional Health Coverage Overview

**Important things you should keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations and exclusions in this brochure and are payable only when we determine they are medically necessary.
- In-network Preventive Care is covered at 100% under CDHP Section 5 and does not count against your Personal Care Account.
- Your Personal Care Account must be used first for eligible health care expenses.
- If your Personal Care Account has been exhausted, you must pay your Deductible before your Traditional Health Coverage may begin. Your Deductible applies to all benefits in this section.
- The Consumer Driven Option provides coverage for both in-network and out-of-network providers. The out-of-network benefits are the standard benefits under the Traditional Health Coverage. In-network benefits apply only when you use a provider from the large, national network. When a network provider is not available, out-of-network benefits apply.
- If you join at any time during the year other than Open Season, your Deductible for your first year will be prorated at a rate of $66.67 per month for Self Only, $133.33 for Self Plus One or $133.33 per month for Self and Family for each full month of coverage remaining in that calendar year.
- When you use an in-network hospital, keep in mind that the professionals who provide services to you in the hospital, may not all be preferred providers. If they are not, they will be paid by this Plan as out-of-network providers. However, if surgical services are rendered at an in-network hospital or an in-network freestanding ambulatory facility by an in-network primary surgeon, we will pay the services of anesthesiologists and surgical assistants who are not preferred providers at the in-network rate, based on Plan allowance. If the covered services are performed at an in-network hospital or an in-network freestanding ambulatory facility, we will pay the services of radiologists and pathologists who are not preferred providers at the in-network rate, based on the Plan allowance. You may be billed any difference between our allowance and the billed amount.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost-sharing works. Also, read Section 9 for information about how we pay if you have other coverage, or if you are age 65 or over.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost-sharing works. Also, read Section 9 for information about how we pay if you have other coverage, or if you are age 65 or over.
- **YOU MUST GET PRECERTIFICATION FOR HOSPITAL STAYS; FAILURE TO DO SO WILL RESULT IN A MINIMUM $500 PENALTY.** Please refer to the *precertification information* shown in Section 3 to confirm which services require precertification.

| Benefit Description | You Pay |
|---|---|
| **Deductible before Traditional Health Coverage begins** | |
| If your Personal Care Account has been exhausted, you are responsible to pay your Deductible before your Traditional Health Coverage begins.<br><br>Traditional Health Coverage benefits begin after covered eligible expenses total $2,000 for Self Only, $4,000 for Self Plus One or $4,000 for Self and Family (the combination of eligible expenses paid out of your PCA and your Deductible) each calendar year.<br><br>Note: You must use any available PCA benefits, including any amounts rolled over from previous years, before Traditional Health Coverage begins. | In-network/Out-of-network: $800 per Self Only enrollment, $1,600 for Self Plus One enrollment or $1,600 per Self and Family enrollment. |

*Deductible before Traditional Health Coverage begins - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Deductible before Traditional Health Coverage begins (cont.)** | |

In year one, therefore, the Deductible is $800 for Self Only, $1,600 for Self Plus One and $1,600 for Self and Family enrollment.

| | Self Only | Self Plus One | Self and Family |
|---|---|---|---|
| Basic PCA Expenses paid by PCA | $1,200 | $2,400 | $2,400 |
| Deductible paid by you | $800 | $1,600 | $1,600 |
| Traditional Health Coverage starts after | $2,000 | $4,000 | $4,000 |

Any PCA dollars that you rollover at the end of the year will reduce your Deductible next year.

In future years, the amount of your Deductible may be lower if you rollover PCA dollars at the end of the year. For example, if you rollover $300 at the end of the year:

| | Self Only | Self Plus One | Self and Family |
|---|---|---|---|
| PCA for year 2 | $1,200 | $2,400 | $2,400 |
| Rollover from year 1 | +$300 | +$300 | +$300 |
| | $1,500 | $2,700 | $2,700 |
| Deductible paid by you | +$500 | +$1,300 | +$1,300 |
| Traditional Health Coverage starts when eligible expenses total | $2,000 | $4,000 | $4,000 |

If you decide to use your PCA for Extra PCA Expenses for other than covered dental and/or vision services, you may increase your Deductible.

For example, if you have out-of-network preventive care for $150 and **later** have an accident that leads to a hospital stay, you will have to pay your Deductible plus "make up" the $150 dollars you spent on Extra PCA Expenses.

In-network/Out-of-network: $800 per Self Only enrollment, $1,600 for Self Plus One enrollment or $1,600 per Self and Family enrollment.

# Section 5 (a). Medical Services and Supplies Provided by Physicians and Other Healthcare Professionals

**Important things to keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations and exclusions in this brochure and are payable only when we determine they are medically necessary.
- In-network Preventive Care is covered at 100% under CDHP Section 5 and does not count against your Personal Care Account.
- Your Personal Care Account must be used first for eligible health care expenses.
- If your Personal Care Account has been exhausted, you must pay your Deductible before your Traditional Health Coverage may begin. Your Deductible applies to all benefits in this section.
- The Consumer Driven Option provides coverage for both in-network and out-of-network providers. The out-of-network benefits are the standard benefits under the Traditional Health Coverage. In-network benefits apply only when you use a provider from the large, national network. When a network provider is not available, out-of-network benefits apply.
- If you join at any time during the year other than Open Season, your Deductible for your first year will be prorated at a rate of $66.67 per month for Self Only, $133.33 for Self Plus One or $133.33 per month for Self and Family for each full month of coverage remaining in that calendar year.
- When you use an in-network hospital, keep in mind that the professionals who provide services to you in the hospital, may not all be preferred providers. If they are not, they will be paid by this Plan as out-of-network providers. However, if surgical services are rendered at an in-network hospital or an in-network freestanding ambulatory facility by an in-network primary surgeon, we will pay the services of anesthesiologists and surgical assistants who are not preferred providers at the in-network rate, based on Plan allowance. If the covered services are performed at an in-network hospital or an in-network freestanding ambulatory facility, we will pay the services of radiologists and pathologists who are not preferred providers at the in-network rate, based on the Plan allowance. You may be billed any difference between our allowance and the billed amount.
- **YOU MUST GET PRECERTIFICATION FOR HOSPITAL STAYS; FAILURE TO DO SO WILL RESULT IN A MINIMUM $500 PENALTY.** Please refer to the *precertification information* shown in Section 3 to confirm which services require precertification.

| Benefit Description | You Pay |
|---|---|
| **Diagnostic and treatment services** | |
| Professional services of physicians<br>• In physician's office<br>• At home<br>• In an urgent care center<br>• During a hospital stay<br>• In a skilled nursing facility<br>• Second surgical opinion | In-network: 15% of the Plan allowance<br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| • At a Cancer Center of Excellence | PPO Cancer Center of Excellence (COE): 10% of the Plan allowance |

| Benefit Description | You Pay |
|---|---|
| **TeleHealth Services** | |
| • Virtual visits<br><br>Please see www.apwuhp.com for information on virtual visits, or log into www.myuhc.com<br><br>Note: There is no out-of-network benefit for Virtual visits. | In-network: 15% of the Plan allowance<br><br>Out-of-network: N/A |
| **Lab, X-ray and other diagnostic tests** | |
| Tests, such as:<br>• Blood tests<br>• Urinalysis<br>• Non-routine mammograms, including 3D mammograms<br>• Pathology<br>• X-rays<br>• Non-routine pap tests<br>• CT Scans/MRI/MRA/NC/PET<br>• Ultrasound<br>• Electrocardiogram and EEG<br><br>Note: If your network provider uses an out-of-network lab or radiologist, we will pay out-of-network benefits for any lab and X-ray charges. | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Professional fees for automated lab tests* | *All charges* |
| Pharmacogenomic testing to optimize prescription drug therapies for certain conditions:<br>• Plavix (antiplatelet)<br>• Warfarin (anticoagulant) | In-network: Nothing<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| **Maternity care** | |
| Complete maternity (obstetrical) care, such as:<br>• Screening for gestational diabetes for pregnant women<br>• Prenatal care<br>• Delivery<br>• Postnatal care<br>• Initial examination of a newborn child covered under a Self Plus One, or Self and Family enrollment<br>• Breastfeeding support, supplies and counseling for each birth<br><br>Note: Here are some things to keep in mind:<br>• You do not need to precertify your vaginal or cesarean delivery; see page 23 for other circumstances, such as extended stays for you or your baby.<br>• You may remain in the hospital up to 48 hours after a vaginal delivery and 96 hours after a cesarean delivery. | In-network: Nothing<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount<br><br>Note: For inpatient hospital care related to maternity, we pay for covered services in full when you use preferred providers.<br><br>Note: In-network facility and lab services directly related to covered, in-network maternity care will also be covered at 100%. |

*Maternity care - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Maternity care (cont.)** | |
| • We cover routine nursery care of the newborn child during the covered portion of the mother's maternity stay.<br>• We pay hospitalization and surgeon services for non-maternity care, as well as covering an extended stay, if medically necessary, the same as for illness and injury.<br>• Hospital services are covered under Section 5(c) and Surgical benefits are covered under Section 5(b).<br><br>Note: When a newborn requires definitive treatment during or after the mother's confinement, the newborn is considered a patient in his or her own right. If the newborn is eligible for coverage, regular medical or surgical benefits apply rather than maternity benefits.<br><br>Note: Maternity care expenses incurred by a Plan member serving as a surrogate mother are covered by the Plan subject to reimbursement from the other party to the surrogacy contract or agreement. The involved Plan member must execute our Reimbursement Agreement against any payment she may receive under the surrogacy contract or agreement. Expenses of the newborn child are not covered under this or any other benefit in a surrogate mother situation. | In-network: Nothing<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount<br><br>Note: For inpatient hospital care related to maternity, we pay for covered services in full when you use preferred providers.<br><br>Note: In-network facility and lab services directly related to covered, in-network maternity care will also be covered at 100%. |
| • We will cover other care of an infant who requires non-routine treatment if we cover the infant under a Self Plus One or Self and Family enrollment. Surgical benefits, not maternity benefits, apply to circumcision of a covered newborn. | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Amniocentesis if for diagnosing multiple births*<br>• *Genetic screening (see Definitions, Section 10)* | *All charges* |
| **Family Planning** | |
| A range of voluntary family services limited to:<br>• Contraceptive counseling for women<br>• Voluntary sterilization for women (See *Surgical* procedures, Section 5 (b))<br>• Surgically implanted contraceptives<br>• Injectable contraceptive drugs (such as Depo provera)<br>• Intrauterine devices (IUDs)<br>• Diaphragms<br><br>Note: We cover oral contraceptives under Section 5(a), *Well woman.* | In-network: Nothing<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| • Voluntary sterilization for men (See *Surgical* procedures, Section 5 (b)) | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Reversal of voluntary surgical sterilization*<br>• *Genetic testing and counseling* | *All charges* |

| Benefit Description | You Pay |
|---|---|
| **Infertility services** | |
| • Diagnosis and treatment of infertility, except as shown in *Not covered* | In-network: 15% of the Plan allowance and any amount over $2,500<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount and any amount over $2,500 |
| *Not covered:*<br>• *Infertility services afer voluntary sterilization*<br>• *Assisted reproductive technology (ART) procedures, such as:*<br>- *Artificial insemination (all procedures) (AI)*<br>- *In vitro fertilization (IVF)*<br>- *Embryo transfer and gamete intra-fallopian transfer (GIFT) and zygote intra-fallopian transfer (ZIFT)*<br>- *Intravaginal insemination (IVI)*<br>- *Intracervical insemination (ICI)*<br>- *Intrauterine insemination (IUI)*<br>• *Services and supplies related to ART procedures*<br>• *Cost of donor sperm*<br>• *Cost of donor egg* | *All charges* |
| **Allergy care** | |
| • Testing and treatment, including materials (such as allergy serum)<br>• Allergy injections | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Provocative food testing*<br>• *Sublingual allergy desensitization* | *All charges* |
| **Treatment therapies** | |
| • Chemotherapy and radiation therapy<br><br>Note: High dose chemotherapy in association with autologous bone marrow transplants is limited to those transplants listed on pages 101-103.<br>• Dialysis – hemodialysis and peritoneal dialysis<br>• Intravenous (IV)/Infusion Therapy – Home IV and antibiotic therapy<br>• Growth hormone therapy (GHT)<br><br>Note: Growth hormone is covered under the prescription drug benefit. | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |

*Treatment therapies - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Treatment therapies (cont.)** | |
| Note: We only cover IV/Infusion therapy and GHT when we are pre-notified of the treatment. We will ask you to submit information that establishes that the GHT is medically necessary. Ask us to authorize GHT before you begin treatment. We will only cover GHT services and related services and supplies that we determine are medically necessary. See *Other services* under *You need prior Plan approval for certain services,* Section 3.<br>• Respiratory and inhalation therapies<br>• Cardiac rehabilitation following qualifying event/condition | In-network: 15% of the Plan allowance<br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| **Physical and occupational therapies** | |
| Physical therapy and occupational therapy provided by a licensed registered therapist up to a combined 60 visits per calendar year<br>We cover rehabilitative and habilitative therapies; a physician should:<br>• Order the care;<br>• Identify the specific professional skills the patient requires and the medical necessity for skilled services; and<br>• Indicate the length of time services are needed.<br>Note: We also have the right to deny any type of therapy, service or supply for the treatment of a condition which ceases to be therapeutic treatment and is instead administered to maintain a level of functioning or to prevent a medical problem from occurring or recurring. | In-network: 15% of the Plan allowance<br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Maintenance therapies*<br>• *Exercise programs* | *All charges* |
| **Applied behavioral analysis (ABA)** | |
| Outpatient Applied Behavioral Analysis (ABA) services, for the treatment of Autism Spectrum Disorder. Services must be provided under the supervision of a Board Certified Behavior Analyst who is contracted with Beacon Health Options, or agrees to participate with Beacon Health Options' care management activities. **(Preauthorization required by Beacon Health Options)**<br>Note: Beacon Health Options' review of ABA services is based on an intensive care management model that monitors treatment plans, objectives, and progress milestones.<br>Note: We have the right to deny services for treatment when outcomes do not meet the defined treatment plan objectives and milestones. | In-network: 15% of the Plan allowance<br>Out-of-network: All charges |

| Benefit Description | You Pay |
|---|---|
| **Speech therapy** | |
| Speech therapy where medically necessary and provided by a licensed therapist<br><br>Note: Speech therapy is combined with 60 visits per calendar year for the services of physical and/or occupational therapy (see above). | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| Note: We also have the right to deny any type of therapy, service or supply for the treatment of a condition which ceases to be therapeutic treatment and is instead administered to maintain a level of functioning or to prevent a medical problem from occurring or recurring. | |
| **Hearing services (testing, treatment, and supplies)** | |
| • For treatment related to illness or injury, including evaluation and diagnostic hearing tests performed by an M.D., D.O., or audiologist<br>• One examination and testing for hearing aids every 2 years<br><br>Note: For routine hearing screening performed during a child's preventive care visit, see Section 5, *Preventive care, children.* | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| • External hearing aids<br>• Implanted hearing-related devices, such as bone anchored hearing aids (BAHA) and cochlear implants | Note: For benefits for the devices, see Section 5(a), *Orthopedic and prosthetic devices.* |
| *Not covered:*<br>• *Hearing services that are not shown as covered* | *All charges* |
| **Vision services (testing, treatment, and supplies)** | |
| • Internal (implant) ocular lenses and/or the first contact lenses required to correct an impairment caused by accident or illness. The services of an optometrist are limited to the testing, evaluation and fitting of the first contact lenses required to correct an impairment caused by accident or illness.<br><br>Note: See *Preventive care, children*, for eye exams for children. | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Eyeglasses or contact lenses and examinations for them except under PCA*<br>• *Eye exercises and visual training*<br>• *Radial keratotomy and other refractive surgery*<br>• *Refraction* | *All charges* |
| **Foot care** | |
| Routine foot care when you are under active treatment for a metabolic or peripheral vascular disease, such as diabetes<br><br>Note: See *Orthopedic and prosthetic devices* for information on podiatric shoe inserts. | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Cutting, trimming or removal of corns, calluses, or the free edge of toenails, and similar routine treatment of conditions of the foot, except as stated above* | *All charges* |

*Foot care - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Foot care (cont.)** | |
| • *Treatment of weak, strained or flat feet or bunions or spurs; and of any instability, imbalance or subluxation of the foot (unless the treatment is by open cutting surgery)* | *All charges* |
| **Orthopedic and prosthetic devices** | |
| • Artificial limbs and eyes<br>• Prosthetic sleeve or sock<br>• Externally worn breast prostheses and surgical bras, including necessary replacements following a mastectomy<br>• Leg, arm, neck, joint and back braces<br>• Implanted hearing-related devices, such as bone anchored hearing aids (BAHA) and cochlear implants<br>• Internal prosthetic devices, such as artificial joints, pacemakers, and surgically implanted breast implant following mastectomy<br><br>Note: For information on the professional charges for the surgery to insert an implant, see Section 5(b), *Surgical procedures*. For information on the hospital and/or ambulatory surgery center benefits, see Section 5 (c).<br><br>Note: We will pay only for the cost of the standard item. Coverage for specialty items, such as bionics, is limited to the cost of the standard item. | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| External hearing aids<br>• Covered every 3 years limited to $1,500<br><br>Note: Excluding batteries, benefits for hearing aid dispensing fees, accessories, supplies, and repair service are included in the benefit limit described above. | In-network: All charges in excess of $1,500<br><br>Out-of-network: All charges in excess of $1,500 |
| *Not covered:*<br>• *Orthopedic and corrective shoes, arch supports, foot orthotics, heel pads and heel cups*<br>• *Lumbosacral supports*<br>• *Corsets, trusses, elastic stockings, support hose, and other supportive devices* | *All charges* |
| **Durable medical equipment (DME)** | |
| Durable medical equipment (DME) is equipment and supplies that:<br><br>1) Are prescribed by your attending physician (i.e., the physician who is treating your illness or injury)<br><br>2) Are medically necessary<br><br>3) Are primarily and customarily used only for a medical purpose<br><br>4) Are generally useful only to a person with an illness or injury<br><br>5) Are designed for prolonged use; and | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |

*Durable medical equipment (DME) - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Durable medical equipment (DME) (cont.)** | |
| 6) Serve a specific therapeutic purpose in the treatment of an illness or injury<br><br>We cover rental or purchase, of durable medical equipment, at our option, including repair and adjustment. Covered items include but are not limited to:<br>• Oxygen<br>• Dialysis equipment<br>• Hospital beds<br>• Wheelchairs (standard and electric)<br>• Ostomy supplies (including supplies purchased at a pharmacy)<br>• Crutches; and<br>• Walkers<br><br>Note: We will pay only for the cost of the standard item. Coverage for specialty equipment, such as all-terrain wheelchairs, is limited to the cost of the standard equipment.<br><br>Note: We limit the Plan allowance for DME rental benefit to an amount no greater than what we would have considered if the equipment had been purchased. | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Whirlpool equipment*<br>• *Sun and heat lamps*<br>• *Light boxes*<br>• *Heating pads*<br>• *Exercise devices*<br>• *Stair glides*<br>• *Elevators*<br>• *Air purifiers*<br>• *Computer "story boards," "light talkers," or other communication aids for communication-impaired individuals* | *All charges* |
| **Home health services** | |
| Services for skilled nursing care up to 25 visits per calendar year, not to exceed a maximum Plan payment of $90 per day, when preauthorized and:<br>• a registered nurse (R.N.), licensed practical nurse (L.P.N.) or licensed vocational nurse (L.V.N.) provides the services;<br>• the attending physician orders the care;<br>• the physician identifies the specific professional skills required by the patient and the medical necessity for skilled services; and<br>• the physician indicates the length of time the services are needed<br><br>Note: Skilled nursing care must be preauthorized. Call UnitedHealthcare at 800-718-1299. | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |

*Home health services - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Home health services (cont.)** | |
| *Not covered:*<br>• *Nursing care requested by, or for the convenience of, the patient or the patient's family*<br>• *Home care primarily for personal assistance that does not include a medical component and is not diagnostic, therapeutic, rehabilitative or Habilitative*<br>• *Nursing services without preauthorization*<br>• *Services of nurses' aides or home health aides* | *All charges* |
| **Chiropractic** | |
| Chiropractic treatment limited to 24 visits and/or manipulations per year<br>Note: X-rays covered under *Lab, X-ray and other diagnostic tests.* | In-network: 15% of the Plan allowance<br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Massage therapy*<br>• *Maintenance therapy* | *All charges* |
| **Alternative treatments** | |
| Acupuncture - by a doctor of medicine or osteopathy or licensed acupuncturist<br>• anesthesia<br>• pain relief | In-network: 15% of the Plan allowance<br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Services of any provider not listed as covered; see Covered providers, Section 3* | *All charges* |
| **Educational classes and programs** | |
| If you are an APWU Health Plan member you may enroll in a Tobacco Cessation Program as follows:<br>• Telephonic counseling sessions with UnitedHealthcare or;<br>• Group therapy sessions or;<br>• Educational sessions with a physician<br>Note: Enrollment in the UnitedHealthcare program must be initiated by the member after effective date of Health Plan enrollment. For more information contact UnitedHealthcare at 800-718-1299. | In-network: Nothing<br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| Select over-the-counter and prescription tobacco cessation medications approved by the FDA to treat tobacco dependence.<br>To qualify for these drugs, you need to be age 18 or older; get a prescription for these products from your doctor, even if the products are sold over-the-counter; fill the prescription at a network pharmacy. | In-network: Nothing<br>Out-of-network: All charges |

*Educational classes and programs - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Educational classes and programs (cont.)** | |
| Childhood obesity education | In-network: Nothing<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| Diabetes self-management training services, up to 10 hours initial training the first year and 2 hours subsequent training annually. | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |

# Section 5 (b). Surgical and Anesthesia Services Provided by Physicians and Other Healthcare Professionals

**Important things to keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations and exclusions in this brochure and are payable only when we determine they are medically necessary.
- In-network Preventive Care is covered at 100% under CDHP Section 5 and does not count against your Personal Care Account.
- Your Personal Care Account must be used first for eligible health care expenses.
- If your Personal Care Account has been exhausted, you must pay your Deductible before your Traditional Health Coverage may begin. Your Deductible applies to all benefits in this section.
- The Consumer Driven Option provides coverage for both in-network and out-of-network providers. The out-of-network benefits are the standard benefits under the Traditional Health Coverage. In-network benefits apply only when you use a provider from the large, national network. When a network provider is not available, out-of-network benefits apply.
- If you join at any time during the year other than Open Season, your Deductible for your first year will be prorated at a rate of $66.67 per month for Self Only, $133.33 for Self Plus One or $133.33 per month for Self and Family for each full month of coverage remaining in that calendar year.
- When you use an in-network hospital, keep in mind that the professionals who provide services to you in the hospital, may not all be preferred providers. If they are not, they will be paid by this Plan as out-of-network providers. However, if surgical services are rendered at an in-network hospital or an in-network freestanding ambulatory facility by an in-network primary surgeon, we will pay the services of anesthesiologists and surgical assistants who are not preferred providers at the in-network rate, based on Plan allowance. If the covered services are performed at an in-network hospital or an in-network freestanding ambulatory facility, we will pay the services of radiologists and pathologists who are not preferred providers at the in-network rate, based on the Plan allowance. You may be billed any difference between our allowance and the billed amount.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost-sharing works. Also, read Section 9 for information about how we pay if you have other coverage, or if you are age 65 or over.
- **YOU MUST GET PRECERTIFICATION FOR HOSPITAL STAYS; FAILURE TO DO SO WILL RESULT IN A MINIMUM $500 PENALTY.** Please refer to the *precertification information* shown in Section 3 to confirm which services require precertification.

| Benefit Description | You Pay |
|---|---|
| **Surgical procedures** | |
| A comprehensive range of services, such as:<br>• Operative procedures<br>• Treatment of fractures, including casting<br>• Normal pre- and post-operative care by the surgeon<br>• Correction of amblyopia and strabismus<br>• Endoscopy procedures<br>• Biopsy procedures<br>• Removal of tumors and cysts<br>• Correction of congenital anomalies (see *Reconstructive* surgery)<br>• Surgical treatment of morbid obesity (bariatric surgery) (requires preauthorization. See *Other services*, Section 3) | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |

*Surgical procedures - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Surgical procedures (cont.)** | |
| • Insertion of internal prosthetic devices. See Section 5(a), *Orthopedic and prosthetic devices* for device coverage information<br>• Voluntary sterilization for men (e.g., Vasectomy)<br>• Treatment of burns<br>• Assistant surgeons - We cover up to 20% of our allowance for the surgeon's charge<br>• Surgical treatment of gender dysphoria such as surgical change of sex characteristics. For female to male surgery: mastectomy, hysterectomy, vaginectomy, salpingo-oophorectomy, metoidioplasty, phalloplasty, urethroplasty, scrotoplasty, and placement of testicular and erectile prosthesis. For male to female surgery: penectomy, orchiectomy, vaginoplasty, clitoroplasty, labiaplatsy.<br>- Benefits are limited to once per covered procedure, per lifetime.<br>- Benefits are not available for repeat or revision procedure when benefits were provided for initial procedure.<br>- Gender reassignment surgery benefits are only available for the diagnosis of gender dysphoria<br><br>Requirements:<br>1. Prior approval is required<br>2. Must be at least 18 years of age at time prior approval is requested and treatment plan is submitted<br>3. Must have diagnosis of gender dysphoria by a qualified healthcare professional<br>4. New gender identity has been present for at least 24 continuous months<br>5. Member has a strong desire to be rid of primary and/or secondary sex characteristics because of a marked in-congruence with the member's identified gender<br>6. Member's gender dysphoria is not a symptom of another mental disorder or chromosomal abnormality<br>7. Gender dysphoria causes clinical distress or impairment in social, occupational, or other important areas of functioning.<br>8. 12 months of continuous hormone therapy appropriate to the member's gender identity.<br>9. Two referral letters from qualified mental health professionals, one of them being a psychiatrist or clinical psychologist (PhD). One must be from the psychotherapist who has treated the member for at least 12 continuous months. Letters must document: diagnosis of persistent and chronic gender dysphoria; any existing co-morbid conditions are stable; member is prepared to undergo surgery and understands all practical aspects of the planned surgery<br>10. If medical or mental health concerns are present, they are being optimally managed and are reasonably well-controlled | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |

*Surgical procedures - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Surgical procedures (cont.)** | |
| • Voluntary sterilization for women (e.g., Tubal ligation)<br>• Surgical implanted contraceptives<br>• Intrauterine devices (IUDs) | In-network: Nothing<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| When multiple or bilateral surgical procedures performed during the same operative session add time or complexity to patient care, our benefits are:<br>• For the primary procedure:<br>- In-network: 85% of the Plan allowance or<br>- Out-of-network: 60% of the Plan allowance<br>• For the secondary procedure(s):<br>- In-network: 85% of one-half of the Plan allowance or<br>- Out-of-network: 60% of one-half of the Plan allowance<br><br>Note: Multiple or bilateral surgical procedures performed through the same incision are "incidental" to the primary surgery. That is, the procedure would not add time or complexity to patient care. We do not pay extra for incidental procedures. | In-network: 15% of the Plan allowance for the primary procedure and 15% of one-half of the Plan allowance for the secondary procedure(s)<br><br>Out-of-network: 40% of the Plan allowance for the primary procedure and 40% of one-half of the Plan allowance for the secondary procedure (s); and any difference between our payment and the billed amount |
| *Not covered:*<br>• *Cosmetic surgery and other related expenses if not preauthorized*<br>• *Reversal of voluntary sterilization*<br>• *Services of a standby surgeon, except during angioplasty or other high risk procedures when we determine standbys are medically necessary*<br>• *Radial keratotomy and other refractive surgery*<br>• *Routine treatment of conditions of the foot (see Foot care, Section 5 (a))* | *All charges* |
| **Reconstructive surgery** | |
| • Surgery to correct a functional defect<br>• Surgery to correct a condition caused by injury or illness if:<br>- The condition produced a major effect on the member's appearance and<br>- The condition can reasonably be expected to be corrected by such surgery<br>• Surgery to correct a condition that existed at or from birth and is a significant deviation from the common form or norm. Examples of congenital anomalies are: protruding ear deformities; cleft lip; cleft palate; birth marks (including port wine stains); and webbed fingers and toes.<br>• All stages of breast reconstruction surgery following a mastectomy, such as:<br>- Surgery to produce a symmetrical appearance of breast<br>- Treatment of any physical complications, such as lymphedema<br>- Breast prostheses; and surgical bras and replacements (see Section 5(a), *Prosthetic devices* for coverage) | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |

*Reconstructive surgery - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Reconstructive surgery (cont.)** | |
| Note: We pay for internal breast prostheses as hospital benefits.<br><br>Note: If you need a mastectomy, you may choose to have the procedure performed on an inpatient basis and remain in the hospital up to 48 hours after the procedure. | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Cosmetic surgery– any surgical procedure (or any portion of a procedure) performed primarily to improve physical appearance through change in bodily form, except repair of accidental injury if repair is initiated within two years of the accident* | *All charges* |
| **Oral and maxillofacial surgery** | |
| Oral surgical procedures, limited to:<br>• Reduction of fractures of the jaw or facial bones<br>• Surgical correction of cleft lip, cleft palate or severe functional malocclusion<br>• Removal of stones from salivary ducts<br>• Excision of leukoplakia or malignancies<br>• Excision of cysts and incision of abscesses when done as independent procedures<br>• Other surgical procedures that do not involve the teeth or their supporting structures<br>• Extraction of impacted (unerupted) teeth<br>• Alveoplasty, partial ostectomy and radical resection of mandible with bone graft unrelated to tooth structure<br>• Excision of bony cysts of the jaw unrelated to tooth structure<br>• Excision of tori, tumors, and premalignant lesions, and biopsy of hard and soft oral tissues<br>• Reduction of dislocations and excision, manipulation, arthrocentesis, aspiration or injection of temporomandibular joints<br>• Removal of foreign body, skin, subcutaneous alveolar tissue, reaction-producing foreign bodies in the musculoskeletal system and salivary stones<br>• Incision/excision of salivary glands and ducts<br>• Repair of traumatic wounds<br>• Sinusotomy, including repair of oroantral and oromaxillary fistula and/or root recovery<br>• Surgical treatment of trigeminal neuralgia<br>• Frenectomy or frenotomy, skin graft or vestibuloplasty-stomatoplasty unrelated to periodontal disease<br>• Incision and drainage of cellulitis unrelated to tooth structure<br><br>Note: We suggest you call UnitedHealthcare at 800-718-1299 to determine whether a procedure is covered. | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |

*Oral and maxillofacial surgery - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Oral and maxillofacial surgery (cont.)** | |
| *Not covered:*<br>• *Oral implants and transplants*<br>• *Procedures that involve the teeth or their supporting structures (such as the periodontal membrane, gingiva and alveolar bone)*<br>• *Dental bridges, replacement of natural teeth, dental/orthodontic/ temporomandibular joint dysfunction appliances and any related expenses*<br>• *Treatment of periodontal disease and gingival tissues, and abscesses*<br>• *Charges related to orthodontic treatment* | *All charges* |
| **Organ/tissue transplants** | |
| These **solid organ transplants** are subject to medical necessity and experimental/investigational review by the Plan. Refer to *Other services* in Section 3 for prior authorization procedures.<br>Solid organ transplants are limited to:<br>• Autologous pancreas islet cell transplant (as an adjunct to total or near total pancreatectomy) only for patients with chronic pancreatitis<br>• Cornea<br>• Heart<br>• Heart/lung<br>• Intestinal transplants<br>- Isolated Small intestine<br>- Small intestine with the liver<br>- Small intestine with multiple organs, such as the liver, stomach, and pancreas<br>• Kidney<br>• Kidney-pancreas<br>• Liver<br>• Lung single/bilateral/lobar<br>• Pancreas | In-network Transplant Center of Excellence (COE): 10% of the Plan allowance<br>In-network: 15% of the Plan allowance<br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount and any amount over $100,000 |
| These **tandem blood or marrow stem cell transplants for covered transplants** are subject to medical necessity review by the Plan. Refer to *Other services* in Section 3 for prior authorization procedures.<br>• Autologous tandem transplants for<br>- AL Amyloidosis<br>- Multiple myeloma (de novo and treated)<br>- Recurrent germ cell tumors (including testicular cancer) | In-network Transplant Center of Excellence (COE): 10% of the Plan allowance<br>In-network: 15% of the Plan allowance<br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount and any amount over $100,000 |

*Organ/tissue transplants - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Organ/tissue transplants (cont.)** | |
| **Blood or marrow stem cell transplants**<br><br>The Plan extends coverage for the diagnoses as indicated below:<br>• Allogeneic transplants for<br>- Acute lymphocytic or non-lymphocytic (i.e., myelogenous) leukemia<br>- Acute myeloid leukemia<br>- Advanced Hodgkin's lymphoma with recurrence (relapsed)<br>- Advanced non-Hodgkin's lymphoma with recurrence (relapsed)<br>- Advanced Myeloproliferative Disorders (MPDs)<br>- Advanced neuroblastoma<br>- Amyloidosis<br>- Beta Thalassemia Major<br>- Chronic inflammatory demyelination polyneuropathy (CIDP)<br>- Chronic lymphocytic leukemia/small lymphocytic lymphoma (CLL/SLL)<br>- Early stage (indolent or non-advanced) small cell lymphocytic lymphoma<br>- Hemoglobinopathy<br>- Infantile malignant osteopetrosis<br>- Kostmann's syndrome<br>- Leukocyte adhesion deficiencies<br>- Marrow failure and related disorders (i.e., Fanconi's Paroxysmal Nocturnal Hemoglobinuria, Pure Red Cell Aplasia)<br>- Mucolipidosis (e.g., Gaucher's disease, metachromatic leukodystrophy, adrenoleukodystrophy)<br>- Mucopolysaccharidosis (e.g., Hunter's syndrome, Hurler's syndrome, Sanfillippo's syndrome, Maroteaux-Lamy syndrome variants)<br>- Multiple Myeloma<br>- Myelodysplasia/Myelodysplastic Syndromes<br>- Myeloproliferative disorders<br>- Paroxysmal Nocturnal Hemoglobinuria<br>- Phagocytic/Hemophagocytic deficiency diseases (e.g., Wiskott-Aldrich syndrome)<br>- Severe combined immunodeficiency<br>- Severe or very severe aplastic anemia<br>- Sickle cell anemia (pediatric only)<br>- X-linked lymphoproliferative syndrome<br>• Autologous transplants for<br>- Acute lymphocytic or nonlymphocytic (i.e., myelogenous) leukemia<br>- Advanced childhood kidney cancers | In-network Transplant Center of Excellence (COE): 10% of the Plan allowance<br><br>In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount and any amount over $100,000 |

*Organ/tissue transplants - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Organ/tissue transplants (cont.)** | |
| - Advanced Hodgkin's lymphoma with recurrence (relapsed)<br>- Advanced non-Hodgkin's lymphoma with recurrence (relapsed)<br>- Amyloidosis<br>- Agressive non-Hodgkin's lymphomas<br>- Breast Cancer<br>- Childhood rhabdomyosarcoma<br>- Ependymoblastoma<br>- Epithelial ovarian cancer<br>- Ewing's sarcoma<br>- Mantle cell (non-Hodgkin's lymphoma)<br>- Medulloblastoma<br>- Multiple myeloma<br>- Neuroblastoma<br>- Pineoblastoma<br>- Testicular, Mediastinal, Retroperitoneal, and ovarian germ cell tumors<br>- Waldenstrom's macroglobulinemia | In-network Transplant Center of Excellence (COE): 10% of the Plan allowance<br>In-network: 15% of the Plan allowance<br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount and any amount over $100,000 |
| Mini-transplants (non-myeloablative, reduced intensity conditioning or RIC) are subject to medical necessity review by the Plan. | In-network Transplant Center of Excellence (COE): 10% of the Plan allowance<br>In-network: 15% of the Plan allowance<br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount and any amount over $100,000 |
| Blood or marrow stem cell transplants are covered only in a National Cancer Institute or National Institutes of Health **approved clinical trial** or a Plan-designated center of excellence and if approved by the Plan's medical director in accordance with the Plan's protocols.<br>If you are a participant in a clinical trial, the Plan will provide benefits for related routine care that is medically necessary (such as doctor visits, lab tests, X-rays and scans, and hospitalization related to treating the patient's condition) if it is not provided by the clinical trial. Section 9 has additional information on costs related to clinical trials. We encourage you to contact the Plan to discuss specific services if you participate in a clinical trial. | In-network Transplant Center of Excellence (COE): 10% of the Plan allowance<br>In-network: 15% of the Plan allowance<br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount and any amount over $100,000 |
| Transplant Network<br>The Plan uses specific Plan-designated organ/tissue transplant facilities. Before your initial evaluation as a potential candidate for a transplant procedure, you or your doctor **must** contact UnitedHealthcare at 800-718-1299 and ask to speak to a Transplant Case Manager. You will be provided with information about transplant preferred providers. If you choose a Plan-designated transplant facility, you may receive prior approval for travel and lodging costs. | |

*Organ/tissue transplants - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Organ/tissue transplants (cont.)** | |
| Limited Benefits – If you don't use a Plan-designated transplant facility, benefits for pretransplant evaluation, organ procurement, inpatient hospital, surgical and medical expenses for covered transplants, whether incurred by the recipient or donor, are limited to a maximum of $100,000 for each listed transplant, including multiple organ transplants. | |
| Note: We cover related medical and hospital expenses of the donor when we cover the recipient. | |
| *Not covered:*<br>• *Donor screening tests and donor search expenses, except as shown above*<br>• *Transplants not listed as covered*<br>• *Implants of artificial organs* | *All charges* |
| **Anesthesia** | |
| Professional services for administration of anesthesia<br><br>Note: If surgical services are rendered at an in-network hospital or an in-network freestanding ambulatory facility by an in-network primary surgeon, we will pay the services of out-of-network anesthesiologists at the in-network rate, based on Plan allowance. | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount |

# Section 5 (c). Services Provided by a Hospital or Other Facility, and Ambulance Services

**Important things to keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations and exclusions in this brochure and are payable only when we determine they are medically necessary.
- In-network Preventive Care is covered at 100% under CDHP Section 5 and does not count against your Personal Care Account.
- Your Personal Care Account must be used first for eligible health care expenses.
- If your Personal Care Account has been exhausted, you must pay your Deductible before your Traditional Health Coverage may begin. Your Deductible applies to all benefits in this section.
- The Consumer Driven Option provides coverage for both in-network and out-of-network providers. The out-of-network benefits are the standard benefits under the Traditional Health Coverage. In-network benefits apply only when you use a provider from the large, national network. When a network provider is not available, out-of-network benefits apply.
- If you join at any time during the year other than Open Season, your Deductible for your first year will be prorated at a rate of $66.67 per month for Self Only, $133.33 for Self Plus One or $133.33 per month for Self and Family for each full month of coverage remaining in that calendar year.
- When you use an in-network hospital, keep in mind that the professionals who provide services to you in the hospital, may not all be preferred providers. If they are not, they will be paid by this Plan as out-of-network providers. However, if surgical services are rendered at an in-network hospital or an in-network freestanding ambulatory facility by an in-network primary surgeon, we will pay the services of anesthesiologists and surgical assistants who are not preferred providers at the in-network rate, based on Plan allowance. If the covered services are performed at an in-network hospital or an in-network freestanding ambulatory facility, we will pay the services of radiologists and pathologists who are not preferred providers at the in-network rate, based on the Plan allowance. You may be billed any difference between our allowance and the billed amount.
- **YOU MUST GET PRECERTIFICATION FOR HOSPITAL STAYS; FAILURE TO DO SO WILL RESULT IN A MINIMUM $500 PENALTY.** Please refer to the *precertification information* shown in Section 3 to confirm which services require precertification.
- You must get prior approval for gender reassignment surgery. See page 19 for prior approval and page 97 for the surgical benefit.
- When you receive hospital observation services, we apply outpatient benefits to covered services. In only rare and exceptional cases do reasonable and necessary outpatient observation services span more than 48 hours.

| Benefit Description | You Pay |
|---|---|
| **Inpatient hospital** | |
| Room and board, such as:<br>• Ward, semiprivate, or intensive care accommodations<br>• General nursing care<br>• Meals and special diets<br><br>Note: We only cover a private room when you must be isolated to prevent contagion. Otherwise, we will pay the hospital's average charge for semiprivate accommodations. If the hospital only has private rooms, we will consider a semiprivate equivalent allowance of up to 90% of the private room charge. | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount<br><br>Note: For inpatient hospital care related to maternity, we pay for covered services in full when you use preferred providers (See Section 5(a), *Maternity care*). |

*Inpatient hospital - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Inpatient hospital (cont.)** | |
| Note: When the out-of-network hospital bills a flat rate, we prorate the charges to determine how to pay them, as follows: 30% room and board and 70% other charges. | In-network: 15% of the Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount<br><br>Note: For inpatient hospital care related to maternity, we pay for covered services in full when you use preferred providers (See Section 5(a), *Maternity care*). |
| Other hospital services and supplies, such as:<br>• Operating, recovery, maternity and other treatment rooms<br>• Prescribed drugs and medications<br>• Diagnostic laboratory tests and X-rays<br>• Blood or blood plasma, if not donated or replaced<br>• Dressings, splints, casts, and sterile tray services<br>• Medical supplies and equipment, including oxygen<br>• Anesthetics, including nurse anesthetist services<br><br>Note: We base payment on whether the facility or a health care professional bills for the services or supplies. For example, when the hospital bills for its nurse anesthetists' services, we pay *Hospital* benefits and when the anesthesiologist bills, we pay *Surgery* benefits. | In-network: 15% of Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and billed amount<br><br>Note: For inpatient hospital care related to maternity, we pay for covered services in full when you use preferred providers (See Section 5(a), *Maternity care*). |
| *Not covered:*<br>• *Any part of a hospital admission that is not medically necessary (see Definitions,* Section 10*), such as when you do not need acute hospital inpatient (overnight) care, but could receive care in some other setting without adversely affecting your condition or the quality of your medical care. Note: In this event, we pay benefits for services and supplies other than room and board and in-hospital physician care at the level they would have been covered if provided in an alternative setting*<br>• *Custodial care; see Definitions,* Section 10<br>• *Non-covered facilities, day and evening care centers, and schools*<br>• *Personal comfort items such as radio, television, air conditioners, beauty and barber services, guest meals and beds*<br>• *Services of a private duty nurse that would normally be provided by hospital nursing staff* | *All charges* |
| **Cancer Centers of Excellence** | |
| The Plan provides access to designated Cancer Centers of Excellence. To locate a Cancer Center of Excellence, contact UnitedHealthcare at 800-718-1299 and enroll in the program prior to obtaining covered services. The Plan will only pay the higher level of benefits if UnitedHealthcare provides the proper notification to the designated facility/provider performing the services. | In-network Cancer Centers of Excellence (COE): 10% of the Plan allowance |

*Cancer Centers of Excellence - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Cancer Centers of Excellence (cont.)** | |
| To receive the higher level of benefits for a cancer-related treatment, you are required to visit a designated facility. Cancer treatment includes the following:<br>• Physician's office services;<br>• Professional fees for surgical and medical services;<br>• Hospital - inpatient stay; and<br>• Outpatient surgery, diagnostic and therapeutic services.<br><br>If you decide to use a designated Center of Excellence, you may receive prior approval for travel and lodging costs. | In-network Cancer Centers of Excellence (COE): 10% of the Plan allowance |
| **Outpatient hospital or ambulatory surgical center** | |
| • Operating, recovery, and other treatment rooms<br>• Prescribed drugs and medications<br>• Diagnostic laboratory tests, X-rays, and pathology services<br>• Administration of blood, blood plasma, and other biologicals<br>• Blood and blood plasma, if not donated or replaced<br>• Pre-surgical testing<br>• Dressings, casts, and sterile tray services<br>• Medical supplies, including oxygen<br>• Anesthetics and anesthesia service<br><br>Note: We cover hospital services and supplies related to dental procedures when necessitated by an underlying medical condition. We do not cover the dental procedures.<br><br>Note: We cover outpatient services and supplies of a hospital or free-standing ambulatory facility the day of a surgical procedure (including change of cast), hemophilia treatment, hyperalimentation, rabies shots, cast or suture removal, oral surgery, foot treatment, chemotherapy for treatment of cancer, and radiation therapy. | In-network: 15% of Plan allowance<br><br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and billed amount<br><br>Note: For inpatient hospital care related to maternity, we pay for covered services in full when you use preferred providers (See Section 5(a), *Maternity care*). |
| **Extended care benefits/Skilled nursing care facility benefits** | |
| **When APWU Health Plan is Primary**<br><br>Semiprivate room, board, services and supplies provided in a skilled nursing care facility (SNF) for up to 30 days per person per calendar year when you are admitted directly from a covered inpatient hospital stay.<br><br>Note: Prior approval for these services is required. Call UnitedHealthcare at 800-718-1299. See, *Other services*, Section 3.<br><br>**When Medicare A or Other Insurance is Primary**<br><br>Semiprivate room, board, services and supplies provided in a skilled nursing care facility (SNF) for up to 30 days per person per calendar year when you are admitted directly from a covered inpatient hospital stay. | In-network: 15% of the covered charges<br><br>Out-of-network: 40% of the covered charges and any difference between our allowance and the billed amount |

*Extended care benefits/Skilled nursing care facility benefits - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Extended care benefits/Skilled nursing care facility benefits (cont.)** | |
| Note: If Medicare pays the first 20 days in full, Plan benefits will begin on the 21st day (when Medicare Part A copayments begin) and will end on the 30th day. | In-network: 15% of the covered charges<br>Out-of-network: 40% of the covered charges and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Custodial care (See Section 10, Definitions)*<br>• *All charges after 30 days per person per calendar year* | *All charges* |
| **Hospice care** | |
| Hospice is a coordinated program of home and inpatient supportive care for the terminally ill patient and the patient's family provided by a medically supervised specialized team under the direction of a duly licensed or certified Hospice Care Program.<br>• We pay up to $15,000 lifetime maximum for combined outpatient and inpatient services, which includes advance care planning<br>• We pay a $200 annual bereavement benefit per family unit | Any amount over the annual maximums shown |
| **End of life care** | |
| End of life care<br>• See *Hospice care* benefit, which includes advance care planning, above | Any amount over the annual maximums shown |
| **Ambulance** | |
| Local professional ambulance service when medically appropriate immediately before or after an inpatient admission | In-network: 15% of Plan allowance<br>Out-of-network: 40% of the Plan allowance and any difference our allowance and billed amount |
| *Not covered:*<br>• *Ambulance service used for routine transport* | *All charges* |

# Section 5 (d). Emergency Services/Accidents

**Important things to keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations and exclusions in this brochure and are payable only when we determine they are medically necessary.
- In-network Preventive Care is covered at 100% under CDHP Section 5 and does not count against your Personal Care Account.
- Your Personal Care Account must be used first for eligible health care expenses.
- If your Personal Care Account has been exhausted, you must pay your Deductible before your Traditional Health Coverage may begin. Your Deductible applies to all benefits in this section.
- The Consumer Driven Option provides coverage for both in-network and out-of-network providers. The out-of-network benefits are the standard benefits under the Traditional Health Coverage. In-network benefits apply only when you use a provider from the large, national network. When a network provider is not available, out-of-network benefits apply.
- If you join at any time during the year other than Open Season, your Deductible for your first year will be prorated at a rate of $66.67 per month for Self Only, $133.33 for Self Plus One or $133.33 per month for Self and Family for each full month of coverage remaining in that calendar year.
- When you use an in-network hospital, keep in mind that the professionals who provide services to you in the hospital, may not all be preferred providers. If they are not, they will be paid by this Plan as out-of-network providers. However, if surgical services are rendered at an in-network hospital or an in-network freestanding ambulatory facility by an in-network primary surgeon, we will pay the services of anesthesiologists and surgical assistants who are not preferred providers at the in-network rate, based on Plan allowance. If the covered services are performed at an in-network hospital or an in-network freestanding ambulatory facility, we will pay the services of radiologists and pathologists who are not preferred providers at the in-network rate, based on the Plan allowance. You may be billed any difference between our allowance and the billed amount.
- When you use a PPO hospital for emergency services, the emergency room physician who provides the services to you in the emergency room may not be a preferred provider. If they are not, they will be paid by this Plan as a PPO provider at the PPO rate.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost-sharing works. Also, read Section 9 for information about how we pay if you have other coverage, or if you are age 65 or over.

**What is an accidental injury?**
An accidental injury is a bodily injury sustained solely through violent, external, and accidental means, such as broken bones, animal bites, and poisonings.

**What is a medical emergency?**
A medical emergency is the sudden and unexpected onset of a condition or an injury that you believe endangers your life or could result in serious injury or disability, and requires immediate medical or surgical care. Some problems are emergencies because, if not treated promptly, they might become more serious; examples include deep cuts and broken bones. Others are emergencies because they are potentially life-threatening, such as heart attacks, strokes, poisonings, gunshot wounds, or sudden inability to breathe. There are many other acute conditions that we may determine are medical emergencies – what they all have in common is the need for quick action.

Note: If you use an emergency room for other than a recognized medical emergency, facility fees and supplies will not be covered.

| Benefit Description | You Pay |
|---|---|
| **Accidental injury** | |
| If you receive care for your accidental injury within 24 hours, we cover:<br>• Physician services and supplies<br>• Related outpatient hospital services<br><br>Note: We pay hospital benefits if you are admitted.<br><br>If you receive care for your accidental injury after 24 hours, we cover:<br>• Physician services and supplies<br><br>Note: We pay hospital benefits if you are admitted. | In-network: 15% of the Plan allowance<br><br>Out-of-network: 15% of the Plan allowance and any difference between our allowance and the billed amount |
| **Medical emergency** | |
| • Outpatient facility charges in an Urgent Care Center<br>• Outpatient medical or surgical services and supplies, other than an Urgent Care Center | In-network: 15% of the Plan allowance<br><br>Out-of-network: 15% of the Plan allowance<br><br>Note: For out-of-network benefits, members may be billed the difference between the Plan allowance and the billed amount. |
| **Ambulance** | |
| • Professional ambulance service within 24 hours of an accidental injury or medical emergency<br>• Air ambulance to nearest facility where necessary treatment is available is covered if no emergency ground transportation is available or suitable and the patient's condition warrants immediate evacuation. Air ambulance will not be covered if transport is beyond the nearest available suitable facility, but is requested by patient or physician for continuity of care or other reasons<br><br>Note: See *Hospital* benefits, Section 5(c) for non-emergency service. | In-network: 15% of the Plan allowance<br><br>Out-of-network: 15% of the Plan allowance and any difference between our allowance and the billed amount |
| *Not covered:*<br>• *Air ambulance if transport is beyond the nearest available suitable facility, but is requested by patient or physician for continuity of care or other reasons* | *All charges* |

# Section 5 (e). Mental Health and Substance Use Disorder Benefits

**Important things you should keep in mind about these benefits:**

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost-sharing works. Also read Section 9 for information about how we pay if you have other coverage, or if you are age 65 or over.
- If you join at any time during the year other than Open Season, your Deductible for your first year will be prorated at a rate of $66.67 per month for Self Only, $133.33 for Self Plus One or $133.33 per month for Self and Family for each full month of coverage remaining in that calendar year.
- **YOU MUST GET PREAUTHORIZATION FOR HOSPITAL STAYS; FAILURE TO DO SO WILL RESULT IN A MINIMUM $500 PENALTY.** Please refer to the *precertification information* shown in Section 3 to confirm which services require precertification.
- To obtain preauthorization of an admission for mental conditions or substance use disorder treatment, call Beacon Health Options at 888-700-7965.
- We will provide medical review criteria or reasons for treatment plan denials to enrollees, members or providers upon request or as otherwise required.
- OPM will base its review of disputes about treatment plans on the treatment plan's clinical appropriateness. OPM will generally not order us to pay or provide one clinically appropriate treatment plan in favor of another.
- We do not make available provider directories for mental health or substance use disorder treatment providers. Beacon Health Options will provide you with a choice of network providers at 888-700-7965 or visit our website at www.apwuhp.com.
- Schools or other educational institutions are not covered.

| Benefits Description | You Pay |
|---|---|
| **Professional services** | |
| We cover professional services by licensed professional mental health and substance use disorder treatment practitioners when acting within the scope of their license, such as psychiatrists, psychologists, clinical social workers, licensed professional counselors, or marriage and family therapists.<br>• In a physician's office<br>• Professional charges for intensive outpatient treatment in a provider's office or other professional setting | Your cost-sharing responsibilities are no greater than for other illnesses or conditions. |
| Diagnosis and treatment of psychiatric conditions, mental illness, or mental disorders. Services include:<br>• Diagnostic evaluation<br>• Crisis intervention and stabilization for acute episodes<br>• Medication evaluation and management (pharmacotherapy)<br>• Psychological and neuropsychological testing necessary to determine the appropriate psychiatric treatment (preauthorization required by Beacon Health Options)<br>• Treatment and counseling (including individual or group therapy visits) | In-network: 15% of the Plan allowance<br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount. |

*Professional services - continued on next page*

| Benefits Description | You Pay |
|---|---|
| **Professional services (cont.)** | |
| • Diagnosis and treatment of alcoholism and substance use disorder treatment, including detoxification, treatment and counseling<br>• Repetitive Transcranial Magnetic Stimulation, TMS, for the treatment of depressive disorders which have not been responsive to other interventions such as psychotherapy and antidepressant medications (preauthorization required by Beacon Health Options)<br>• Electroconvulsive therapy (preauthorization required by Beacon Health Options)<br>• Professional charges for intensive outpatient treatment in a provider's office or other professional setting (preauthorization required by Beacon Health Options)<br>• Diagnosis and treatment to address gender dysphoria and gender transition (in-network only) (See Section 5(b) and 5(c) for exclusions) | In-network: 15% of the Plan allowance<br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount. |
| **Diagnostics** | |
| • Outpatient diagnostic tests provided and billed by a licensed mental health and substance use disorder treatment practitioner<br>• Outpatient diagnostic tests provided and billed by a laboratory, hospital or other covered facility<br>• Inpatient diagnostic tests provided and billed by a hospital, Residential Treatment Center (RTC), or other covered facility | In-network: 15% of the Plan allowance<br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount. |
| **Inpatient hospital or other covered facility** | |
| Inpatient services provided and billed by a hospital, Residential Treatment Center (RTC), or other covered facility (preauthorization required by Beacon Health Options)<br>• Room and board, such as semiprivate or intensive accommodations, general nursing care, meals and special diets, and other hospital services | In-network: 15% of the Plan allowance<br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount. |
| *Not covered:*<br>• *For Residential Treatment Centers, benefits are not available for non-covered services, including: respite care; outdoor residential programs; services provided outside of the provider's scope of practice; recreational therapy; educational therapy; educational classes; bio-feedback; Outward Bound programs; equine therapy provided during the approved stay; personal comfort items, such as guest meals and beds, telephone, television, beauty and barber services, which may be part of the treatment program's milieu and/or physical environment, are not covered as separately billed items; custodial or long term care; and domiciliary care provided because care in the home is not available or is unsuitable.* | *All charges* |

| Benefits Description | You Pay |
|---|---|
| **Outpatient hospital or other covered facility** | |
| Outpatient services provided and billed by a hospital or other covered facility<br>• Services such as partial hospitalization, or facility-based intensive outpatient treatment (preauthorization required by Beacon Health Options) | In-network: 15% of the Plan allowance<br>Out-of-network: 40% of the Plan allowance and any difference between our allowance and the billed amount. |
| *Not covered:*<br>• *Services that require preauthorization that are not part of a preauthorized approval treatment plan*<br>• *Services that are not medically necessary*<br>• *Schools or other educational institutions are not covered* | *All charges* |

# Section 5 (f). Prescription Drug Benefits

**Important things to keep in mind about these benefits:**

- We cover prescribed drugs and medications, as described in the chart below.
- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- Members must make sure their physicians obtain prior approval/authorizations for certain prescription drugs and supplies before coverage applies. Prior approval/authorizations must be renewed periodically.
- Federal law prevents the pharmacy from accepting unused medications.
- In-network Preventive Care is covered at 100% under CDHP Section 5 and does not count against your Personal Care Account.
- Your Personal Care Account must be used first for eligible health care expenses.
- If your Personal Care Account has been exhausted, you must pay your Deductible before your Traditional Health Coverage may begin. Your Deductible applies to all benefits in this section.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost-sharing works. Also read Section 9 for information about how we pay if you have other coverage, or if you are age 65 or over.
- Prior authorization/medical necessity review is required for certain drugs and must be renewed periodically. Prior authorization uses Plan rules based on FDA-approved prescribing and safety information, clinical guidelines and uses that are considered reasonable, safe and effective. See the coverage authorization information shown in Section 3, *Other services* and page 118 for more information about this program.
- Specialty drugs must be obtained through Optum Rx specialty pharmacy.

**There are important features you should be aware of. These include:**

**Who can write your prescription.** A licensed physician or dentist, and in states allowing it, licensed or certified Physician Assistant, Nurse Practitioner and Psychologist must prescribe your medication.

**Where can you obtain them**. You can fill the prescription at an Optum Rx network pharmacy, or by mail. We pay our highest level of benefits for mail order and you should use the mail order program to obtain your maintenance medications.

- **We use a formulary.** Our formulary is the Traditional Prescription Drug Formulary through OptumRx. A formulary is a list of medications we have selected based on their clinical effectiveness and lower cost. By asking your doctor to prescribe formulary medications, you can help reduce your costs while maintaining high-quality care. There are safe, proven medication alternatives in each therapy class that are covered on the formulary. Some drugs will be excluded from the formulary and coverage, visit www.myuhc.com to view a list of excluded medications. This list is not all inclusive and there may be changes to the list during the year. A formulary exception process is available to physicians if they feel the formulary alternatives are not appropriate. Physicians may request a clinical exception by calling 800-718-1299.
- Member cost-share for prescription drugs is determined by the tier to which a drug has been assigned. To determine the tier assignments for formulary drugs, our Pharmacy Benefit Managers (PBM) work with their Pharmacy and Therapeutic Committee, a group of physicians and pharmacists who are not employees or agents of, nor have financial interest in the Plan. The Committee's recommendations, together with our PBM's evaluation of the relative cost of the drugs, determine the placement of formulary drugs on a specific tier. Using lower cost preferred drugs will provide you with a high quality, cost-effective prescription drug benefit.
  - Tier 1 - Mostly generic drugs, but some brand-name drugs may be included
  - Tier 2 - A mix of brand-name and generic drugs
  - Tier 3 - Mostly brand-name drugs and some generics

**Brand/Generic Drugs**

- **Why use generic drugs?** A generic drug is a chemical equivalent of a corresponding name brand drug. The US Food and Drug Administration sets quality standards for generic drugs to ensure that these drugs meet the same standards of quality and strength as brand name drugs. Generic drugs are generally less expensive than brand drugs, therefore, you may reduce your out-of-pocket-expenses by choosing to use a generic drug.
- A generic equivalent will be dispensed if it is available, unless your physician specifically requires a brand name drug.

| Benefit Description | You Pay |
|---|---|
| **Covered medications and supplies** | |
| Each new enrollee will receive a combined prescription drug/Plan identification card.<br><br>You may purchase the following medications and supplies prescribed by a physician from either a network pharmacy or by mail:<br>• Drugs and medications, including those for tobacco cessation, for use at home that are obtainable only upon a doctor's prescription<br>• Drugs and medications (including those administered during a non-covered admission or in a non-covered facility) that by Federal law of the United States require a physician's prescription for their purchase, except those listed as not covered<br>• Insulin and test strips for known diabetics<br>• FDA approved drugs for weight management. Prior approval is required, see page 118<br>• Disposable needles and syringes for the administration of covered medications<br>• Prior authorization/medical necessity review is required for certain drugs and must be renewed periodically. Prior authorization/medical necessity review uses Plan rules based on FDA-approved prescribing and safety information, clinical guidelines and uses that are considered reasonable, safe and effective. For example, approved drugs for organic impotence are subject to prior Plan approval and limitations on dosage and quantity. See Section 3, *Other services* and page 118 for more information about this program. | • Network Retail:<br>- Tier 1 and Tier 2 - 25% of charge with a minimum of $15 and a maximum per prescription of $200 for a 30-day supply, $400 for a 60-day supply, $600 for a 90-day supply;<br>- Tier 3 - 40% of charge with a minimum $15 and a maximum per prescription of $200 for a 30-day supply, $400 for a 60-day supply, $600 for a 90-day supply<br>• Network Home Delivery:<br>- Tier 1 and Tier 2 - 25% of charge with a minimum of $10 and a maximum per prescription of $200 for a 30-day supply, $400 for a 60-day supply, $600 for a 90-day supply;<br>- Tier 3 - 40% of charge with a minimum $10 and a maximum per prescription of $200 for a 30-day supply, $400 for a 60-day supply, $600 for a 90-day supply |
| • In-network prescription drugs approved by the FDA for contraception for women<br><br>Note: If your physician receives prior authorization because it is medically necessary that a brand name contraceptive drug be dispensed, you will pay $0. Your physician may seek prior authorization by calling 800-718-1299. | Network Retail:<br>• Tier 1 $0 - Tier 2 - 25% of charge with a minimum of $15 and a maximum per prescription of $200 for a 30-day supply. $400 for a 60-day supply, $600 for a 90-day supply;<br>• Tier 3 - 40% of charge with a minimum $15 and a maximum per prescription of $200 for a 30-day supply, $400 for a 60-day supply, $600 for a 90-day supply<br><br>Network Home Delivery:<br>• Tier 1 $0 - Tier 2 - 25% of charge with a minimum of $10 and a maximum per prescription of $200 for a 30-day supply. $400 for a 60-day supply, $600 for a 90-day supply; |

*Covered medications and supplies - continued on next page*

| Benefit Description | You Pay |
|---|---|
| **Covered medications and supplies (cont.)** | |
| | • Tier 3 - 40% of charge with a minimum $10 and a maximum per prescription of $200 for a 30-day supply, $400 for a 60-day supply, $600 for a 90-day supply |
| • In-network devices approved by the FDA for contraception for women | Nothing |
| • Naloxone 0.4 mg/ml vial and Naloxone 2 mg/ml syringe; and Narcan nasal spray for the prevention of opioid overdose related deaths | Network Retail: Nothing<br>Network Home Delivery: Nothing |
| *Not covered:*<br>• *Drugs and supplies for cosmetic purposes*<br>• *Vitamins, nutrients and food supplements not listed as a covered benefit even if a physician prescribes or administers them*<br>• *Medical supplies such as dressings and antiseptics*<br>• *Nonprescription medicines/over-the-counter drugs, except as stated below:*<br>- *Over-the counter emergency contraceptive drugs, the "morning after pill", are covered at no cost if prescribed by a physician and purchased at a network pharmacy*<br>- *Over-the counter FDA-approved female birth control methods are covered at no cost if prescribed by a physician and purchased at a network pharmacy*<br>- *Certain new prescription drug products until they are reviewed and evaluated by Optum Rx*<br>• *Non-network retail drugs (unless for a sudden illness while traveling outside the United States or Puerto Rico)*<br>Note: Over-the-counter and prescription drugs approved by the FDA to treat tobacco dependence are covered under the Tobacco Cessation Program (See Educational classes and programs page 95).<br>Note: Prescription drugs approved by the FDA for contraception for women are also noted under *Well woman* (See *In-network preventive care*, Section 5 and for devices for birth control under *Family planning* (see Section 5(a)). | *All charges* |

| Benefit Description | You Pay |
|---|---|
| **Preventive care medications** | |
| • Medications to promote better health as recommended by ACA.<br><br>Preventive Medications with a USPSTF recommendation of A or B are covered without cost-share when prescribed by a health care professional and filled by a network pharmacy. These may include some over-the-counter vitamins, nicotine replacement medications, and low dose aspirin for certain patients. For current recommendations go to www.uspreventiveservicestaskforce.org/BrowseRec/Index/browse-recommendations | • Network Retail: Nothing |

**Personalized Medicine (voluntary program)**

The Personalized Medicine Program combines a Pharmacogenomic test (genetic lab test) with a clinical program to optimize prescription drug therapies for patients taking Warfarin (anticoagulant) and Plavix (antiplatelet). This program focuses on giving physicians information, on an individual level, on patients who have already been diagnosed with a disease or condition.

The benefits of this testing, done with a simple cheek swab are:

- Greater patient safety and efficacy through more precise dosing for Warfarin and Plavix
- Elimination of adverse events since the patient will be taking the appropriate dose of Warfarin or Plavix from the early onset of therapy

Pharmacogenomic testing gives physicians personalized information they can use to make more precise prescribing and dosing decisions to help their patients receive the critical care they need. The Personalized Medicine Program is available to you at no additional cost. If your medication history indicates that the testing could be beneficial for you, a pharmacist will contact your physician to discuss the program. If your doctor agrees that the test results would be helpful, you will be contacted by a pharmacist to let you know that the testing is available. If you agree to participate, you will receive a cheek swab test that you can administer on your own.

The results of your test will be sent to your doctor and to an Optum Rx pharmacist who has received special training in personalized medicine. The pharmacist is available to help your doctor interpret the results of your test. Your participation is voluntary, and your doctor is still solely responsible for deciding which drug and dose is right for you.

| Benefit Description | You Pay |
|---|---|
| **Personalized medicine (voluntary program)** | |
| • Pharmacogenomic testing to optimize prescription drug therapies for certain conditions<br>• Warfarin (anticoagulant)<br>• Plavix (antiplatelet) | Nothing |

**Coverage Authorization**

- The information below describes a feature of your prescription drug plan known as coverage authorization. Coverage authorization determines how your prescription drug plan will cover certain medications.
- Some medications are not covered unless you receive approval through a coverage review (prior authorization/medical necessity review). Examples of drug categories that require a coverage review include but are not limited to, Specialty Cholesterol, Growth Hormones, Botox, Interferons, Rheumatoid Arthritis agents, Retin A, drugs for organic impotence and FDA approved drugs for weight management, gender dysphoria and gender transition (in-network only). This review uses plan rules based on FDA-approved prescribing and safety information, clinical guidelines and uses that are considered reasonable, safe and effective. There are other medications that may be covered with limits (for example, only for a certain amount or for certain uses) unless you receive approval through a review. During this review, Optum Rx asks your doctor for more information than what is on the prescription before the medication may be covered under your plan. If coverage is approved, you simply pay your normal copayment/coinsurance for the medication. If coverage is not approved, you will be responsible for the full cost of the medication.
- To determine if a prescription drug product requires prior authorization/medical necessity review visit www.myuhc.com or call 800-718-1299.
- In our ongoing effort to provide a robust yet cost-effective prescription drug benefit, APWU Health Plan participates in programs to encourage the prescribing and use of generics and lower-cost alternative brands when appropriate. In most cases, you save money when the preferred generic or formulary brand is dispensed. One method that has proved effective in saving members money is "Step Therapy." Step Therapy ensures that a first-line generic or brand alternative within a therapeutic category is used first, before the use of a similar but more expensive drug. Specific therapeutic categories are identified as appropriate for Step Therapy. Currently, the Plan offers Step Therapy programs on Adrenal Agents, Specialty Cholesterol drugs, Amino Acid Disorder, Asthma, Anticonvulsants, Benign Prostatic Hyperplasia/Erectile Dysfunction, Depression, Diabetes, Fungal Infections, Heartburn/Reflux/Ulcer, Hemophilia, Hepatitis C, High Cholesterol, Infertility, Methotrexate, Skin Conditions, Sleep Aids, Opioids and Lyrica. In situations where a targeted drug is prescribed, the pharmacist will be notified to discuss Step 1 alternatives with the prescribing physician. If a first line therapy is not appropriate, your physician may contact OptumRx's coverage review unit. If the coverage is approved, the normal coinsurance and a letter of explanation will be sent to both you and your physician. If the coverage is not approved, you will be responsible for the full cost of the prescription. If you do not first obtain the Plan's approval, you will pay the full cost of the prescription. The prescribing physician can request a notification/prior authorization with OptumRx by logging into www.optumrx.com, Healthcare Professionals, Prior Authorization to submit an online notification/prior authorization request or by calling 800-711-4555. You may determine whether a particular prescription is subject to Step Therapy by visiting www.myuhc.com or by calling the number on the back of your ID card.
- Some Prescription Drugs are subject to supply limits that may restrict the amount dispensed per prescription order or refill and/or the amount dispensed per month's supply. To determine if a Prescription Drug has been assigned a maximum quantity level for dispensing, either visit www.myuhc.com or call the toll-free number on your ID card. Supply limits are subject to periodic review and modification. Supply limits are based upon the dosing recommendations included in the United States Food and Drug Administration (FDA) labeling, manufacturer's package size, and information in the medical literature or guidelines. If your current prescription is more than the supply limit, you have the following options: Accept the supply limit; either pay the full cost or an extra copayment for the additional supply; talk to your doctor about medication alternatives. To determine if your prescription drug product has been assigned a supply limit for dispensing, visit www.myuhc.com or call 800-718-1299.
- The U.S. Food and Drug Administration (FDA) defines a compound medication as one that requires a licensed pharmacist to combine, mix or alter the ingredients of a medication when filling a prescription. The FDA does not verify the quality, safety and/or effectiveness of compound medications, therefore the Plan will no longer cover certain compound prescriptions unless FDA approved. To avoid paying the full cost of these medications, you should ask your physician for a new prescription for an FDA-approved drug before your next fill. Your compound medication may require notification/prior authorization. The prescribing physician can request a notification/prior authorization with OptumRx by logging into www.optumrx.com, Healthcare Professionals, Prior Authorization to submit an online notification/prior authorization request or by calling 800-711-4555. If coverage of the medication is approved, you may continue to fill your prescription at the Plan's normal coinsurance. If the coverage of the medication is not approved, you will be responsible for the full cost of the prescription.
- The Plan will participate in other approved managed care programs to ensure patient safety and appropriate therapy in accordance with the Plan rules based on FDA-guidelines referenced above.

- To find out more about your prescription drug plan, please visit www.myuhc.com or call Member Services at 800-718-1299.
- **"Specialty Drugs"** are injectable, infused, oral or inhaled drugs defined as having one or more of several key characteristics: (1) requires frequent dosing adjustments and intensive clinical monitoring to decrease potential for drug toxicity or increased probability for beneficial treatment outcomes; (2) need for patient training and compliance assistance to facilitate therapeutic goals; (3) limited or exclusive product availability and distribution; (4) specialized product handling and/or administration requirements.

Some examples of the disease categories currently in the Optum Rx specialty pharmacy programs include cancer, cystic fibrosis, growth hormone deficiency, hemophilia, hypercholesterolemia, immune deficiency, hepatitis C, infertility, multiple sclerosis and rheumatoid arthritis. In addition, a follow-on-biologic or generic product will be considered a Specialty Drug if the innovator drug is a Specialty Drug.

Many of the Specialty Drugs covered by the Plan fall under the Coverage Authorization.

To determine if your prescription drug product is a Specialty Drug, visit www.myuhc.com or call 800-718-1299.

Specialty medications must be obtained through the Optum Rx specialty pharmacy. You can send your prescription through your normal mail service process or have your physician fax your prescription to Optum Rx.

Note: If you do not use your identification card at a network pharmacy, or if you use a non-network pharmacy, the Plan provides no benefit and you must pay the full cost of your purchases. Non-network retail drugs will be covered under the in-network benefit only if necessary and prescribed for sudden illness while traveling outside of the United States (including Puerto Rico).

## Section 5 (g). Dental Benefits

| Benefits Description | You Pay |
|---|---|
| **Dental** | |
| No benefit | See Personal Care Account, page 82 |

## Section 5 (h). Wellness and Other Special Features

| Special features | Description |
|---|---|
| **Flexible benefits option** | Under the flexible benefits option, we determine the most effective way to provide services.<br>• We may identify medically appropriate alternatives to regular contract benefits as a less costly alternative. If we identify a less costly alternative, we will ask you to sign an alternative benefits agreement that will include all of the following terms in addition to other terms as necessary. Until you sign and return the agreement, regular contract benefits will continue.<br>• Alternative benefits will be made available for a limited time period and are subject to our ongoing review. You must cooperate with the review process.<br>• By approving an alternative benefit, we do not guarantee you will get it in the future.<br>• The decision to offer an alternative benefit is solely ours, and except as expressly provided in the agreement, we may withdraw it at any time and resume regular contract benefits.<br>• If you sign the agreement, we will provide the agreed-upon alternative benefits for the stated time period (unless circumstances change). You may request an extension of the time period, but regular contract benefits will resume if we do not approve your request.<br>• Our decision to offer or withdraw alternative benefits is not subject to OPM review under the disputed claims process. However, if at the time we make a decision regarding alternative benefits, we also decide that regular contract benefits are not payable, then you may dispute our regular contract benefits decision under the OPM disputed claim process (see Section 8). |

## Section 5 (i). Health Education Resources and Account Management Tools

| Special features | Description |
|---|---|
| **Online tools and resources** | Your Personal, private website accessible by Internet at www.myuhc.com<br>• Your Personal Care Account balance and activity (also mailed quarterly)<br>• Your complete claims payment history<br>• A consumer health encyclopedia and interactive services<br>• Online health risk assessment to help determine your risk for certain conditions and steps to manage them<br>• Personal Health Record |
| **Consumer choice information** | Each member is provided access by Internet (www.myuhc.com) or telephone 800-718-1299 to information which you may use to support your important health and wellness decisions, including:<br>• Online provider directory with complete national network and provider information (i.e., address, telephone, specialty, practice hours, languages spoken)<br>• Network provider discounted pricing for comparative shopping<br>• Pricing information for prescription drugs<br>• General cost information for surgical and diagnostic procedures and for comparison of different treatment options<br>• Provider quality information<br>• Health calculators on medical and wellness topics |
| **Care support** | A 24-hour nurse advisory service for your use. This program is strictly voluntary and confidential. You may call toll-free at 800-718-1299 to discuss an existing medical concern or to receive information about numerous health care and self-care issues. This also includes health coaching with a registered nurse when you want to discuss significant medical decisions. TTY/TDD callers, please call the National Relay Center at 800-855-2880 and ask for 800-718-1299.<br>Identification and notification of potential patient safety issues (e.g., drug interactions).<br>Individual support with a health care professional for numerous medical conditions including maternity, asthma, diabetes, congestive heart failure, healthy back and more.<br>Cancer Centers of Excellence (See Section 5(c), page 106). |
| **Special Programs** | Online programs and services provide extra support and savings, at www.welcometouhc.com/apwu<br>• **Healthy Pregnancy Program** - Mothers-to-be receive support through every stage of pregnancy and delivery.<br>• **Healthy Back Program** - Help for preventing or dealing with back pain before it becomes a recurring or long-term issue.<br>• **Cancer Support Program** - Enroll in the program, and receive enhanced benefits at Cancer Centers of Excellence.<br>• **Source4Women** - Resource designed for women to learn how to keep the entire family healthy.<br>• **Diabetes Management Program** - Receive support from a health coach for managing diabetes. |

| | |
|---|---|
| **Health Risk Assessment (HRA)** | A Health Risk Assessment (HRA) is available at www.myuhc.com, or call 800-718-1299. The HRA is an online program that analyzes your health related responses and gives you a personalized plan to achieve specific health goals. Your HRA profile provides information to put you on a path to good physical and mental health.<br><br>When you complete the HRA online, if you have Self Only coverage, we will add $50 to your Personal Care Account (PCA). If you have Self Plus One or Self and Family coverage we will add $50 to the Personal Care Account (PCA) for the member, spouse, and each covered dependent age 18 or older who completes the HRA. We will add these amounts in the calendar year in which the HRAs were completed. |

# Non-FEHB Benefits Available to Plan Members

The benefits on this page are not part of the FEHB contract or premium, **and you cannot file a FEHB disputed claim about them**. Fees you pay for these services do not count toward FEHB deductibles or catastrophic protection out-of-pocket maximums. These programs and materials are the responsibility of the Plan, and all appeals must follow the Plan's guidelines. For additional information contact the Plan at 800-222-2798 or visit their website at www.apwuhp.com.

**Conversion Plan Health Insurance**

When coverage as an employee or family member ends with any Plan in the Federal Employees Health Benefits Program (FEHB), or when Temporary Continuation of Coverage (TCC) ends (except by cancellation or non-payment of premium), you may be eligible to convert to the APWU Health Plan Conversion Plan.

There is no waiting period, no limitation of coverage for preexisting conditions, and no evidence of good health is necessary.

For additional information, please contact us by calling 800-222-2798 or by going to www.apwuhp.com/Members/for-all-members/Conversion-Option.

**American Hearing Benefits** 888-863-7222
www.americanhearingbenefits.com

The American Hearing Benefits program is an optional program with no additional premium that supplements the benefits in your APWU Health Plan coverage. All participants of the APWU Health Plan, either High Option or Consumer Driven Option, who enroll in the American Hearing Benefits Plan through this offer will receive a discount on hearing aid devices and free hearing consultations annually offered through Starkey Hearing Technologies. To enroll in the plan you must call American Hearing Benefits toll free at 888-863-7222. Please specify that you are an APWU Health Plan participant.

**The Voluntary Benefits Plan**

The Voluntary Benefits Plan Dental program is an optional program with an additional premium that supplements the dental benefits in your APWU Health Plan coverage. All participants of the APWU Health Plan, either High Option or Consumer Driven Option, who enroll in the Voluntary Benefits Plan Dental Plan automatically receive a 7.5% premium reduction off this plan's rates. To enroll in this additional coverage, complete and sign the Voluntary Benefits Plan Dental Plan enrollment form, which you can obtain from your APWU Health Plan representative or by calling the Voluntary Benefits Plan office at 800-422-4492; www.voluntarybenefitsplan.com; voluntarybenefitsplan@gmail.com. Please specify that you are an APWU Health Plan participant. This optional dental plan is an indemnity insurance plan underwritten by the United States Life Insurance Company. Insured members may use any dentist they choose. **Availability:** The Voluntary Benefits Plan Dental Plan is available to all APWU Active, Retired, Associate, PSE and Private Sector dues-paying members. C**overage Description:** This optional dental plan is an indemnity insurance plan underwritten by the United States Life Insurance Company. Insured members may use any dentist they choose. If you and your eligible dependents (spouse and unmarried children to age 19 - full-time students to age 25) can be insured under this plan.

**The Voluntary Benefits Plan**
P.O. Box 12009
Cheshire, CT 06410

**The Supplemental Discount Drug Program** 800-818-6717
www.express-scripts.com

The Supplemental Discount Drug Program is a value-added program that provides High Option members only with access to discounts on prescription drugs not covered by the prescription drug plan when ordered through Express Scripts Mail Service Pharmacies. Specifically, the Supplemental Discount Drug Program will provide discounts to members on all FDA-approved prescription drugs that are dispensed through Express Scripts Mail Order pharmacies, yet are not covered under the prescription drug plan administered by Express Scripts.

The benefits on this page are not part of the FEHB contract or premium, **and you cannot file a FEHB disputed claim about them**. Fees you pay for these services do not count toward FEHB deductibles or catastrophic protection out-of-pocket maximums.

## Section 6. General Exclusions - Services, Drugs and Supplies We Do Not Cover

The exclusions in this section apply to all benefits. There may be other exclusions and limitations listed in Section 5 of this brochure. Although we may list a specific service as a benefit, we will not cover it unless we determine it is medically necessary to prevent, diagnose, or treat your illness, disease, injury, or condition. For information on obtaining prior approval for specific services, such as transplants, (see Section 3, Y*ou need prior Plan approval for certain services*).

We do not cover the following:

- Services, drugs, or supplies you receive while you are not enrolled in this Plan.
- Services, drugs, or supplies that are not medically necessary.
- Services, drugs, or supplies not required according to accepted standards of medical, dental, or psychiatric practice.
- Experimental or investigational procedures, treatments, drugs or devices (see specifics regarding transplants).
- Services, drugs, or supplies related to abortions, except when the life of the mother would be endangered if the fetus was carried to term, or when the pregnancy is the result of an act of rape or incest.
- Services, drugs, or supplies related to sexual dysfunction or sexual inadequacy except for organic impotence as shown on pages 19, 66, 115, 118.
- Unless otherwise specified in Section 5, services and supplies for weight reduction/control or treatment of obesity.
- Services, drugs, or supplies you receive from a provider or facility barred from the FEHB Program.
- Services, drugs and supplies for which no charge would be made if the covered individual had no health insurance coverage.
- Computer “story boards,” “light talkers,” or other communication aids for communication-impaired individuals.
- Services, drugs, or supplies you receive without charge while in active military service.
- Services, drugs and supplies furnished by yourself, immediate relatives or household members, such as spouse, parent, child, brother, or sister by blood, marriage, or adoption.
- Services and supplies furnished or billed by a non-covered facility, except medically necessary prescription drugs and physical, speech and occupational therapy rendered by a qualified professional therapist on an outpatient basis are covered subject to Plan limits.
- General anesthetics for dental services unless due to an underlying medical condition.
- Services, drugs and supplies billed by schools or other education institutions.
- Prolotherapy
- Naturopathic and homeopathic services such as naturopathic medications.
- Services, supplies and drugs not specifically listed as covered.
- Services, supplies and drugs furnished or billed by someone other than a covered provider as defined on page 17.
- Any portion of a provider’s fee or charge ordinarily due from the enrollee that has been waived. If a provider routinely waives (does not require the enrollee to pay) a deductible, copay or coinsurance, we will calculate the actual provider fee or charge by reducing the fee or charge by the amount waived.
- Charges which you or we have no legal obligation to pay, such as excess charges for an annuitant age 65 or older who is not covered by Medicare Parts A and/or B (see pages 141-142), doctor charges exceeding the amount specified by the Department of Health and Human Services when benefits are payable under Medicare limiting charge (see page 141), or State premium taxes however applied.
- Biofeedback; non-medical self care or self help training, such as recreational, educational, or milieu therapy unless specifically listed.
- Charges that we determine to be in excess of the Plan allowance.

- "Never Events" are errors in patient care that can and should be prevented. The APWU Health Plan will follow the policy of the Centers for Medicare and Medicaid Services (CMS). The Plan will deny payments for care that fall under these policies. For additional information, please visit www.cms.gov, and enter "Never Events" into SEARCH box.

# Section 7. Filing a Claim For Covered Services

This Section primarily deals with post-service claims (claims for services, drugs or supplies you have already received).

See Section 3 for information on pre-service claims procedures (services, drugs or supplies requiring prior Plan approval), including urgent care claims procedures.

**How to claim benefits**

**High Option:** To obtain claim forms, claims filing advice or answers about our benefits, contact us at 800-222-2798, or at our website at www.apwuhp.com.

Mail to:

- Cigna Healthcare, P.O. Box 188004, Chattanooga, TN 37422, or Payor ID 62308

VI Equicare claims mail to:

- APWU Health Plan, P.O. Box 1358, Glen Burnie, MD 21060-1358, or Payor ID 44444

Express Scripts claims mail to:

- APWU Health Plan, P.O. Box 1358, Glen Burnie, MD 21060-1358

**Consumer Driven Option:** Contact UnitedHealthcare at 800-718-1299 or visit their website at www.myuhc.com.

Mail to:

- UnitedHealthcare, P.O. Box 740810, Atlanta, GA 30374-0810

**Mental Health/Substance Use Disorder Treatment for both the High Option and Consumer Driven Option:** Mail to:

- Beacon Health Options, P.O. Box 1854, Hickville, NY 11802-1854, or Payor ID FHC &Affiliates

In most cases, providers and facilities file claims for you. Your physician must file on the form CMS-1500, Health Insurance Claim Form. Your facility will file on the UB-04 form. For claims questions and assistance, call us at 800-222-2798.

When you must file a claim - such as when you use non-PPO providers, for services you received overseas or when another group health plan is primary - submit it on the CMS-1500 or a claim form that includes the information shown below. Bills and receipts should be itemized and show:

- Patient's name, date of birth, address, phone number and relationship to enrollee
- Patient's plan identification number
- Name and address of person or company providing the service or supply
- Dates that services or supplies were furnished
- Diagnosis
- Type of each service or supply
- Charge for each service or supply

Note: Canceled checks, cash register receipts, or balance due statements are not acceptable substitutes for itemized bills.

In addition:

- If another health plan is your primary payor, you must send a copy of the explanation of benefits (EOB) statement you received from your primary payor (such as the Medicare Summary Notice (MSN)) with your claim.

- Bills for home nursing care must show that the nurse is a registered or licensed practical nurse.
- If your claim is for the rental or purchase of durable medical equipment; private duty nursing; physical therapy, occupational therapy, or speech therapy, you must provide a written statement from the physician specifying the medical necessity for the service or supply and the length of time needed.
- Claims for prescription drugs and supplies must include receipts that show the prescription number, name of drug or supply, prescribing physician's name, date, and charge.
- We will provide translation and currency conversion services for claims for overseas (foreign) services.

**Post-service claims procedures**

We will notify you of our decision within 30 days after we receive your post-service claim. If matters beyond our control require an extension of time, we may take up to an additional 15 days for review and we will notify you before the expiration of the original 30-day period. Our notice will include the circumstances underlying the request for the extension and the date when a decision is expected.

If we need an extension because we have not received necessary information from you, our notice will describe the specific information required and we will allow you up to 60 days from the receipt of the notice to provide the information.

If you do not agree with our initial decision, you may ask us to review it by following the disputed claims process detailed in Section 8 of this brochure.

**Records**

Keep a separate record of the medical expenses of each covered family member as deductibles and maximum allowances apply separately to each person. Save copies of all medical bills, including those you accumulate to satisfy a deductible. In most instances they will serve as evidence of your claim. We will not provide duplicate or year-end statements.

**Deadline for filing your claim**

Send us all the documents for your claim as soon as possible. You must submit the claim by December 31 of the year after the year you received the service. If you could not file on time because of Government administrative operations or legal incapacity, you must submit your claim as soon as reasonably possible. Once we pay benefits, there is a three-year limitation on the re-issuance of uncashed checks.

**Overseas claims**

For covered services you receive by physicians and hospitals outside the United States and Puerto Rico, send a completed Claim Form and the itemized bills to the following address. Also, send any written inquiries concerning the processing of overseas claims to:

- **High Option:** APWU Health Plan, P.O. Box 1358, Glen Burnie, MD 21060-1358.
- **Consumer Driven Option:** UnitedHealthcare at the claims address shown on the back of your UnitedHealthcare ID card.

**When we need more information**

Please reply promptly when we ask for additional information. We may delay processing or deny benefits for your claim if you do not respond. Our deadline for responding to your claim is stayed while we await all of the additional information needed to process your claim.

**Authorized Representative**

You may designate an authorized representative to act on your behalf for filing a claim or to appeal claims decisions to us. For urgent care claims, a health care professional with knowledge of your medical condition will be permitted to act as your authorized representative without your express consent. For the purposes of this section, we are also referring to your authorized representative when we refer to you.

**Notice Requirements**

The Secretary of Health and Human Services has identified counties where at least 10 percent of the population is literate only in certain non-English languages. The non-English languages meeting this threshold in certain counties are Spanish, Chinese, Navajo and Tagalog. If you live in one of these counties, we will provide language assistance in the applicable non-English language. You can request a copy of your Explanation of Benefits (EOB) statement, related correspondence, oral language services (such as telephone customer assistance), and help with filing claims and appeals (including external reviews) in the applicable non-English language. The English versions of your EOBs and related correspondence will include information in the non-English language about how to access language services in that non-English language.

Any notice of an adverse benefit determination or correspondence from us confirming an adverse benefit determination will include information sufficient to identify the claim involved (including the date of service, the health care provider, and the claim amount, if applicable), and a statement describing the availability, upon request, of the diagnosis and procedure codes and its corresponding meaning, and the treatment code and its corresponding meaning.

# Section 8. The Disputed Claims Process

You may appeal directly to the Office of Personnel Management (OPM) if we do not follow required claims processes. For more information or to make an inquiry about situations in which you are entitled to immediately appeal to OPM, including additional requirements not listed in Sections 3, 7 and 8 of this brochure, please call your plan's customer service representative at the phone number found on your enrollment card, plan brochure, or plan website.

Please follow this Federal Employees Health Benefits Program disputed claims process if you disagree with our decision on your post-service claim (a claim where services, drugs or supplies have already been provided). In Section 3 *If you disagree with our pre-service claim decision,* we describe the process you need to follow if you have a claim for services, referrals, drugs or supplies that must have prior Plan approval, such as inpatient hospital admissions.

To help you prepare your appeal, you may arrange with us to review and copy, free of charge, all relevant materials and Plan documents under our control relating to your claim, including those that involve any expert review(s) of your claim. To make your request, please contact our Customer Service Department by writing to APWU Health Plan, Public Relations Department, P.O. Box 1358, Glen Burnie, MD 21060-1358 or calling 800-222-2798.

Our reconsideration will take into account all comments, documents, records, and other information submitted by you relating to the claim, without regard to whether such information was submitted or considered in the initial benefit determination.

When our initial decision is based (in whole or in part) on a medical judgment (i.e., medical necessity, experimental/ investigational), we will consult with a health care professional who has appropriate training and experience in the field of medicine involved in the medical judgment and who was not involved in making the initial decision.

Our reconsideration will not take into account the initial decision. The review will not be conducted by the same person, or his/her subordinate, who made the initial decision.

We will not make our decisions regarding hiring, compensation, termination, promotion, or other similar matters with respect to any individual (such as a claims adjustor or medical expert) based upon the likelihood that the individual will support the denial of benefits.

Disagreements between you and the CDHP fiduciary regarding the administration of a Personal Care Account (PCA) are not subject to the disputed claims process.

| Step | Description |
|---|---|
| **1** | Ask us in writing to reconsider our initial decision. You must:<br><br>(a) Write to us within 6 months from the date of our decision; and<br><br>(b) Send your High Option request to us at: APWU Health Plan, P.O. Box 1358, Glen Burnie, MD 21060-1358 or send your Consumer Driven Option request to: UnitedHealthcare Appeals, P.O. Box 30573, Salt Lake City, UT 84130-0573; and<br><br>(c) Include a statement about why you believe our initial decision was wrong, based on specific benefit provisions in this brochure; and<br><br>(d) Include copies of documents that support your claim, such as physicians' letters, operative reports, bills, medical records, and explanation of benefits (EOB) statements.<br><br>(e) Include your email address (optional), if you would like to receive our decision via email. Please note that by giving us your email, we may be able to provide our decision more quickly.<br><br>We will provide you, free of charge and in a timely manner, with any new or additional evidence considered, relied upon, or generated by us or at our direction in connection with your claim and any new rationale for our claim decision. We will provide you with this information sufficiently in advance of the date that we are required to provide you with our reconsideration decision to allow you a reasonable opportunity to respond to us before that date. However, our failure to provide you with new evidence or rationale in sufficient time to allow you to timely respond shall not invalidate our decision on reconsideration. You may respond to that new evidence or rationale at the OPM review stage described in step 4. |

| Step | Description |
|---|---|
| **2** | In the case of a post-service claim, we have 30 days from the date we receive your request to:<br><br>a) Pay the claim or<br><br>b) Write to you and maintain our denial or<br><br>c) Ask you or your provider for more information.<br><br>You or your provider must send the information so that we receive it within 60 days of our request. We will then decide within 30 more days.<br><br>If we do not receive the information within 60 days we will decide within 30 days of the date the information was due. We will base our decision on the information we already have. We will write to you with our decision. |
| **3** | If you do not agree with our decision, you may ask OPM to review it.<br><br>You must write to OPM within:<br>• 90 days after the date of our letter upholding our intial decision; or<br>• 120 days after you first wrote to us -- if we did not answer that request in some way within 30 days; or<br>• 120 days after we asked for additional information.<br><br>Write to OPM at: United States Office of Personnel Management, Healthcare and Insurance, Federal Employee Insurance Operations, FEHB2, 1900 E Street, NW, Washington, DC 20415-3620.<br><br>Send OPM the following information:<br>• A statement about why you believe our decision was wrong, based on specific benefit provisions in this brochure;<br>• Copies of documents that support your claim, such as physicians' letters, operative reports, bills, medical records, and explanation of benefits (EOB) forms;<br>• Copies of all letters you sent to us about the claim;<br>• Copies of all letters we sent to you about the claim; and<br>• Your daytime phone number and the best time to call;<br>• Your email address, if you would like to receive OPM's decision via email. Please note that by providing your email address, you may receive OPM's decision more quickly.<br><br>Note: If you want OPM to review more than one claim, you must clearly identify which documents apply to which claim.<br><br>Note: You are the only person who has a right to file a disputed claim with OPM. Parties acting as your representative, such as medical providers, must include a copy of your specific written consent with the review request. However, for urgent care claims, a health care professional with knowledge of your medical condition may act as your authorized representative without your express consent.<br><br>Note: The above deadlines may be extended if you show that you were unable to meet the deadline because of reasons beyond your control. |
| **4** | OPM will review your disputed claim request and will use the information it collects from you and us to decide whether our decision is correct. OPM will send you a final decision within 60 days. There are no other administrative appeals.<br><br>If you do not agree with OPM's decision, your only recourse is to sue. If you decide to file a lawsuit, you must file the suit against OPM in Federal court by December 31 of the third year after the year in which you received the disputed services, drugs, or supplies or from the year in which you were denied precertification or prior approval. This is the only deadline that may not be extended. |

OPM may disclose the information it collects during the review process to support their disputed claim decision. This information will become part of the court record.

You may not file a lawsuit until you have completed the disputed claims process. Further, Federal law governs your lawsuit, benefits, and payment of benefits. The Federal court will base its review on the record that was before OPM when OPM decided to uphold or overturn our decision. You may recover only the amount of benefits in dispute.

Note: **If you have a serious or life threatening condition** (one that may cause permanent loss of bodily functions or death if not treated as soon as possible), and you did not indicate that your claim was a claim for urgent care, then, call us at 800-222-2798. We will expedite our review (if we have not yet responded to your claim): or we will inform OPM so they can quickly review your claim on appeal. You may call OPM's Healthcare and Insurance office at 202-606-3818 between 8 a.m. and 5 p.m. Eastern Time.

Please remember that we do not make decisions about plan eligibility issues. For example, we do not determine whether you or a dependent is covered under this Plan. You must raise eligibility issues with your Agency personnel/payroll office if you are an employee, your retirement system if you are an annuitant or the Office of Workers' Compensation Programs if you are receiving Workers' Compensation benefits.

# Section 9. Coordinating Benefits with Medicare and Other Coverage

**When you have other health coverage**

You must tell us if you or a covered family member has coverage under any other health plan or has automobile insurance that pays health care expenses without regard to fault. This is called "double coverage."

When you have double coverage, one plan normally pays its benefits in full as the primary payor and the other plan pays a reduced benefit as the secondary payor. We, like other insurers, determine which coverage is primary according to the National Association of Insurance Commissioners' (NAIC) guidelines. For example:

- If you are covered under our Plan as a dependent, any group health insurance you have from your employer will pay primary and we will pay secondary,
- If you are an annuitant under our Plan and also are actively employed, any group health insurance you have from your employer will pay primary and we will pay secondary,

This Plan always pays secondary to

- Any medical payment, PIP or No-Fault coverage under any automobile policy available to you,
- Any plan or program which is required by law. You should review your automobile insurance policy to ensure that uncoordinated medical benefits have been chosen so that the automobile insurance policy is the primary payer.

For more information on NAIC rules regarding the coordinating of benefits, visit our website at www.apwuhp.com.

When we are the primary payor, we will pay the benefits described in this brochure.

When we are the secondary payor, we will determine our allowance. After the primary plan pays, we will pay what is left of our allowance, up to our regular benefit. We will not pay more than our allowance. When we are the secondary payor, we will not waive specified visit limits.

Please see Section 4, *Your costs for covered services,* for more information about how we pay claims.

- **TRICARE and CHAMPVA**

TRICARE is the health care program for eligible dependents of military persons, and retirees of the military. TRICARE includes the CHAMPUS program. CHAMPVA provides health coverage to disabled Veterans and their eligible dependents. If TRICARE or CHAMPVA and this Plan cover you, we pay first. See your TRICARE or CHAMPVA Health Benefits Advisor if you have questions about these programs.

**Suspended FEHB coverage to enroll in TRICARE or CHAMPVA:** If you are an annuitant or former spouse, you can suspend your FEHB coverage to enroll in one of these programs, eliminating your FEHB premium. (OPM does not contribute to any applicable plan premiums). For information on suspending your FEHB enrollment, contact your retirement office. If you later want to re-enroll in the FEHB Program, generally you may do so only at the next Open Season unless you involuntarily lose coverage under TRICARE or CHAMPVA.

- **Workers' Compensation**

We do not cover services that:

- You (or a covered family member) need because of a workplace-related illness or injury that the Office of Workers' Compensation Programs (OWCP) or a similar Federal or State agency determines they must provide; or
- OWCP or a similar agency pays for through a third-party injury settlement or other similar proceeding that is based on a claim you filed under OWCP or similar laws.

Once OWCP or similar agency pays its maximum benefits for your treatment, we will cover your care.

- **Medicaid**

When you have this Plan and Medicaid, we pay first.

**Suspended FEHB coverage to enroll in Medicaid or a similar State-sponsored program of medical assistance:** If you are an annuitant or former spouse, you can suspend your FEHB coverage to enroll in one of these State programs, eliminating your FEHB premium. For information on suspending your FEHB enrollment, contact your retirement office. If you later want to re-enroll in the FEHB Program, generally you may do so only at the next Open Season unless you involuntarily lose coverage under the State program.

**When other Government agencies are responsible for your care**

We do not cover services and supplies when a local, State, or Federal government agency directly or indirectly pays for them.

**When others are responsible for injuries**

The terms “Reimbursement” and “Subrogation” are defined by the U.S. Office of Personnel Management in Part 890 of the Code of Federal Regulations, 89 C.F.R. § 890.101(a), and those definitions are hereby incorporated into this brochure. Our subrogation and reimbursement rights arise when the individual who suffers an injury or illness has a right to be compensated from another source for that injury or illness as described below.

Reimbursement means a carrier’s pursuit of a recovery if a covered individual has suffered an illness or injury and has received, in connection with that illness or injury, a payment from any party that may be liable, any applicable insurance policy, or a Workers' Compensation program or insurance policy, and the terms of the carrier’s health insurance plan require the covered individual, as a result of such payment, to reimburse the carrier out of the payment to the extent of the benefits initially paid or provided. The right of reimbursement is cumulative with and not exclusive of the right of subrogation.

Subrogation means a carrier’s pursuit of a recovery from any party that may be liable, any applicable insurance policy, or a Workers' compensation program or insurance policy, as successor to the rights of a covered individual who suffered an illness or injury and has obtained benefits from that carrier’s health benefits plan.

The terms reimbursement and subrogation have the same meaning in this brochure as they do in the OPM Rules. Our right to pursue and receive subrogation and reimbursement recoveries is a condition of and a limitation on the nature of benefits or benefit payments and on the provision of benefits under our coverage. This section explains your basic obligations and procedures related to this reimbursement requirement. The funds the Plan recovers through reimbursement and subrogation help lower the subscription charges for all enrollees.

If we pay benefits for an injury or illness suffered by a covered individual, and monetary compensation related to that injury or illness is received from someone else (referred to as a “third party”), the Plan must be reimbursed out of the compensation received for the total amount of benefits it paid or reasonably expects to pay. The amount the Plan is entitled to recover is sometimes referred to as the Plan’s “lien,” and the Plan may ask a court to issue an order confirming the Plan’s lien. Reimbursement to the Plan is a requirement and condition on a covered individual obtaining benefits from the Plan under this brochure. The Plan’s recoveries through reimbursement and subrogation help lower subscription charges for all enrollees in the Plan.

By enrolling in the Plan and in accordance with the FEHB Program and this brochure, you agree that the Plan’s right to pursue and receive subrogation and reimbursement recoveries is a condition of and a limitation on the nature of benefits or benefit payments and on the provision of benefits under our coverage, and you agree to the following:

- The Plan must be reimbursed in any and all situations where a covered individual, or their representatives, heirs, administrators, successors or assignees receive payment from any source related to an injury or illness for which the individual has received benefits or benefit payments from the Plan. This may include money recovered from another party who may be liable, a third party's insurance policy, your own insurance policy, or a Workers' Compensation program or policy, through a lawsuit, a judgment, settlement, or other recovery. The Plan must be reimbursed to the extent of the benefits we have paid or provided, or reasonably expect to pay or provide, in connection with the injury or illness.
- Reimbursement of the Plan must be done on a first priority basis (before any of the rights of any other party are honored) out of any recovery obtained no matter the source (litigation, judgment, settlement, insurance claim or otherwise) and no matter how the recovery is characterized, designated, or apportioned (such as your claim against the third party being for "pain and suffering").
- The Plan's right to reimbursement applies even if the Plan paid benefits before we knew of the accident or illness.
- Restrictive endorsements or other statements on checks accepted by the Plan or its agents to reimburse the Plan in a subrogation matter will not bind the Plan.
- Neither you nor your representatives, heirs, administrators, successors or assignees will do anything that would prevent us from being fully reimbursed for the benefits we paid, and you and your representatives, heirs, administrators, successors and assignees will cooperate in assisting us in recovering the cost of the benefits we paid.
- You agree and authorize the Plan to communicate directly with any involved insurance carriers regarding your injury or illness and their reimbursements.
- This reimbursement responsibility covers benefits for you and any other person on your membership.

The Plan is entitled to be reimbursed fully even if the amount received does not compensate the injured individual fully or if there are other liens or expenses. We are entitled to be reimbursed for our benefit payments even if the injured individual is not legally "made whole" for all damages arising out of the injury or illness. Our right of recovery is also not subject to reductions for attorney's fees or costs in recovering the money under the "common fund" or other legal doctrines.

If you wish to discuss the amount of reimbursement to pay to the Plan, please contact Customer Service (High Option, 800-222-2798; Consumer Driven Option, 800-718-1299) or our subrogation representatives at the contact information at the end of this section.

If you or your representatives, heirs, administrators, successors or assignees do not pursue a claim or demand against a third party, we may, at our option, choose to exercise our right of subrogation and pursue a recovery from any liable party as successor to your rights.

What to communicate to the Plan

- Promptly inform us if a covered individual has an injury or illness for which benefits paid by the Plan might be reimbursed or subrogated as described here. This includes reporting third party cases to Customer Service or responding to any questionnaires or surveys inquiring about benefit claims paid by the Plan. We or our subrogation representatives will communicate with you about whether you owe the Plan any reimbursement. Failure to provide information related to reimbursements may delay the processing of your benefits.

- If you or your representatives, heirs, administrators, successors or assignees make a claim or demand on a third party for compensation for an injury or illness for which the Plan has paid benefits, notify us immediately. We will communicate with you to keep the status of the claim or demand updated in our systems so that there is no delay in processing your claims. We may seek a first priority lien on the proceeds of your claim in order to ensure that the Plan is reimbursed for the benefits we paid or will pay. We may also require you to assign to us (1) your claim or demand or (2) your right to the proceeds of your claim or demand. In all cases, we may enforce our right of recovery and reimbursement by offsetting any undisputed amount owed the Plan as a result of recovering money from a third party against future benefit payments by the Plan.

If you need more information or wish to report or discuss a subrogation or reimbursement matter, please contact Customer Service or our subrogation representatives.

**High Option:** ODSA, P.O. Box 34188, Washington, DC 20043-4188; or subroinfo@odsalaw.com, 877-535-1075 or 202-898-1075

**Consumer Driven Option:** UnitedHealthcare, 800-718-1299

**When you have Federal Employees Dental and Vision Insurance Plan (FEDVIP)**

Some FEHB plans already cover some dental and vision services. When you are covered by more than one vision/dental plan, coverage provided under your FEHB plan remains as your primary coverage. FEDVIP coverage pays secondary to that coverage. When you enroll in a dental and/or vision plan on BENEFEDS.com or by phone at 877-888-3337, (TTY 877-889-5680), you will be asked to provide information on your FEHB plan so that your plans can coordinate benefits. Providing your FEHB information may reduce your out-of-pocket cost.

**Clinical trials**

An approved clinical trial includes a phase I, phase II, phase III, or phase IV clinical trial that is conducted in relation to the prevention, detection, or treatment of cancer or other life-threatening disease or condition, and is either Federally-funded; conducted under an investigational new drug application reviewed by the Food and Drug Administration (FDA); or is a drug trial that is exempt from the requirement of an investigational new drug application.

If you are a participant in a clinical trial, this health plan will provide related care as follows, if it is not provided by the clinical trial:

- Routine care costs – costs for routine services such as doctor visits, lab tests, X-rays and scans, and hospitalizations related to treating the patient's condition, whether the patient is in a clinical trial or is receiving standard therapy
- Extra care costs – costs related to taking part in a clinical trial such as additional tests that a patient may need as part of the trial, but not as part of the patient's routine care
- Research costs – costs related to conducting the clinical trial such as research physician and nurse time, analysis of results, and clinical tests performed only for research purposes. These costs are generally covered by the clinical trials. This Plan does not cover these costs

**When you have Medicare**

- **What is Medicare?**

Medicare is a health insurance program for:

- People 65 years of age or older
- Some people with disabilities under 65 years of age
- People with End-Stage Renal Disease (permanent kidney failure requiring dialysis or a transplant)

Medicare has four parts:

- Part A (Hospital Insurance). Most people do not have to pay for Part A. If you or your spouse worked for at least 10 years in Medicare-covered employment, you should be able to qualify for premium-free Part A insurance. (If you were a Federal employee at any time both before and during January 1983, you will receive credit for your Federal employment before January 1983.) Otherwise, if you are age 65 or older, you may be able to buy it. Contact 800-MEDICARE 800-633-4227, TTY: 877-486-2048 for more information.
- Part B (Medical Insurance). Most people pay monthly for Part B. Generally, Part B premiums are withheld from your monthly Social Security check or your retirement check.
- Part C (Medicare Advantage). You can enroll in a Medicare Advantage plan to get your Medicare benefits. We do not offer a Medicare Advantage plan. Please review the information on coordinating benefits with Medicare Advantage plans on page 138.
- Part D (Medicare prescription drug coverage). There is a monthly premium for Part D coverage. Before enrolling in Medicare Part D, please review the important disclosure notice from us about the FEHB prescription drug coverage and Medicare. The notice is on the first inside page of this brochure. For people with limited income and resources, extra help in paying for a Medicare prescription drug plan is available. For more information about this extra help, visit the Social Security Administration online at www.ssa.gov, or call them at 800-772-1213, TTY: 800-325-0778.

- **Should I enroll in Medicare?**

The decision to enroll in Medicare is yours. We encourage you to apply for Medicare benefits 3 months before you turn age 65. It's easy. Just call the Social Security Administration toll-free number 800-772-1213, TTY: 800-325-0778 to set up an appointment to apply. If you do not apply for one or more Parts of Medicare, you can still be covered under the FEHB Program.

If you can get premium-free Part A coverage, we advise you to enroll in it. Most Federal employees and annuitants are entitled to Medicare Part A at age 65 **without cost**.

When you don't have to pay premiums for Medicare Part A, it makes good sense to obtain the coverage. It can reduce your out-of-pocket expenses as well as costs to the FEHB, which can help keep FEHB premiums down.

Everyone is charged a premium for Medicare Part B coverage. The Social Security Administration can provide you with premium and benefit information. Review the information and decide if it makes sense for you to buy the Medicare Part B coverage. If you do not sign up for Medicare Part B when you are first eligible, you may be charged a Medicare Part B late enrollment penalty of a 10 % increase in premium for every 12 months you are not enrolled. If you did not take Part B at age 65 because you were covered under FEHB as an active employee (or you were covered under your spouse's group health insurance plan and he/she was an active employee), you may sign up for Part B (generally without an increased premium) within 8 months from the time you or your spouse stop working or are no longer covered by the group plan. You also can sign up at any time while you are covered by the group plan. If your physician accepts Medicare Assignment, you pay nothing for covered charges.

If you are eligible for Medicare, you may have choices in how you get your health care. Medicare Advantage is the term used to describe the various private health plan choices available to Medicare beneficiaries. The information in the next few pages shows how we coordinate benefits with Medicare, depending on whether you are in the Original Medicare Plan or a private Medicare Advantage plan.

**(Please refer to page 141 for information about how we provide benefits when you are age 65 or older and do not have Medicare.)**

- **The Original Medicare Plan (Part A or Part B)**

The Original Medicare Plan (Original Medicare) is available everywhere in the United States. It is the way everyone used to get Medicare benefits and is the way most people get their Medicare Part A and Part B benefits now. You may go to any doctor, specialist, or hospital that accepts Medicare. The Original Medicare Plan pays its share and you pay your share.

All physicians and other providers are required by law to file claims directly to Medicare for members with Medicare Part B, when Medicare is primary. This is true whether or not they accept Medicare.

When you are enrolled in Original Medicare along with this Plan, you still need to follow the rules in this brochure for us to cover your care.

**Claims process when you have the Original Medicare Plan** – You will probably not need to file a claim form when you have both our Plan and the Original Medicare Plan.

When we are the primary payor, we process the claim first. In this case, we do not waive any out-of-pocket costs.

When Original Medicare is the primary payor, Medicare processes your claim first. In most cases, your claim will be coordinated automatically and we will then provide secondary benefits for covered charges. To find out if you need to do something to file your claim, call us at 800-222-2798 or see our website at www.apwuhp.com.

We waive some costs if the Original Medicare Plan is your primary payor.

**Under the High Option**, we will waive some out-of-pocket costs as follows:

- Inpatient hospital service. If you are enrolled in Medicare Part A, we will waive the deductible and coinsurance.
- Medical services and supplies provided by physicians and other health care professionals. If you are enrolled in Medicare Part B, we will waive the deductible, coinsurance and copayment.

**Under the Consumer Driven Option**, when Original Medicare (either Medicare Part A or Medicare Part B) is the primary payer, we will **not** waive any out-of-pocket costs.

Note: We do not waive our deductible, copayments or coinsurance for prescription drugs or for services and supplies that Medicare does not cover. Also, we do not waive benefit limitations, such as the 24-visit limit for chiropractic services or the 60-visit limit for physical, occupational or speech therapy.

You can find more information about how our Plan coordinates benefits with Medicare in APWU Health Plan's Blueprint to Medicare at www.apwuhp.com.

**We do not waive any costs if the Original Medicare Plan is your primary carrier.**

Please review the following table. It illustrates your cost share if you are enrolled in Medicare Part B. Medicare will be primary for all Medicare eligible services. Members must use providers who accept Medicare's assignment.

- **Tell us about your Medicare coverage**

You must tell us if you or a covered family member has Medicare coverage, and let us obtain information about services denied or paid under Medicare if we ask. You must also tell us about other coverage you or your covered family members may have, as this coverage may affect the primary/secondary status of this Plan and Medicare.

- **Private contract with your physician**

  If you are enrolled in Medicare Part B, a physician may ask you to sign a private contract agreeing that you can be billed directly for services ordinarily covered by Original Medicare. Should you sign an agreement, Medicare will not pay any portion of the charges, and we will not increase our payment. We will still limit our payment to the amount we would have paid after Original Medicare's payment. You may be responsible for paying the difference between the billed amount and the amount we paid.

- **Medicare Advantage (Part C)**

  If you are eligible for Medicare, you may choose to enroll and get your Medicare benefits from a Medicare Advantage plan. These are private health care choices (like HMOs and regional PPOs) in some areas of the country. To learn more about Medicare Advantage plans, contact Medicare at 800-MEDICARE (800-633-4227), (TTY: 877-486-2048) or at www.medicare.gov.

  If you enroll in a Medicare Advantage plan, the following options are available to you:

  **This Plan and another plan's Medicare Advantage plan:** You may enroll in another plan's Medicare Advantage plan and also remain enrolled in our FEHB plan. We will still provide benefits when your Medicare Advantage plan is primary, even out of the Medicare Advantage plan's network and/or service area (if you use our Plan providers). For the High Option, we waive some costs if Medicare Advantage is your primary payor. We will waive our copayments, coinsurance, or deductibles. For the Consumer Driven Option, we will not waive any of our copayments, coinsurance, or deductibles. If you enroll in a Medicare Advantage plan, tell us. We will need to know whether you are in the Original Medicare Plan or in a Medicare Advantage plan so we can correctly coordinate benefits with Medicare.

  **Suspended FEHB coverage to enroll in a Medicare Advantage plan:** If you are an annuitant or former spouse, you can suspend your FEHB coverage to enroll in a Medicare Advantage plan, eliminating your FEHB premium. (OPM does not contribute to your Medicare Advantage plan premium.) For information on suspending your FEHB enrollment, contact your retirement office. If you later want to re-enroll in the FEHB Program, generally you may do so only at the next Open Season unless you involuntarily lose coverage or move out of the Medicare Advantage plan's service area.

- **Medicare prescription drug coverage (Part D)**

  When we are the primary payor, we process the claim first. If you enroll in Medicare Part D and we are the secondary payor, we will review claims for your prescription drug costs that are not covered by Medicare Part D and consider them for payment under the FEHB plan.

Medicare always makes the final determination as to whether they are the primary payor. The following chart illustrates whether Medicare or this Plan should be the primary payor for you according to your employment status and other factors determined by Medicare. It is critical that you tell us if you or a covered family member has Medicare coverage so we can administer these requirements correctly. **(Having coverage under more than two health plans may change the order of benefits determined on this chart.)**

| Primary Payor Chart | | |
|---|---|---|
| **A. When you - or your covered spouse - are age 65 or over and have Medicare and you...** | **The primary payor for the individual with Medicare is...** | |
| | **Medicare** | **This Plan** |
| 1) Have FEHB coverage on your own as an active employee | | ✓ |
| 2) Have FEHB coverage on your own as an annuitant or through your spouse who is an annuitant | ✓ | |
| 3) Have FEHB through your spouse who is an active employee | | ✓ |
| 4) Are a reemployed annuitant with the Federal government and your position is excluded from the FEHB (your employing office will know if this is the case) and you are not covered under FEHB through your spouse under #3 above | ✓ | |
| 5) Are a reemployed annuitant with the Federal government and your position is not excluded from the FEHB (your employing office will know if this is the case) and... | | |
| • You have FEHB coverage on your own or through your spouse who is also an active employee | | ✓ |
| • You have FEHB coverage through your spouse who is an annuitant | ✓ | |
| 6) Are a Federal judge who retired under title 28, U.S.C., or a Tax Court judge who retired under Section 7447 of title 26, U.S.C. (or if your covered spouse is this type of judge) and you are not covered under FEHB through your spouse under #3 above | ✓ | |
| 7) Are enrolled in Part B only, regardless of your employment status | ✓ for Part B services | ✓ for other services |
| 8) Are a Federal employee receiving Workers' Compensation disability benefits for six months or more | ✓* | |
| **B. When you or a covered family member...** | | |
| 1) Have Medicare solely based on end stage renal disease (ESRD) and... | | |
| • It is within the first 30 months of eligibility for or entitlement to Medicare due to ESRD **(30-month coordination period)** | | ✓ |
| • It is beyond the 30-month coordination period and you or a family member are still entitled to Medicare due to ESRD | ✓ | |
| 2) Become eligible for Medicare due to ESRD while already a Medicare beneficiary and... | | |
| • This Plan was the primary payor before eligibility due to ESRD **(for 30 month coordination period)** | | ✓ |
| • Medicare was the primary payor before eligibility due to ESRD | ✓ | |
| 3) Have Temporary Continuation of Coverage (TCC) and... | | |
| • Medicare based on age and disability | ✓ | |
| • Medicare based on ESRD **(for the 30 month coordination period)** | | ✓ |
| • Medicare based on ESRD **(after the 30 month coordination period)** | ✓ | |
| **C. When either you or a covered family member are eligible for Medicare solely due to disability and you...** | | |
| 1) Have FEHB coverage on your own as an active employee or through a family member who is an active employee | | ✓ |
| 2) Have FEHB coverage on your own as an annuitant or through a family member who is an annuitant | ✓ | |
| **D. When you are covered under the FEHB Spouse Equity provision as a former spouse** | ✓ | |

*Workers' Compensation is primary for claims related to your condition under Workers' Compensation.

**When you are age 65 or over and do not have Medicare**

Under the FEHB law, we must limit our payments for inpatient hospital care and physician care to those payments you would be entitled to if you had Medicare. Your physician and hospital must follow Medicare rules and cannot bill you for more than they could bill you if you had Medicare. You and the FEHB benefit from these payment limits. Outpatient hospital care and non-physician based care are not covered by this law; regular Plan benefits apply. The following chart has more information about the limits.

**If you:**

- are age 65 or over; and
- do not have Medicare Part A, Part B, or both; and
- have this Plan as an annuitant or as a former spouse, **or** as a family member of an annuitant or former spouse; and
- are not employed in a position that gives FEHB coverage. (Your employing office can tell you if this applies.)

**Then, for your inpatient hospital care:**

- The law requires us to base our payment on an amount - the "equivalent Medicare amount" - set by Medicare's rules for what Medicare would pay, not on the actual charge.
- You are responsible for your applicable deductibles, coinsurance, or copayments under this Plan.
- You are not responsible for any charges greater than the equivalent Medicare amount; we will show that amount on the explanation of benefits (EOB) form that we send you.
- The law prohibits a hospital from collecting more than the "equivalent Medicare amount."

**And, for your physician care,** the law requires us to base our payment and your coinsurance or copayment on:

- an amount set by Medicare and called the "Medicare approved amount," or
- the actual charge if it is lower than the Medicare approved amount.

| **If your physician:** | **Then you are responsible for:** |
|---|---|
| Participates with Medicare or accepts Medicare assignment for the claim and is a member of our PPO network, | your deductibles, coinsurance, and copayments. |
| Participates with Medicare and is **not** in our PPO network, | your deductibles, coinsurance, copayments, and any balance up to the Medicare approved amount. |
| Does not participate with Medicare, | your deductibles, coinsurance, copayments, and any balance up to 115% of the Medicare approved amount. |
| Does not participate with Medicare and is not a member of our PPO network, | your out-of-network deductibles, coinsurance, and any balance up to 115% of the Medicare approved amount. |
| Opts-out of Medicare via private contract, | your deductibles, coinsurance, copayments, and any balance your physician charges. |

It is generally to your financial advantage to use a physician who participates with Medicare. Such physicians are permitted to collect only up to the Medicare approved amount.

**Physicians Who Opt-Out of Medicare**

A physician may have opted-out of Medicare and may or may not ask you to sign a private contract agreeing that you can be billed directly for services ordinarily covered by Original Medicare. This is different than a non-participating doctor, and we recommend you ask your physician if he or she has opted-out of Medicare. Should you visit an opt-out physician, the physician will not be limited to 115% of the Medicare approved amount. You may be responsible for paying the difference between the billed amount and our regular in-network/out-of-network benefits.

Our explanation of benefits (EOB) form will tell you how much the physician or hospital can collect from you. If your physician or hospital tries to collect more than allowed by law, ask the physician or hospital to reduce the charges. If you have paid more than allowed, ask for a refund. If you need further assistance, call us. It is generally to your financial advantage to use a physician who participates with Medicare. Such physicians are permitted to collect only up to the Medicare approved amount.

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**When you have the Original Medicare Plan (Part A, Part B, or both)**

We limit our payment to an amount that supplements the benefits that Medicare would pay under Medicare Part A (Hospital insurance) and Medicare Part B (Medical insurance), regardless of whether Medicare pays. Note: We pay our regular benefits for emergency services to an institutional provider, such as a hospital, that does not participate with Medicare and is not reimbursed by Medicare.

We use the Department of Veterans Affairs (VA) Medicare-equivalent Remittance Advice (MRA) when the statement is submitted to determine our payment for covered services provided to you if Medicare is primary, when Medicare does not pay the VA facility.

If you are covered by Medicare Part B and it is primary, your out-of-pocket costs for services that both Medicare Part B and we cover depend on whether your physician accepts Medicare assignment for the claim.

**High Option:** If your physician **accepts** Medicare assignment, then you pay **nothing** for covered charges up to our allowance.

**Consumer Driven Option:** If your physician **accepts** Medicare assignment, then you pay nothing if you have unused benefits available under your Personal Care Account (PCA) to pay the difference between the Medicare approved amount and Medicare's payment. If your PCA is exhausted, you must pay either this full difference under your Deductible or the lesser of your coinsurance or the full difference if your Deductible has been met.

If your physician **does not accept** Medicare assignment, you pay the difference between the "limiting charge" or the physician's charge (whichever is less) and our payment combined with Medicare's payment.

It is important to know that a physician who does not accept Medicare assignment may not bill you for more than 115% of the amount Medicare bases its payment on, called the "limiting charge." The Medicare Summary Notice (MSN) that Medicare will send you will have more information about the limiting charge. If your physician tries to collect more than allowed by law, ask the physician to reduce the charges. If the physician does not, report the physician to the Medicare carrier that sent you the MSN form. Call us if you need further assistance.

Please see Section 9, *Coordinating benefits with other coverage*, for more information about how we coordinate benefits with Medicare.

## Section 10. Definitions of Terms We Use in This Brochure

**Accidental injury** An injury resulting from a violent external force.

**Admission** The period from entry (admission) into a hospital or other covered facility until discharge. In counting days of inpatient care, the date of entry and the date of discharge are counted as the same day.

**Assignment** Your authorization for us to pay benefits directly to the provider. We reserve the right to pay you directly for all covered services.

**Calendar year** January 1 through December 31 of the same year. For new enrollees, the calendar year begins on the effective date of their enrollment and ends on December 31 of the same year.

**Clinical trials** An approved clinical trial includes a phase I, phase II, phase III, or phase IV clinical trial that is conducted in relation to the prevention, detection, or treatment of cancer or other life-threatening disease or condition, and is either Federally-funded; conducted under an investigational new drug application reviewed by the Food and Drug Administration (FDA); or is a drug trial that is exempt from the requirement of an investigational new drug application. If you are a participant in a clinical trial, this health plan will provide related care as follows, if it is not provided by the clinical trial:

- Routine care costs - costs for routine services such as doctors visits, lab tests, X-rays and scans, and hospitalizations related to treating the patient's condition, whether the patient is in a clinical trial or is receiving standard therapy
- Extra care costs - costs related to taking part in a clinical trial such as additional tests that a patient may need as part of the trial, but not as part of the patient's routine care
- Research costs - costs related to conducting the clinical trial such as research physician and nurse time, analysis or results, and clinical tests performed only for research purposes. These costs are generally covered by the clinical trials. This Plan does not cover these costs.

**Coinsurance** Coinsurance is the percentage of our allowance that you must pay for your care. You may also be responsible for additional amounts. See page 26.

**Copayment** A copayment is a fixed amount of money you pay when you receive covered services. See page 25.

**Cost-sharing** Cost-sharing is the general term used to refer to your out-of-pocket costs (e.g., deductible, coinsurance and copayments) for the covered care you receive.

**Covered services** Services we provide benefits for, as described in this brochure.

**Custodial care** Treatment or services, regardless of who recommends them or where they are provided, that could be rendered safely and reasonably by a person not medically skilled, or that are designed mainly to help the patient with daily living activities. These activities include, but are not limited to:

- Personal care such as help in: walking; getting in and out of bed; bathing; eating by spoon, tube or gastrostomy; exercising; dressing
- Homemaking, such as preparing meals or special diets
- Moving the patient
- Acting as a companion or sitter
- Supervising medication that can usually be self administered; or
- Treatment or services that any person may be able to perform with minimal instruction, including but not limited to recording temperature, pulse, and respirations, or administration and monitoring of feeding systems

We determine which services are custodial care. Custodial care that lasts 90 days or more is sometimes known as long term care.

**Deductible**

A deductible is a fixed amount of covered expenses you must incur for certain covered services and supplies before we start paying benefits for those services. See page 25.

**Experimental or investigational service**

A drug, device, or biological product is experimental or investigational if the drug, device, or biological product cannot be lawfully marketed without approval of the U.S. Food and Drug Administration (FDA) and approval for marketing has not been given at the time it is furnished. Approval means all forms of acceptance by the FDA.

A medical treatment or procedure, or a drug, device, or biological product is experimental or investigational if 1) reliable evidence shows that it is the subject of ongoing phase I, II, or III clinical trials or under study to determine its maximum tolerated dose, its toxicity, its safety, its efficacy, or its efficacy as compared with the standard means of treatment or diagnosis; or 2) reliable evidence shows that the consensus of opinion among experts regarding the drug, device, or biological product or medical treatment or procedure is that further studies or clinical trials are necessary to determine its maximum tolerated dose, its toxicity, its safety, its efficacy, or its efficacy as compared with the standard means of treatment or diagnosis.

Reliable evidence shall mean only published reports and articles in the authoritative medical and scientific literature; the written protocol or protocols used by the treating facility or the protocol (s) of another facility studying substantially the same drug, device, or medical treatment or procedure; or the written informed consent used by the treating facility or by another facility studying substantially the same drug, device, or medical treatment or procedure.

Determination of experimental/investigational status may require review by a specialty appropriate board-certified health care provider or appropriate government publications such as those of the National Institutes of Health, National Cancer Institute, Food and Drug Administration, Agency of Health Care Policy & Research, and the National Library of Medicine.

**Genetic screening**

The diagnosis, prognosis, management, and prevention of genetic disease for those patients who have no current evidence or manifestation of a genetic disease and those who have not been determined to have an inheritable risk of genetic disease.

**Genetic testing**

The diagnosis and management of genetic disease for those patients with current signs and symptoms and for those who we have determined have an inheritable risk of genetic disease.

**Group health coverage**

Health care coverage that a member is eligible for because of employment by, membership in, or connection with, a particular organization or group that provides payment for hospital, medical, or other health care services or supplies, or that pays a specific amount for each day or period of hospitalization if that specified amount exceeds $200 per day, including extension of any of these benefits through COBRA.

**Habilitative services**

Health care services that help a person keep, learn or improve skills and functioning for daily living. Examples include therapy for a child who isn't walking or talking at the expected age. These services may include physical and occupational therapy, speech-language pathology and other services for people with disabilities in a variety of inpatient and/or outpatient settings.

**Health care professional**

A physician or other health care professional licensed, accredited, or certified to perform specified health services consistent with state law.

**Home health care agency**

An agency which meets all of the following:

- Is primarily engaged in providing, and is duly licensed or certified to provide, skilled nursing care and therapeutic services
- Has policies established by a professional group associated with the agency or organization. This professional group must include at least one registered nurse (R.N.) to direct the services provided and it must provide for full-time supervision of each service by a physician or registered nurse

- Maintains a complete medical record on each individual; and
- Has a full-time administrator

**Hospice care program**

A coordinated program of home and inpatient palliative and supportive care for the terminally ill patient and the patient's family provided by a medically supervised specialized team under the direction of a duly licensed or certified Hospice Care Program.

**Infertility**

Infertility is the condition of an individual who is unable to conceive or produce conception during a period of 1 year if the female is age 35 or younger or during a period of 6 months if the female is over the age of 35.

**Maintenance therapy**

Includes but is not limited to physical, occupational, or speech therapy where continued therapy is not expected to result in significant restoration of a bodily function but is utilized to maintain the current status.

**Medically necessary**

Services, drugs, supplies or equipment provided by a hospital or covered provider of health care services that we determine:

- Are appropriate to diagnose or treat the patient's condition, illness or injury
- Are consistent with standards of good medical practice in the United States
- Are not primarily for the personal comfort or convenience of the patient, the family, or the provider
- Are not a part of or associated with the scholastic education or vocational training of the patient; and
- In the case of inpatient care, cannot be provided safely on an outpatient basis

The fact that a covered provider has prescribed, recommended, or approved a service, supply, drug or equipment does not, in itself, make it medically necessary.

**Pharmacogenomics**

The study of a patient's genes to predict response to drugs and hence select the right drug and the right quantity.

**Plan allowance**

Our Plan allowance is the amount we use to determine our payment and your coinsurance for covered services. Fee-for-service plans determine their allowances in different ways. We determine our allowance as follows:

For PPO providers, our allowance is based on negotiated rates. PPO providers always accept the Plan's allowance as their charge for covered services.

For non-PPO providers, we base the Plan allowance on the lesser of the provider's actual charge or the allowed amount for the service you received. We determine the allowed amount by using health care charge guides which compare charges of other providers for similar services in the same geographical area. For surgery, doctor's services, X-ray, lab and therapies (physical, speech and occupational), we use guides prepared by the Context4Healthcare and Fair Health and apply these guides under the High Option at the 70$^{th}$ percentile and under the Consumer Driven Option at the 80$^{th}$ percentile. We update these charge guides at least once each year. If this information is not available, we will use other credible sources including our own data.

For more information, see *Differences between our allowance and the bill* in Section 4.

**Post-service claims**

Any claims that are not pre-service. In other words, post-service claims are those claims where treatment has been performed and the claims have been sent to us in order to apply for benefits.

**Pre-service claims**

Those claims (1) that require precertification, prior approval or a referral and (2) where failure to obtain precertification, prior approval, or a referral results in a reduction of benefits.

**Rehabilitative care**

Treatment that reasonably can be expected to restore and/or substantially restore a bodily function that was impaired as a result of trauma or disease.

**Reimbursement** A carrier's pursuit of a recovery if a covered individual has suffered an illness or injury and has received, in connection with that illness or injury, a payment from any party that may be liable, any applicable insurance policy, or a workers' compensation program or insurance policy, and the terms of the carrier's health benefits plan require the covered individual, as a result of such payment, to reimburse the carrier out of the payment to the extent of the benefits initially paid or provided. The right of reimbursement is cumulative with, and not exclusive of, the right of subrogation.

**Residential Treatment Center** Residential Treatment Centers (RTCs) are accredited by a nationally recognized organization and licensed by the state, district, or territory to provide short-term transitional residential treatment for medical conditions, mental health conditions, and/or substance use. Accredited healthcare facilities (excluding hospitals, skilled nursing facilities, group homes, halfway houses, and similar types of facilities) provide 24-hour residential evaluation, treatment and comprehensive specialized services relating to the individual's medical, physical, mental health, and/or substance use therapy needs.

**Subrogation** A carrier's pursuit of a recovery from any party that may be liable, any applicable insurance policy, or a workers' compensation program or insurance policy, as successor to the rights of a covered individual who suffered an illness or injury and has obtained benefits from that carrier's health benefits plan.

**Us/We** Us and We refer to APWU Health Plan.

**You** You refers to the enrollee and each covered family member.

**Urgent care claims** A claim for medical care or treatment is an urgent care claim if waiting for the regular time limit for non-urgent care claims could have one of the following impacts:

- Waiting could seriously jeopardize your life or health;
- Waiting could seriously jeopardize your ability to regain maximum function; or
- In the opinion of a physician with knowledge of your medical condition, waiting would subject you to severe pain that cannot be adequately managed without the care or treatment that is the subject of the claim.

Urgent care claims usually involve pre-service claims and not post-service claims. We will determine whether or not a claim is an urgent care claim by applying the judgment of a prudent layperson who possesses an average knowledge of health and medicine.

If you believe your claim qualifies as an urgent care claim, please contact our Customer Service Department at 800-222-2798. You may also prove that your claim is an urgent care claim by providing evidence that a physician with knowledge of your medical condition has determined that your claim involves urgent care.

**Virtual visits** A virtual visit lets you see and talk to a doctor from your phone, tablet or computer. A doctor can see and speak to you about minor medical concerns, provide a diagnosis and, if appropriate, a prescription can be sent to your local pharmacy.

# Consumer Driven Health Plan Definitions

| | |
|---|---|
| **Consumer Driven Option** | A fee-for-service option under the FEHB that offers you greater control over choices of your health care expenditures. You decide what health care services will be reimbursed under the Health Plan funded Personal Care Account (PCA). Unused funds from the PCA will roll over at the end of the year. If you spend the entire PCA fund before the end of the year, then you must satisfy a deductible **before** benefits are payable under the traditional type of insurance covered by your Plan. You decide whether to use in-network or out-of-network providers to reach the maximum fund allowed under your PCA. |
| **Deductible** | Under the Consumer Driven Option, your Deductible is the amount you must pay, if you have exhausted your Personal Care Account, before your Traditional Health Coverage begins. See page 25. |
| **Personal Care Account** | Under the Consumer Driven Option, your Personal Care Account (PCA) is an established benefit amount which is available for you to use first to pay for covered hospital, medical, dental and vision care expenses. You determine how your PCA will be spent and any unused amount at the end of the year may be rolled over to increase your available PCA in the subsequent year(s). |
| **Rollover** | As long as you remain in this Plan, any unused remaining balance in your PCA at the end of the calendar year may be rolled over to subsequent years. The maximum amount allowed in your PCA in any given year may not exceed $5,000 per Self Only enrollment and $10,000 per Self Plus One or Self and Family enrollment. |

# Section 11. Other Federal Programs

Please note, the following programs are not part of your FEHB benefits. They are separate Federal programs that complement your FEHB benefits and can potentially reduce your annual out-of-pocket expenses. These programs are offered independent of the FEHB Program and require you to enroll separately with no government contribution.

**Important information about four Federal programs that complement the FEHB Program**

First, the **Federal Flexible Spending Account Program**, also known as FSAFEDS**,** lets you set aside pre-tax money from your salary to reimburse you for eligible dependent care and/or health care expenses. You pay less in taxes so you save money. Participating employees save an average of about 30% on products and services they routinely pay for out-of-pocket.

Second, the **Federal Employees' Dental and Vision Insurance Program (FEDVIP)** provides comprehensive dental and vision insurance at competitive group rates. There are several plans from which to choose. Under FEDVIP you may choose self only, self plus one, or self and family coverage for yourself and any eligible dependents.

Third, the **Federal Long Term Care Insurance Program (FLTCIP)** can help cover long term care costs, which are not covered under the FEHB Program.

Fourth, the **Federal Employees' Group Life Insurance Program (FEGLI)** can help protect your family from burdensome funeral costs and the unexpected loss of your income.

**The Federal Flexible Spending Account Program - *FSAFEDS***

**What is an FSA?**

It is an account where you contribute money from your salary **BEFORE** taxes are withheld, then incur eligible expenses and get reimbursed. You pay less in taxes so you save money. **Annuitants are not eligible to enroll.**

There are three types of FSAs offered by FSAFEDS. Each type has a minimum annual election of $100. The maximum annual election for a health care flexible spending account (HCFSA) or a limited expense health care spending account (LEX HCFSA) is $2,650 per person. The maximum annual election for a dependent care flexible spending account (DCFSA) is $5,000 per household.

- **Health Care FSA (HCFSA)** – Reimburses you for eligible out-of-pocket health care expenses (such as copayments, deductibles, **physician prescribed** over-the-counter drugs and medications, vision and dental expenses, and much more) for you and your tax dependents, including adult children (through the end of the calendar year in which they turn 26).

  FSAFEDS offers paperless reimbursement for your HCFSA through a number of FEHB and FEDVIP plans. This means that when you or your provider files claims with your FEHB or FEDVIP plan, FSAFEDS will automatically reimburse your eligible out-of-pocket expenses based on the claim information it receives from your plan.
- **Limited Expense Health Care FSA (LEX HCFSA**) – Designed for employees enrolled in or covered by a High Deductible Health Plan with a Health Savings Account. Eligible expenses are limited to out-of-pocket dental and vision care expenses for you and your tax dependents including adult children (through the end of the calendar year in which they turn 26).

- **Dependent Care FSA (DCFSA)** – Reimburses you for eligible **non-medical** day care expenses for your children under age 13 and/or for any person you claim as a dependent on your Federal Income Tax return who is mentally or physically incapable of self-care. You (and your spouse if married) must be working, looking for work (income must be earned during the year), or attending school full-time to be eligible for a DCFSA.
- If you are a new or newly eligible employee you have 60 days from your hire date to enroll in an HCFSA or LEX HCFSA and/or DCFSA, but you must enroll before October 1. If you are hired or become eligible on or after October 1 you must wait and enroll during the Federal Benefits Open Season held each fall.

**Where can I get more information about FSAFEDS?**

Visit www.FSAFEDS.com or call an FSAFEDS Benefits Counselor toll-free at 877-FSAFEDS, 877-372-3337 (TTY, 866-353-8058), Monday through Friday, 9 a.m. until 9 p. m., Eastern Time.

## The Federal Employees' Dental and Vision Insurance Program - FEDVIP

**Important Information**

The Federal Employees' Dental and Vision Insurance Program (FEDVIP) is separate and different from the FEHB Program. **This Program provides comprehensive dental and vision insurance at competitive group rates with no pre-existing condition limitations for enrollment.**

FEDVIP is available to eligible Federal and Postal Service employees, retirees, and their eligible family members on an enrollee-pay-all basis. Employee premiums are withheld from salary on a pre-tax basis. Beginning in 2019, FEDVIP is also available to TRICARE eligible retirees and their families during the 2018 Federal Benefits Open Season. Active duty family members are eligible to enroll in FEDVIP vision insurance. Both retirees and active duty family members must be enrolled in a TRICARE health plan in order to enroll in a FEDVIP vision plan.

**Dental Insurance**

All dental plans provide a comprehensive range of services, including:

- Class A (Basic) services, which include oral examinations, prophylaxis, diagnostic evaluations, sealants and X-rays.
- Class B (Intermediate) services, which include restorative procedures such as fillings, prefabricated stainless steel crowns, periodontal scaling, tooth extractions, and denture adjustments.
- Class C (Major) services, which include endodontic services such as root canals, periodontal services such as gingivectomy, major restorative services such as crowns, oral surgery, bridges and prosthodontic services such as complete dentures.
- Class D (Orthodontic) services with up to a 12-month waiting period. Most FEDVIP dental plans cover adult orthodontia but it may be limited. Review your FEDVIP dental plan's brochure for information on this benefit.

**Vision Insurance**

All vision plans provide comprehensive eye examinations and coverage for lenses, frames and contact lenses. Other benefits such as discounts on LASIK surgery may also be available.

**Additional information**

You can find a comparison of the plans available and their premiums on the OPM website at www.opm.gov/dental and www.opm.gov/vision. This site also provides links to each plan’s website, where you can view detailed information about benefits and preferred providers.

**How do I enroll?**

You enroll on the Internet at www.BENEFEDS.com. For those without access to a computer, call 877-888-3337 (TTY: 877-889-5680).

## The Federal Long Term Care Insurance Program - *FLTCIP*

**It's important protection**

The Federal Long Term Care Insurance Program (FLTCIP) can help pay for the potentially high cost of long term care services, which are not covered by FEHB plans. Long term care is help you receive to perform activities of daily living – such as bathing or dressing yourself - or supervision you receive because of a severe cognitive impairment such as Alzheimer's disease. Long term care can be received in your home, in a nursing home, in an assisted living facility or in adult day care. You must apply, answer health questions (called underwriting) and be approved for enrollment. Federal and U.S. Postal Service employees and annuitants, active and retired members of the uniformed services, and qualified relatives are eligible to apply. Your qualified relatives can apply even if you do not. Certain medical conditions, or combinations of conditions, will prevent some people from being approved for coverage. You must apply to know if you will be approved for enrollment. For more information, call 800-LTC-FEDS (800-582-3337), (TTY: 800-843-3557), or visit www.ltcfeds.com.

## The Federal Employees' Group Life Insurance Program - *FEGLI*

**Peace of Mind for You and Your Family**

The Federal Employees' Group Life Insurance Program (FEGLI) can help protect your family from burdensome funeral costs and the unexpected loss of your income. You can get life insurance coverage starting at one year's salary to more than six times your salary and many options in between. You can also get coverage on the lives of your spouse and unmarried dependent children under age 22. You can continue your coverage into retirement if you meet certain requirements. For more information, visit www.opm.gov/life.

# Summary of Benefits for the High Option of the APWU Health Plan - 2019

**Do not rely on this chart alone.** All benefits are subject to the definitions, limitations, and exclusions in this brochure. You can obtain a copy of our Affordable Care Act Summary of Benefits Coverage at www.apwuhp.com. On this page we summarize specific expenses we cover; for more detail, look inside.

If you want to enroll or change your enrollment in this Plan, be sure to put the correct enrollment code from the cover on your enrollment form.

Below, an asterisk (*) means the item is subject to the calendar year deductible, $350 (PPO) or $500 (Non-PPO). And, after we pay, you generally pay any difference between our allowance and the billed amount if you use a Non-PPO physician or other health care professional.

| High Option Benefits | You pay | Page |
|---|---|---|
| **Medical services provided by physicians:** | | |
| • Diagnostic and treatment services provided in the office* | PPO: $25 copay per visit (No deductible); 10% of Plan allowance<br>Non-PPO: 30% of our allowance plus amount over our allowance | 34 |
| **Services provided by a hospital:** | | |
| • Inpatient | PPO: 10% of Plan allowance<br>Non-PPO: $300 per admission and 30% of our allowance plus amount over our allowance | 56 |
| • Outpatient* | PPO: 10% of Plan allowance<br>Non-PPO: 30% of our allowance plus amount over our allowance | 57 |
| **Emergency benefits:** | | |
| • Accidental injury | PPO: Nothing<br>Non-PPO: Any amount over our allowance | 60 |
| • Medical emergency* | PPO 10% of Plan allowance<br>Non-PPO: 10% of our allowance plus amount over our allowance | 60 |
| **Mental health and substance use disorder treatment:** | PPO: $25 copay per visit (No deductible); 10% of Plan allowance<br>Non-PPO: 30% of our allowance plus amount over our allowance | 61 |
| **Prescription drugs:** | | |
| • Network pharmacy | $10 Tier 1/25% Tier 2/45% Tier 3/Specialty drugs 25% Tier 4/25% Tier 5/45% Tier 6 | 66 |
| • Non-network pharmacy | 50% of cost | 66 |
| • Mail order | $20 Tier 1/25% Tier 2/45% Tier 3/25% Tier 4/25% Tier 5/45% Tier 6 | 66 |
| **Dental care:** | | 71 |

| | | |
|---|---|---|
| | 30% of Plan allowance plus amount over our allowance | |
| **Wellness and other special features:**<br><br>Flexible benefits option, 24-hour nurse line, services for deaf and hearing-impaired, Disease Management Program, Review and Reward program, Diabetes and Weight Management Programs, online access to claims information, online Preferred Provider Organization (PPO) directories, Hospital Quality Ratings Guide, Treatment Cost Estimator, online non-FEHB savings on health and wellness products and Health Risk Assessment (HRA) savings. | See Section 5(h) | 72 |
| **Protection against catastrophic costs** (out-of-pocket maximum)**:** | PPO: Nothing after $5,500 for Self Only or $9,000 for a Self Plus One or Self and Family enrollment per year<br><br>Non-PPO: Nothing after $10,000 for Self Only, or $15,000 for a Self Plus One or Family enrollment per year<br><br>Some costs do not count toward this protection | 28 |

# Summary of Benefits for the CDHP of the APWU Health Plan - 2019

**Do not rely on this chart alone.** All benefits are subject to the definitions, limitations, and exclusions in this brochure. You can obtain a copy of our Affordable Care Act Summary of Benefits Coverage at www.apwuhp.com. On this page we summarize specific expenses we cover; for more detail, look inside.

If you want to enroll or change your enrollment in this Plan, be sure to put the correct enrollment code from the cover on your enrollment form.

Below, an asterisk (*) means the item is subject to the Deductible, generally $800 per Self Only and $1,600 per Self Plus One or Self and Family, once your Personal Care Account has been spent. And, after we pay, you generally pay any difference between our allowance and the billed amount if you use an out-of-network physician or other health care professional.

| CDHP Benefits | You Pay | Page |
|---|---|---|
| **In-network preventive care:** | Nothing | 78 |
| **Personal Care Account:** | | |
| Up to $1,200 for Self Only or $2,400 for Self Plus One or Self and Family for medical, surgical, hospital, mental health and substance use disorder treatment services and prescription drugs plus certain dental and vision care | Nothing up to $1,200 for Self Only or $2,400 for Self Plus One or Self and Family | 82 |
| **Traditional Health Coverage after Personal Care Account is exhausted** | See Section 5 Traditional Health Overview (Deductible before Traditional Health Coverage Begins) | 85 |
| **Medical/Surgical services provided by physicians:** | | |
| • Diagnostic and treatment services provided in the office* | In-network: 15% of Plan allowance<br>Out-of-network: 40% of our allowance plus amount over our allowance | 87 |
| **Services provided by a hospital:** | | |
| • Inpatient* | In-network: 15% of Plan allowance<br>Out-of-network: 40% of our allowance plus amount over our allowance | 105 |
| • Outpatient* | In-network: 15% of Plan allowance<br>Out-of-network: 40% of our allowance plus amount over our allowance | 107 |
| **Emergency benefits:** | | |
| • Accidental injury* | In-network: 15% of Plan allowance<br>Out-of-network: 15% of Plan allowance plus amount over our allowance | 110 |
| • Medical emergency* | In-network: 15% of Plan allowance<br>Out-of-network: 15% of Plan allowance plus amount over our allowance | 110 |
| **Mental health and substance use disorder treatment*:** | In-network: 15% of Plan allowance<br>Out-of-network: 40% of our allowance plus amount over our allowance | 111 |

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|---|---|---|
| **Prescription drugs:** | | |
| • Network pharmacy* | 25% minimum $15 Tier 1 & Tier 2/40% minimum $15 Tier 3 | 115 |
| • Mail order* | 25% minimum $10 Tier 1 & Tier 2/40% minimum $10 Tier 3 | 115 |
| **Dental Care/Vision Care (covered only under Personal Care Account):** | Any amount over $400 per Self Only or $800 per Self Plus One or Self and Family (see Section 5 Extra PCA Expenses). | 82 |
| **Health education resources and account management tools:**<br><br>Online tools and resources, Consumer choice information, Services for deaf and hearing-impaired, 24-hour Nurse Advisory Service and Care Support, online special programs for extra support savings, and Health Risk Assessment (HRA) savings. | See Section 5(i) | 122 |
| **Protection against catastrophic costs** (out-of-pocket maximum): | In-network: Nothing after $5,000 Self Only or $10,000 for a Self Plus One or Self and Family enrollment per year<br><br>Out-of-network: Nothing after $10,200 Self Only or $13,700 for a Self Plus One or Self and Family enrollment per year<br><br>Some costs do not count toward this protection | 28 |

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# Notes

# 2019 Rate Information for the APWU Health Plan

To compare your FEHB health plan options please go to www.opm.gov/fehbcompare.

To review premium rates for all FEHB health plan options please go to www.opm.gov/FEHBpremiums or www.opm.gov/Tribalpremium.

**Non-Postal rates** apply to most non-Postal employees. If you are in a special enrollment category, contact the agency that maintains your health benefits enrollment.

**Postal rates apply to certain United States Postal Service employees as follows:**

- **Postal Category 1 rates** apply to career bargaining unit employees who are represented by the following agreements: APWU, IT/AS, NALC, NPMHU, and NRLCA.
- If you are a career bargaining unit employee represented by the agreement with NPPN, you will find your premium rates on https://liteblue.usps.gov/fehb.
- **Postal Category 2 rates** apply to career bargaining unit employees who are represented by the following agreement: PPOA.

**APWU rates** apply to career Postal employees represented by APWU.

**Non-Postal rates apply to all career non-bargaining unit Postal Service employees. Postal rates do not apply to non-career Postal employees, Postal retirees, and associate members of any Postal employee organization who are not career Postal employees.**

If you are a Postal Service employee and have questions or require assistance, please contact:
USPS Human Resources Shared Service Center: 877-477-3273, option 5, Federal Relay Service 800-877-8339

Premiums for Tribal employees are shown under the monthly non-Postal column. If you are a Tribal employee, the amount shown under "Your Share" is the maximum you will pay. Your Tribal employer may choose to contribute a higher portion of your premium. Please contact your Tribal Benefits Officer for exact rates.

| Type of Enrollment | Enrollment Code | Non-Postal Premium | | | | Postal Premium | | |
|---|---|---|---|---|---|---|---|---|
| | | Biweekly | | Monthly | | Biweekly | | |
| | | Gov't Share | Your Share | Gov't Share | Your Share | Category 1 Your Share | Category 2 Your Share | APWU Your Share |
| **High Option Self Only** | 471 | $230.18 | $105.00 | $498.72 | $227.50 | $101.80 | $92.21 | $101.80 |
| **High Option Self Plus One** | 473 | $492.27 | $211.59 | $1,066.59 | $458.44 | $204.75 | $184.24 | $204.75 |
| **High Option Self and Family** | 472 | $525.32 | $279.10 | $1,138.19 | $604.72 | $271.80 | $249.92 | $271.80 |
| **CDHP Option Self Only** | 474 | $206.89 | $68.96 | $448.26 | $149.42 | $66.20 | $57.24 | $23.29 |
| **CDHP Option Self Plus One** | 476 | $449.66 | $149.88 | $974.25 | $324.75 | $143.89 | $124.40 | $59.41 |
| **CDHP Option Self and Family** | 475 | $490.53 | $163.51 | $1,062.82 | $354.27 | $156.97 | $135.71 | $77.65 |